

State Party's Report on the State of Conservation

Historic Bridgetown and its Garrison (Barbados) (C1376)



*Prepared by the Government of Barbados
2014*

**State Party's Report on the State of Conservation of Historic Bridgetown
and its Garrison**

Historic Bridgetown and its Garrison (Barbados) (C1376)

In accordance with WHC-12/36. COM/7B and the Decision of the WHC 36 COM7B.95. The Government of Barbados submits its 2nd State of Conservation Report on the above-named property in compliance with the provisions of the decision adopted by the World Heritage Committee at its 36th session in St. Petersburg, June, 2012.

1. Response from the State Party to the World Heritage Committee's Decision are indicated paragraph by paragraph:

1. Having examined Document WHC-12/36.COM/7B,
2. Recalling Decision **35 COM 8B.42**, adopted at its 35th session (UNESCO, 2011)

State Party GOB Response:

These are so noted.

3. Notes that a programme for traditional building conservation is being planned; and encourages the State Party to ensure that this is directed by experts trained in traditional building conservation and that there is involvement from local tertiary institutions through the development of a national programme in collaboration with local or regional universities and technical institutions;

State Party GOB Response:

The Government of Barbados has conducted preliminary investigations as to the potential for the establishment of the traditional building conservation programme.

The Ministry of Culture, Sports and Youth had the opportunity to hold informal discussions with the US Parks and Service who had offered to provide training for the staff of the Ministry of Transport and Works and the National Conservation Commission on the maintenance of public spaces within the Property.

In February 2013, The Ministry of Culture, Sports and Youth convened a meeting to discuss the development of a basic course in Building Conservation and Traditional Craftsmanship. In attendance were representatives of tertiary level institutions and vocational institutions such as the Samuel Jackman Prescod Polytechnic, Barbados

Community College and the Vocational Training Board. Members of the architectural fraternity were in attendance as well as representatives from the Ministry of Housing and the Ministry's Consultant Conservator. Coming out of the meetings it was agreed that one of the first actions would be to develop a database of skilled persons in the areas of restoration in wood and stone on the island. A copy of the note of the meeting is attached as **Appendix 1**.

4. Requests the State Party to provide further details of both programmes, including timelines and to submit this information to the World Heritage Centre;

State Party GOB Response:

A further outcome of the above-mentioned consultations included the, proposal for an introductory course in Conservation aimed at teachers who teach Carpentry, Masonry, Civil and Building Engineering and Architecture at the Samuel Jackman Prescod Polytechnic, Barbados Community College and the Vocational Training Board was developed and submitted to the World Heritage Centre for International Assistance in October 2013. It proposed a six (6) week course to commence in July 2014, and will expose approximately 16 teachers, *inter alia*, to: the proper handling of objects, use of materials and basic conservation theory and will include site visits to historic buildings within "Historic Bridgetown and its Garrison". The programme will be delivered by a number of competent professionals in the fields of Culture, Heritage and Conservation from the University of the West Indies and the Ministry's Consultant Conservator, who will be contracted to manage the programme. The expected outcomes of this training are:

- To train a core of teachers in basic conservation techniques and the maintenance of historic buildings;
- To increase awareness of the Outstanding Universal Value of the built heritage within the Property;
- To increase the knowledge of teachers in the use of materials to be used in the conservation process of historic properties and best practices in the management of historic properties;
- To make participants more aware of the importance of conservation of the built heritage as a marker of identity and employment potential;
- To develop a framework developed for further training.

The Ministry of Culture, Sports and Youth has developed a proposal entitled “Chattel House Restoration” which will seek to support the sustainability of the Outstanding Universal Value of Historic Bridgetown and its Garrison through the preservation of the traditional wooden Chattel House by restoring a group of those that lie within Historic Bridgetown and its Garrison. These houses were part of the land tenure system implemented after Apprenticeship in 1838 and were the homes of impoverished plantation workers. Many have been lost as a result of social mobility, lack of funds, lack of awareness and a lack of maintenance skills. Restoration of these houses over a period of five years will be done in collaboration with stakeholders and the business community. The project will be linked to the planned Conservation Programme and will serve as a teaching tool for students in tertiary institutions. The anticipated time frame for this activity is for commencement in 2015.

