

Annex I: Instructions for completing the Third UNESCO Member States consultation on the implementation of the 2011 Recommendation on Historic Urban Landscape

UNESCO Member States are invited to complete the survey (section A and section B) to report on their implementation of the 2011 Recommendation on the Historic Urban Landscape (HUL Recommendation) based on an assessment of the situation for the period 2019-2022.

About the HUL Recommendation

The HUL Recommendation was adopted by the UNESCO General Conference at its 36th session on 10 November 2011 (36 C / Resolution 41) and recommends to Member States to integrate policies and practices of conservation of the built environment into the wider goals of urban development, in respect of the inherited values and traditions of different cultural contexts.

This innovative standard-setting instrument calls for the conservation of urban heritage to be embraced for its contribution to culturally vibrant, economically prosperous, socially inclusive, and environmentally sustainable cities and settlements. The 2011 HUL Recommendation advocates a landscape approach to historic urban areas that: (i) integrates heritage conservation with urban development plans and processes; (ii) regards the built heritage, natural environment, local communities and their practices to be integrally related; and (iii) views urban heritage as a resource and a vector for sustainable urban development. The 2011 HUL Recommendation is also an important tool for protecting the Outstanding Universal Value (OUV) of urban World Heritage properties and an instrument for managing urban heritage in all cities and settlements prioritising the local communities, liveability, and sustainability.

The 2011 HUL Recommendation complements UNESCO normative tools, in particular the World Heritage Convention. Historic cities constitute the most represented category of properties on the World Heritage List and their management and protection are often complex. The management of urban heritage is a multifaceted challenge and must contend with factors such as the impacts of rapid urbanisation, globalisation, and climate change, all of which are transforming the built form, natural environment, uses, and communities inhabiting historic cities. Of the 897 cultural World Heritage properties today, 36% are World Heritage cities and more than 70% are located in urban areas, making them vulnerable to urbanisation.

The approach of the 2011 HUL Recommendation is aligned with the vision outlined in the UN-Habitat New Urban Agenda¹ for a more sustainable future and closely intersects with the economic, social, and environmental pillars of the 2030 Agenda for Sustainable

¹ <https://unhabitat.org/about-us/new-urban-agenda>

Development², and particularly with SDG 11³ which focuses on sustainable cities and communities.

Throughout this survey, ‘historic urban area’ is used to refer to ‘cities, towns and historic centres or quarters, together with their natural and man-made environments’, as per the 1987 ICOMOS Washington Charter for the Conservation of Historic Towns and Urban Areas. ‘Historic urban landscape’ refers to the ‘urban area understood as the result of a historic layering of cultural and natural values and attributes, extending beyond the notion of “historic centre” or “ensemble” to include the broader urban context and its geographical setting’, as per the 2011 HUL Recommendation. For definitions of other terms used throughout the survey, please refer to the “Glossary” provided in this link <https://whc.unesco.org/document/192971>. For more information on the HUL Recommendation, visit <https://whc.unesco.org/en/hul>.

See the full text of the 2011 HUL Recommendation⁴ here http://portal.unesco.org/en/ev.php-URL_ID=48857%26URL_DO=DO_TOPIC%26URL_SECTION=201.html.

Structure of the Survey

The **2011 HUL Recommendation Member States Survey** gathers base data and specific information on the implementation of the 2011 HUL Recommendation at national and urban levels.

Section A of the survey covers national-level implementation of the HUL Recommendation.

Section B of the survey covers city-level implementation of the HUL Recommendation and should be completed in reference to specific historic cities / urban areas.

The survey questions in both **Section A** and **Section B** are organised in six thematic areas, covering the key objectives of the 2011 HUL Recommendation:

1. Governance and planning
2. Urban heritage attributes and layering
3. Inclusion and participation
4. Inclusive economic benefits
5. Sustainable development and climate resilience
6. Knowledge and capacity building

Respondents at the national level and the city level will respond to Section A and Section B respectively, according to their experience at either national or city level.

² <https://sdgs.un.org>

³ <https://sdgs.un.org/goals/goal11>

⁴ http://portal.unesco.org/en/ev.php-URL_ID=48857%26URL_DO=DO_TOPIC%26URL_SECTION=201.html

Identifying respondents for the Survey

National authorities are invited to identify and provide to the Secretariat of the HUL Recommendation the contact details of the focal points in charge of each section of the exercise. All details must reach the Secretariat by 15 October 2022. Further details are below:

Section A

- This section aims to understand the implementation of the 2011 HUL Recommendation at the national level.
- Section A will be filled in by a designated National Focal Point for the HUL Recommendation in each country.
- Following a letter from the UNESCO Assistant Director-General for Priority Africa and External Relations Sector, national authorities are kindly requested to identify and provide to the Secretariat of the HUL Recommendation the contact details of the National Focal Points for the implementation of the HUL Recommendation. Their contact details should be input in the dedicated form contained in Annex II and sent by email to heritage4cities@unesco.org by 15 October 2022.
- The National Focal Point for the HUL Recommendation should be part of a national authority or governance body that can respond for the national level (whole country situation) with knowledge on urban heritage preservation, HUL and/or urban processes.
- Each National Focal Point for the HUL Recommendation will receive a unique submission link for the online survey through a separate email. This unique submission link will allow one submission per Member State.