5. Acknowledges the intention of the State Party to appoint consultants to undertake a comprehensive technical assessment of twenty-one specified listed buildings, and also encourages the State Party to consider enlarging its scope to include non listed buildings within the property;

State Party GOB Response:

The Town and Country Development Planning Office (TCDPO) in Barbados is responsible for ensuring the orderly and progressive development of land in both urban and rural areas, primarily through the provisions of The Town and Country Planning Act Cap 240, The Town and Country Planning Development Order 1972, as well as The Physical Development Plan Amended (2003). Under Section 29 of the Act, the Minister, through the Chief Town Planner is responsible for the compilation and maintenance of the “List of Buildings of Special Architectural or Historic Interest” (List of Listed Buildings) for the entire island. The List of said buildings is included in the Management Plan for Historic Bridgetown and its Garrison.

Technical Assessment of Specific Listed Buildings

The Government of Barbados (through the TCDPO) entered into a Memorandum of Understanding with the identified qualified consultant following submissions of proposals in July 2013, review of proposals and finalization of negotiations in October, 2013. The process of selection, scope of service, duration and services required are identified in detail in the Draft MOU attached at **Appendix 2**. In executing a comprehensive technical assessment of selected Listed Buildings within the World Heritage Property, the key objectives of the consultancy were articulated as follows:

1. To provide detailed multi-media information to support the maintenance of the List of Listed Buildings;
2. To support the development planning process with respect to listed buildings located within the world heritage property; and
3. To contribute to the sustainable management of the World Heritage Property.

Land owners and Stakeholders were informed of the commencement of this exercise through public service announcements and distribution of an information brochure, as well as the dissemination of correspondence to all landowner during the period prior to exercise. Phase One of this project has been completed with the measuring and documenting of eighteen (18) of the specified listed buildings. On satisfactory completion of this phase, the same consulting firm was subsequently appointed to carry out Phase Two of the Measuring and Documenting of Listed Buildings. This phase commenced in November 2013 and a further twenty (20) listed buildings have been identified to be measured and documented. Phase Two is scheduled to be completed in March 2014. (List of Buildings specified is indicated at **Appendix 3** of this Report).

The State Party continues to progress with the implementation of the Measuring and Documenting of Listed Buildings within the property and it is proposed that Phase Three of this activity should commence in September 2014.

Enlarging the Scope of the Technical Assessment to include non-listed buildings

As part of the sustainable approach being taken to the management of the Property, it is necessary to undertake a comprehensive, technical assessment of the listed buildings contained therein to facilitate future planning and conservation measures affecting the Property. Of the 1,566 individually delineated properties within the Property, over 115 include listed buildings. As a result of a recent review of the List of Listed Buildings by the Chief Town Planner a recommendation has been made to amend the List to include the following additional 4 (four) structures within the Property. These include:

- a. Chamberlain Bridge
- b. St. Matthias Church
- c. St. Patrick's Roman Catholic Cathedral
- d. Woodside, Bay Street

While this initiative to enlarge the Scope of the Technical Assessment has not yet materialized, the above additions to the List once approved will have the potential effect of enlarging the Scope of the technical assessment since it is the intent of the Administration to achieve the detailed document of all Listed Buildings. It is anticipated that this process of enlargement will likely commence within the period 2014-2015.

6. Also notes that there is no confirmation that the Management Plan has been officially adopted or implemented, nor whether the necessary funding for its implementation has been put in place, and also requests the State Party to provide confirmation of these;

State Party GOB Response:

Adoption and Implementation of Management Plan for the Property:

Decision 36 COM 7B.95 also noted that ...“there is no confirmation that the Management Plan has been officially adopted or implemented.....”. The Cabinet of Barbados adopted the Management Plan in June 2011 (copy of the Cabinet decision is hereby attached at **Appendix 4**). Further reference is also made to the fact that correspondence to this effect was delivered by the Delegation of Barbados to the Director of the World Heritage Centre

during the course of the 36th Session of the World Heritage Committee in June 2012, however, it was indicated that this could not be taken into account at that time.

Following the inscription of Historic Bridgetown and its Garrison as a World Heritage Property on June 25, 2011, the Management Plan adopted by Cabinet called for the establishment of a national committee to manage and monitor the process. The Property is therefore managed by the Barbados World Heritage Committee (BWHC) which had in fact been established in July 01, 2010 under the chairmanship of the Chief Town Planner, (TCDPO).

During the period under review the Barbados World Heritage Committee met at regular intervals to report on, monitor and evaluate the progress made on the implementation of the Management Plan. A series of action plans had been developed under key thematic sectors for the purpose of creating a comprehensive enabling environment for the long-term sustainable management of the Property and the buffer zone as a World Heritage Property. The action plans are being spearheaded mainly by the members of the BWHC in conjunction with other key stakeholders. The plans under implementation are as follows:

- Action Plan for Protecting, Preserving and Enhancing Heritage
- Action Plan for Education, Capacity Building and Research
- Action Plan for Traffic Management
- Action Plan for Tourism Management
- Action Plan for Public Awareness
- Action Plan for Cultural and Heritage Interpretation
- Action Plan for Risk Management

The Committee is required to report to Cabinet on an annual basis regarding its progress in the execution of its responsibilities.

The Management Plan is used as a reference point on a regular basis when development proposals are submitted for sites within the property. Some of the policies outlined in National Physical Development Plan for the settlement and management of land use in Barbados has been incorporated where appropriate into the Management Plan. Therefore

land use related decisions are made and guided by strong principles of urban planning and to ensure that the Outstanding Universal Value of the property is not threatened nor diminished.

Confirmation of Funding for the Implementation of the Management Plan.

Financial support for the implementation of the Management Plan is facilitated at the national level through annual budgets provided in the annual Estimates of Expenditure. For the period 2011-2013, each Ministry and department that is a member of the Barbados World Heritage Committee, as well as other departments and NGOs with some measure of responsibility for the Property would have been provided with funding in the yearly estimates to implement the various components of the Management Plan. Through this budgetary process, funding was provided to the various agencies to maintain staffing, to conduct public education and awareness programmes, for conservation matters and to carry out required maintenance to buildings, monuments, gardens and public spaces with regard to enhancement, cleaning and the general maintenance of the Property.

It should be noted however that the BWHC has observed with concern the significant proportion of Listed Buildings within the Property which require serious levels of renovation, conservation or restoration. Action is required in order to ensure the maintenance of authenticity and integrity of the Property, and to bring them back into a reasonable standard capable of sustainable re-use. No specific provisions have as yet been put in place by Government to address these needs, as distinct from the individual commitments of Corporate or individual landowners.

However, the State Party has determined that as an important first step to planning a building restoration programme it provides funding for the Measuring and Documenting of Listed Buildings within the property through the provision of US\$100,000 in its Annual Estimates of Expenditure (2014-2015). A programme has been developed to request the support of private commercial entities owning Listed Buildings within the Property through voluntary financial contributions for the technical assessment of their own buildings.

In addition, The Cabinet of Barbados, on the recommendation of the Minister of Culture, Sports and Youth has appointed a Task Force for the Restoration of Barbados' Built Heritage to assist the Government of Barbados with identifying funding options and sources of funding for the restoration of the built heritage. The Task Force, styled "Team Restoration", makes recommendations to the Ministry of Culture, Sports and Youth on strategies for raising funds for the restoration of the built heritage in Barbados, with priority being given to those structures located within "Historic Bridgetown and its Garrison". The Task Force also liaises with private sector organizations and individuals to encourage them to make technical and/or financial contributions to these restoration projects. The Task Force and the Ministry of Culture, Sports and Youth are in the process of drafting terms of reference for the establishment of a Foundation that would be responsible for the funds that are raised.

7. Further requests the State Party to submit to the World Heritage Centre, by **February 1, 2014**, an updated report on the state of conservation of the property and the implementation of the above, for examination by the World Heritage Committee at its 38th session in 2014.

State Party GOB Response:

The updated report above on the State of Conservation of the Property is submitted in compliance with this item.

2.Current Conservation Issues

Approximately 100 planning applications for the erection, additions, renovations or subdivision within the property were submitted during the period under review. These applications were subjected to the evaluation process as set out at pages 79, 80 and 122 of the Management Plan under the supervision of the Chief Town Planner. The following major projects have been completed or are under review.

Constitution River Development: The State Party has undertaken a major initiative to assist in the revitalisation of Bridgetown. The State Party secured funding from the Caribbean Development Bank in the sum of US \$6.8 million to carry out major works to the Constitution River and to provide an urban garden which will function as a 'green lung' and

recreational area for the City. Phase three of the Constitution River project is proposed to commence during the current calendar year. The estimated cost is US \$8.4 million. This work falls under the supervision of the Barbados Tourism Investment Inc.

Revitalization of Bridgetown: The Barbados Chamber of Commerce and Industry, which is a member of the Barbados World Heritage Committee has secured grant funding in the amount of \$US150,000 from the Inter-American Development Bank to carry out a feasibility study to assist that agency with the advancement of its “Revitalisation of Bridgetown” programme.

Church Village Re-development : This site which lies on the eastern edge of Bridgetown has been re-developed at a cost of approximately US \$4.2 million to create a public space with an amphitheatre. The redevelopment was themed on the history which characterised the site.