Section B

- This section aims to understand the implementation of the 2011 HUL Recommendation at city, town or settlement (local) level.
- Section B is to be completed by local or municipal authorities, as identified by the national authorities. The national authorities are kindly requested to identify focal points for cities and settlements in the country that could respond to this section.
- As a reference, national authorities could consider identifying the representatives of the following cities, amongst others:
 - Cities with World Heritage properties or sites on the national Tentative List
 - Cities inscribed in national or regional heritage registers
 - Cities belonging to the following UNESCO Networks:
 - UNESCO Creative Cities Network
 - UNESCO Global Network of Learning Cities
 - International Coalition of Inclusive and Sustainable Cities
 - Media and Information Literacy Cities
 - Megacities Alliance for Water and Climate
- National authorities are requested to provide to the Secretariat of the HUL Recommendation the contact details of the local focal points in charge of submitting Section B on behalf of each city. These could be officers in charge of heritage, cultural heritage management or urban planning, World Heritage site

managers, etc. Their contact details should be input in the designated form (Annex III) and be sent by email to heritage4cities@unesco.org by 15 October 2022.

- A separate email with instructions and a unique submission link for the online survey will be sent out individually to each city. This unique submission link will allow one submission per city.

Completing the Survey

- ✓ Completed survey questionnaires (for both Section A and Section B) must be submitted by **31 October 2022**.
- ✓ A “Glossary” can also be consulted for a better understanding of the survey. The document is available at <https://whc.unesco.org/en/news/2431/>
- ✓ Each respondent will receive an email containing a unique link to access the online survey platform (LimeSurvey). Please do not share this link with anyone. Only one submission is accepted per unique access link.
- ✓ The online survey platform allows responses to be saved without submitting the survey. To save your work, use the “Next” or “Previous” buttons. You can log in to work on the questionnaire using the same link included in the email as many times as necessary until it is submitted before the deadline. You can navigate the questionnaire sections using the dropdown menu in the top right corner.
- ✓ When using the online platform, please make sure to write all links in full (i.e. <https://whc.unesco.org/en/news/2431/> instead of link).
- ✓ When using the online survey platform, the response will be sent automatically to UNESCO when clicking “Submit”. Please review carefully your responses and save the questionnaire before submitting.
- ✓ We strongly encourage you to keep a record of your responses by printing them and/or downloading them in PDF format. After submitting, you will get a confirmation message that reads “Thank you. Your survey has been submitted”. Below the message, you will find a link with the words “Print your answers”. Clicking this link will generate a printer-friendly layout which you can print using your browser. You also have the option to export the data as a PDF. It is safest to do both. Please note that, once you close the window, it will not be possible to access your responses anymore.
- ✓ In exceptional cases when submitting the questionnaire online is not possible, downloadable forms are also available.
 - Section A: <https://whc.unesco.org/document/192989>.
 - Section B: <https://whc.unesco.org/document/192990>
 - Completed forms should be sent out to heritage4cities@unesco.org by the designated deadline (**31 October 2022**)
- ✓ Please allow enough time to consult with the relevant authorities at different government levels.
- ✓ National Commissions, National Focal Points, or other national authorities may consider organising an online workshop for local authorities to support them in completing Section B of the survey.

- ✓ Federal systems of governance, please provide information on the overall implementation of the 2011 HUL Recommendation in your country. Only one response should be submitted per country.
- ✓ It is recommended to organise consultations with partners from civil society and other key stakeholders to collect the requested information.
- ✓ For any questions, please contact heritage4cities@unesco.org.

Links

English

- **Website:** <http://whc.unesco.org/en/hul>, <https://whc.unesco.org/en/news/2431/>
- **Glossary:** <https://whc.unesco.org/document/192971>
- **Instructions:** <https://whc.unesco.org/document/192972>
- **Downloadable pdf questionnaire Section A:**
<https://whc.unesco.org/document/192989>
- **Downloadable pdf questionnaire Section B:**
<https://whc.unesco.org/document/192990>
- **Annex II:** Contact details form for the designation of national focal points in the framework of the 2011 Recommendation on the Historic Urban Landscape:
<https://whc.unesco.org/document/193476>
- **Annex III:** Contact details form for the designation of local focal points in the framework of the Third UNESCO Member States consultation on the implementation of the 2011 Recommendation on the Historic Urban Landscape:
<https://whc.unesco.org/document/193475>

French

- **Site web :** <http://whc.unesco.org/fr/hul>, <https://whc.unesco.org/fr/actualites/2431/>
- **Glossaire :** <https://whc.unesco.org/document/192991>
- **Instructions :** <https://whc.unesco.org/document/192992>
- **Questionnaire téléchargeable en PDF Section A :**
<https://whc.unesco.org/document/192993>
- **Questionnaire téléchargeable en PDF Section B :**
<https://whc.unesco.org/document/192994>
- **Annexe II :** Formulaire de contact pour la désignation des points focaux au niveau national dans le cadre de la Recommandation de 2011 concernant le paysage urbain historique : <https://whc.unesco.org/document/193476>
- **Annexe III :** Formulaire de contact pour la désignation des points focaux pour les villes et établissements historiques dans le cadre de la Troisième consultation des États membres sur la mise en œuvre de la Recommandation de 2011 concernant le paysage urbain historique : <https://whc.unesco.org/document/193475>