Church Village Archaeological Assessment: Following the clearance of early – mid 20th century building stock at the site of Church Village, St. Michael within the Property, the Barbados Museum & Historical Society (BMHS) was commissioned by Barbados Tourism Investment Inc. to conduct an archaeological assessment at the site of this 19th century urban village.

The excavation was conducted between May to August 2012, prior to planning development as indicated above, with provision for an accompanying watching brief to be instituted during excavations and installation of the proposed gardens and landscape features. The site had in the past undergone significant development in the 1980s with the construction of a ten-storey building and attendant car park and ancillary buildings. The Town and Country Development Planning Office regulates development in the area. There are no scheduled monuments in the development area. The excavation was concerned with establishing the extent of the village environs; locating the main areas of habitation and recording the size of the housing units; and recovering any material culture that allows for an insight into the lifeways of the persons who lived there. Such a record allows insight into urban life not previously undertaken in Barbados.

A programme in public sensitization was developed by the Ministry of Culture, Sports and Youth in collaboration with UWI, the BMHS and the Ministry of Education under the theme "Heritage for Leadership" which trained principals to become champions and guardians of Barbados' educational heritage and to instill pride in schools about Barbadian heritage and guidance for students to enter heritage trades and professions. In 2013, the Ministry of Culture, Sports and Youth continued to focus on sensitization of schools and included a Conservation component in its "heritage in the Classroom" project. In this programme the Principals of Government and private primary schools were sensitized about Historic Bridgetown and its Garrison and the importance of the Conservation in maintaining the integrity and authenticity of the built heritage. A copy of the report is attached as **Appendix 5.**

The Town Planning legislation is to be amended to include the World Heritage property to strengthen the protection for development within the property and the adjoining urban conservation areas. The proposed amendment to the legislation is scheduled to be discussed by the Cabinet Committee for Governance during the first quarter of the calendar year. Importantly, the amended legislation will significantly increase the penalty for the demolition or alteration to a listed building without the requisite planning permission.

The Ministry of Culture, Sports and Youth has coordinated the establishment of a local chapter of ICOMOS which comprises many of the key stakeholders in the heritage sector.

3. **Major restorations, alterations and/or new construction/s envisaged within the potential area (core zone (property) and buffer zone).**

Core Zone (Property)

Empire Theatre: An application has been submitted to the Town and Country Development Planning Office seeking planning permission for the restoration of the Empire Theatre located in Bridgetown. The proposal seeks to restore the building and utilise it as a theatre and craft brewery. In 2013, the Cabinet of Barbados awarded a private company a contract

to restore the Empire Theatre for this purpose. The parties concerned will seek the guidance of the Barbados World Heritage Committee, The Task Force for Restoration of Built Heritage and the Barbados National Trust to ensure that the restoration of the structure is historically accurate and conservation appropriate to maintain the authenticity and integrity of the Property and that the Outstanding Universal Value of the property is not threatened nor diminished.

Night Lighting at Garrison Savannah: The Garrison Savannah has been the home of horse racing for in excess of two hundred years. The Barbados Turf Club, the current administrators of horse racing in Barbados submitted an application to erect light poles on the Savannah in order to facilitate the introduction of night racing. The application is under assessment and the Heritage Impact Assessment undertaken for this project is under review.

Marina Development : A proposal for a marina and land based tourism development in Carlisle Bay and along the Bay Street Corridor is currently under review. The planning agency is awaiting the submission of a Heritage Impact Assessment.

Public Market and Bus Terminal : An application has been submitted to the Town and Country Development Planning Office for the development of a public market and bus terminal within the city's core. The proposal is being assessed and will be subject to all necessary due diligence to ensure that the redevelopment has no negative impact on the authenticity and integrity of the Property.

Buffer Zone

Bridgetown Port Development: The Bridgetown Port is located along the westernmost boundary of the buffer zone and functions as the lone commercial and cruise port for the State Party. In an effort to further enhance economic growth and the quality of life of its citizens, the State Party will be undertaking the comprehensive re-development of the port linkage area as envisaged by the Physical Development Plan Amended (2003).

The planning application is under review and all environmental studies have been conducted.

The State Party will ensure that no decision is made that might have a negative impact on the authenticity and integrity as well as the Outstanding Universal Value of the property.

Appendices

- A Copy of a Meeting to Discuss Capacity Building in Conservation and Preservation
- A Memorandum of Understanding between the Government of Barbados and Michael C. Lashley
- Draft Inception Report (Phase Two)
- A Copy of the Comments from the Cabinet Paper for the approval of the Management Plan
- A Copy of "Heritage in the Classroom" Workshop

Attachments

- Letter of Authorisation
- A Copy of Trainer of Trainer Workshop in Conservation and Management
- A Copy of Heritage Month Report 2013

**NOTE OF MEETING TO DISCUSS CAPACITY BUILDING IN
CONSERVATION AND PRESERVATION HELD
FEBRUARY 12, 2013 IN THE CONFERENCE ROOM OF THE
DIVISION OF CULTURE AND SPORTS**

Present were:

Ms. Sheron Johnson	Director Cultural Policy and Research (Ag.) Ministry of Family, Culture, Sports and Youth
Ms. Janice Perryman	Senior Cultural Policy Officer I Ministry of Family, Culture, Sports and Youth
Mrs. Annette Jones	Cultural Policy Officer II (Ag.) Ministry of Family, Culture, Sports and Youth
Mr. Trevor Marshall	Tutor Barbados Community College
Mr. Winston Kellman	Tutor Barbados Community College
Ms. Marisha Browne	Tutor Barbados Community College
Mr. Henderson Cadogan	Deputy Principal Samuel Jackman Prescod Polytechnic (SJPP)
Mr. Lennox Smith	Maintenance Officer Barbados Vocational Training Board
Mr. Vere Walcott	Senior Executive Officer Barbados Vocational Training Board(BVTB)
Ms. Loiuse Parris	Conservator Metalworks Artistry
Mr. Bruce Jardine	Architect Gillespie and Steel Associates
Ms. Sandra Drakes	Project Manager Ministry of Housing and Lands
Ms. Abigail Pilgrim	Architect APA Design Studio.

1. Ms. Johnson informed that the meeting had been convened to bring stakeholders together to brainstorm about the development of a formal maintenance and conservation programme to help preserve the built heritage, particularly in Historic Bridgetown and its Garrison. She added that this objective was in keeping with the directives of the World Heritage Centre and was needed since Barbados was not in the practice of doing maintenance on its buildings and as a result had lost many of its iconic buildings.

Issues discussed and Decisions Taken:

Report on Measuring and Documentation

2. Ms. Pilgrim was asked to provide a brief report of the work being undertaken by Mr. Michael Lashley who was contracted to measure and document 18 listed buildings. Ms. Pilgrim outlined that the objective was to create a catalogue of the 18 buildings that would report on their condition along with their social and architectural histories. It would contain an engineer's report and recommendations from the architect on how the buildings could be used in the future. The 18 buildings would include :

- a) Parliament Building
- b) Old Eye Ward
- c) Old Supreme Court
- d) Martineau House
- e) Jazz Club
- f) Round House
- g) Queen Park House
- h) The Carnegie Building (the public Library)
- i) St. Mary's Church
- j) Paul's Church
- k) Block B and C of the Garrison

3. Mr. Jardine queried if the final document would be made available to the public and Ms. Johnson responded that she would make that recommendation to the Barbados World Heritage Committee.

A Programme in Conservation

4. Ms. Johnson spoke about the shortage of trained conservators in Barbados in the areas of stone, metal, paper and wood. She noted Ms. Parris' presence who is trained in metal conservation. She informed that there is no programme in stone conservation but that the National Art Gallery has a conservation and maintenance programme for national statues and paintings and went on to explain that conservators are brought into Barbados from Puerto Rico to carry out work on a regular basis.

5. It was generally agreed that a formal programme in conservation and maintenance is needed.

6. Mr. Jardine stated that Government needs to show commitment to the maintenance of historic buildings and recommended that a unit be established to deal solely with these buildings.

7. The representatives from SJPP, BCC, TVET and BVTB indicated that there is scope for the inclusion of some aspect of conservation into their various programmes. Ms. Browne indicated that BCC has an architectural programme and was of the opinion that the inclusion of some element of conservation would give students more hands-on training, forcing them to investigate; and this hopefully would lead to more of them becoming interested in conservation.

8. It was recommended that a lab would be required to examine the various building materials. Ms. Browne indicated that BCC conducts similar exercises in one of its courses. She recommended that a project could be developed in collaboration with the Division of Culture and Sports in which final year students could assist in the restoration of a building.

9. Ms. Parris stated that ideally what is needed is a facility where parts of or an entire building could be investigated and preserved. Mr. Cadogan stated that there may be space at the SJPP for the creation of a lab for students but advised that appropriate funding would be required.

10. The representatives from BVTB and the SJPP indicated that many of the basic skills were taught at their institutions but in terms of specialised skills in conservation and preservation, a curriculum would have to be developed and expertise sought to train their instructors.

11. It was noted that there is a dearth of skills in line plaster, rubble stone, iron monger, fretwork and antique furniture restoration.

12. Mr. Walcott from BVTB stated that his agency would be open to having students work alongside these craftsmen as part of a job attachment programme.

Involvement of the Community

13. It was agreed by all attendees that the involvement of the community was one of the most necessary steps especially as it relates to getting Barbadians to "own" the property and to accept and share their history. Ms. Pilgrim added that people need to see the benefit of having the inscription and added that ways needed to be found to outline the monetary and prestige benefits. Ms. Johnson informed of the proposed programmes to be undertaken to address this issue.

Creation of a Database

14. It was decided that a database of expertise available in the island should be compiled so that the practitioners will be known and their skills utilised to aid with the development of training courses at institutions across the island. Mr. Cadogan spoke of

the possibility of having these craftsmen address the students at SJPP in a workshop setting. Mr. Jardine stated that this interaction would be essential so that the local peculiarities and knowledge of our architectural heritage could be passed down to the younger generation. It was suggested that an apprenticeship system could be established.

15. The attendees were asked by Ms. Johnson to submit the names of any craft persons they knew who could be included in the database.

16. Mr. Smith raised the issue of the availability of building plans for the old buildings and stated that these would go a long way towards marrying old construction styles with present day ones.

17. It was agreed that there needed to be a distinction between preservation, restoration and adaptive reuse.

18. Ms Parris recommended that there was a need to address the issue of Preventative Conservation.

Action to Be Taken

1. The persons attending the meeting were asked to submit names of craft persons to be added to the database.
2. Culture to confirm a date for a presentation at the students at BCC and SJPP.
3. Database to be compiled of craft persons in the related fields.

MEMORANDUM OF UNDERSTANDING
of Contract Negotiations
between
THE GOVERNMENT OF BARBADOS
(Acting herein through the Town and Country Development Planning Office)
and
MICHAEL C. LASHLEY ARCHITECTS LIMITED
for
The Provision of Consultancy Services for the Technical Assessment
of Selected Buildings of Special Architectural or Historic Interest
Within the World Heritage site of Historic Bridgetown and its Garrison
Barbados

THIS MEMORANDUM OF UNDERSTANDING (hereinafter called “the MOU”) is made on the ____ day of _____, 2013 between the Government of Barbados acting through the Town and Country Development Planning Office (hereinafter referred to as “the Government”) and Michael C. Lashley Architects Limited (hereinafter referred to as the “Consultant”).

WHEREAS

1. The Government of Barbados and Michael C. Lashley Architects Limited are entering into this Memorandum of Understanding (MOU) to memorialize the understanding between the parties with respect to the Selection of a Consultant to provide consultancy services for the Technical Assessment of Selected Buildings of Special Architectural or Historic Interest within the World Heritage site of Historic Bridgetown and its Garrison, Barbados.

2. This MOU will address the basic relationship, roles and responsibilities of the Parties and will form the basis of contractual terms and conditions that will constitute the agreement between both parties.
3. Pursuant to making a decision with respect to the said consultancy, negotiations were held on October 14, 2013 between the parties with a view to formalizing the MOU which would set out the relations and responsibilities of the parties prior to the execution of a formal contract.

PROCESS

4. The Town and Country Development Planning Office requested a technical proposal for the Selection of a Consultant to provide consultancy services for the technical assessment of Buildings of Special Architectural or Historic Interest within the World Heritage site of Historic Bridgetown and its Garrison. The closing date for the submission of proposals for the required services was July 31st 2013. The technical proposal was evaluated and on this basis Michael C. Lashley Architects Limited was the consultant selected for consideration for the award of the contract.

5. It is agreed that, subject to the approval of the Solicitor General, a formal contract with the Government of Barbados will reflect the recommended inclusions as proposed by Michael C. Lashley Architects Limited in respect of:

- Confidentiality
- Termination
- Indemnity
- Restatement of services
- Acceptance of deliverables
- Limitation of liability.

6. The contract fee of the consultancy is a fixed lump sum of BDS\$190,000.00 VAT inclusive.

7. The participants for the Government of Barbados are:

Mr. Mark Cummins
Chief Town Planner
Town and Country Development Planning Office

Mr. George Browne
Deputy Chief Town Planner
Town and Country Development Planning Office

Ms. Marjorie Stuart-Griffith
Senior Town Planner
Town and Country Development Planning Office

Mr. Rudy Headley
Senior Town Planner (ag)
Town and Country Development Planning Office

Ms. Gina Patrick
Town Planner
Town and Country Development Planning Office

The participants for Michael C. Lashley Architects Limited are:

Mr. Michael C. Lashley
Mr. Gregory Hazzard
Ms. Abigail Pilgrim
Mr. Jomo Lashley
Mr. Damien Mapp
Dr. Pedro Welch
Mr. Stephen Burnett

THE PRINCIPAL AREAS OF UNDERSTANDING

8. The requirement of this consultancy consists of the carrying out of a comprehensive technical assessment of the following listed buildings within the World Heritage Site of Historic Bridgetown and its Garrison.

1. The Spirit Bond, Wharf Road

2. St. Patrick's Roman Catholic Church, Bay Street
3. Nidhe Israel Jewish Museum, Synagogue Lane
4. Calvary Moravian Church, Roebuck Street
5. James Street Methodist Church, James Street
6. Mustor's Restaurant, McGregor Street
7. New York Club, Nelson Street
8. Grasmere, Roebuck Street
9. The Retreat, Harrison College, Crumpton Street
10. Old Combermere, Constitution Road
11. Old Queen's College, Constitution Road
12. Clifton, Bay street
13. Castro Bar, Nelson Street
14. Geneva, The Garrison
15. Rafeen, The Garrison
16. The Museum, The Garrison
17. Savannah Club, The Garrison
18. Stone Barracks, The Garrison
19. St. Ann's Fort, The Garrison
20. Savannah Lodge, The Garrison

SCOPE OF SERVICE

9. The consultant will be required to perform the following services:
 - 9.1 Review all relevant existing reports, studies and documents (local and international) with respect to listed buildings and the technical assessment of the same. The review should include but not be limited to:
 - a. The map of the boundary area of the Historic Bridgetown and its Garrison Property which has been included as Appendix I.
 - b. The Town and Country Planning Act Cap. 240.

- c. The Town and Country Planning Development Order 1972.
 - d. The Physical Development Plan Amended (2003).
 - e. The List of Buildings of Special Architectural or Historic Interest.
 - f. The basic inventory of Listed Buildings within the Historic Bridgetown and its Garrison World Heritage site which was collated by the TCDPO.
 - g. Listing of Historic and Architecturally Significant Buildings of Barbados, 1983. Virgil Broodhagen.
 - h. The Historic Bridgetown and its Garrison Nomination as a World Heritage Property Nomination Document, 2010. Government of Barbados.
 - i. Management Plan for Historic Bridgetown and its Garrison, 2011. Government of Barbados.
 - j. Web-based information from the WHC, the International Centre for the Study of the Preservation and Restoration of Cultural Property and the British National Trust websites www.whc.unesco.org, <http://iccrom.org> and www.nationaltrust.org.uk respectively.
- 9.2 Verify the locations of the selected Listed Buildings within the inscribed Property.
- 9.3 Execute background research on the selected properties including but not limited to historical information, ownership, address and contact details of owners, land area and plot coverage.
- 9.4 Carry out consultations with the property owners of the selected listed buildings.
- 9.5 Provide a comprehensive, technical assessment of the special architectural and or historical features (internal and external) of the selected listed buildings which are located within the inscribed site . With regards to each of the structures, the technical assessment is to include but not be limited to:
- a. At least four (4) photographs illustrating the external appearance (front, sides and rear) of the properties;

- b. Property measurement and drafting inclusive of site, floor and elevation plans;
 - c. Analysis of the site and property (including an assessment of the features and architectural details based on historical, architectural and planning characteristics, principles and standards) as well as the state of conservation of the property (enhanced by additional photographs as necessary); and
 - d. General recommendations regarding future conservation or restorative work.
10. The consultant confirms availability of proposed key staff.
11. Michael C. Lashley Architects Limited will provide all the services set out in the Terms of Reference.

DURATION OF CONSULTANCY

12. The entire consultancy is expected to be completed within six (6) months.

SERVICES PROVIDED BY GOVERNMENT

13. For the purposes of the Consultancy, the TCDPO shall provide the following:
- 13.1 A multi-stakeholder technical mechanism to support project implementation, and feedback on the outputs of the Consultancy.
 - 13.2 Letters of introduction to facilitate relevant consultations between the Consultant and stakeholders as necessary.
 - 13.3 Facilitation of research support at specialized government agencies as appropriate.
 - 13.4 Logistical support for the execution of consultation with the property owners.
 - 13.5 Oversight in the execution of the Consultancy.

FORM OF CONTRACT

14. There shall be one quality, cost-based selection (QCBS) contract between the Government of Barbados, referred to as the “Employer” and Michael C. Lashley Architects Limited referred to as “the Consultant.” Accordingly, by this signed Memorandum of Understanding, the Consultant is committed to provide the services as at 9 to 12 inclusive and in accordance with the Terms of Reference.

AVAILABILITY OF CONSULTANTS

15. In the event that any of the technical personnel proposed for the consultancy has to be substituted for any reason; the name, qualification and experience of any replacement must be submitted to and agreed by the Government prior to the replacement taking up the substituted staffing position. Substitute staff must be of equal or higher qualification and experience to be considered as an acceptable replacement.

REPORTS AND DELIVERABLES

An Inception Report and Initial Work Plan

16. This report is due within five (5) working days as agreed in the Memorandum of Understanding and should provide a calendar of activities undertaken since the project commencement date and a detailed work programme and schedule of activities to be undertaken for the duration of the project. The work plan will specify the methodologies to be employed in pursuit of satisfying the various objectives and the expected output from each activity, noting the need to be GIS compatible where appropriate; and outline limitations to the conduct of the Consultancy and any risks to the delivery of outputs/deliverables.

16.1 A digital copy and three (3) hard copies (formatted in Microsoft Word) of the Draft Inception Report should be submitted.

16.2 The Consultant shall prepare and submit to the TCDPO for review, comment and approval a Final Inception Report incorporating comments from the TCDPO on the Draft Inception Report. The final Inception Report should be submitted within three (3) working days of the receipt of comments from TCDPO

or any extension of time to the consultant as determined by the Chief Town Planner.

16.3 A digital copy and three (3) hard copies (formatted in Microsoft Word) of the Final Inception Report should be submitted.

16.4 Michael C. Lashley Architects Limited will submit for review, comments and approval a **Mid-term Technical Report** to the Employer within **six (6) weeks** of the date of the commencement of the project, or of the receipt of approval of the Final Inception Report including:

- a) A Background Report of the completed document review process incorporating a comprehensive assessment of key information contained in the documents which have been reviewed.
- b) An assessment of the research methodologies employed and the consultative process undertaken with property owners;
- c) A summary presentation and analysis of the data collected to date together with all relevant technical information and appendices;
- d) A status of the consultancy and an indication of the outstanding activities.

16.5 One (1) electronic and three (3) hard copies of the Mid-Term Technical Report should be submitted based on the agreed presentation format outlined in the approved Final Inception Report.

16.6 Michael C. Lashley Architects Limited will submit the **Draft Final Technical Assessment Report** within **five (5) months** after the date of contract signature. The Consultant shall submit the draft final report in text format. The report should comprehensively address all the terms of reference of the study and should be fully formatted and illustrated. They should present detailed findings, conclusions and recommendations and should be prepared and presented to the same standard expected of a final document.

16.7 One (1) electronic and three (3) hard copies of the Draft Final Technical Assessment Report should be submitted based on the agreed presentation format, noting the need for Geographical Information System (GIS) compatibility.

16.8 Michael C Lashley Architects Limited will submit the **Final Report** in both text and digital formats, incorporating comments, observations and recommendations made by the Chief Town Planner, the Prime Minister's Office and other government agencies on the **draft final report**, within ten (10) working days of the date of receipt of the comments and approval by the TCDPO.

The report shall also provide inter alia:

- a. A comprehensive, multi-media, technical assessment of the selected listed buildings within the inscribed Property.
- b. A critical review of the process undertaken to execute the scope of works and achieve the deliverables and results; and
- c. An identification of key lessons learned and recommendations.

16.9 One (1) electronic and three (3) hard copies of the **Final Technical Assessment Report** shall be submitted based on the agreed presentation format, noting the need for GIS compatibility.

17. The Town Country Development Planning Office shall respond to all reports submitted by the Consultant no later than three (3) weeks after receipt of same.

18. In all cases one (1) electronic and three (3) copies of each report should be submitted based on the agreed presentation format, noting the need for Geographical Information System (GIS) compatibility.

SCHEDULE OF PAYMENT

19. The payment of fees shall be based on deliverables as follows:

Deliverable	Payment Due/ (\$)	Payment Due (% of Total)
On delivery and acceptance of the Inception Report and initial Work Plan	\$ 19,000.00	10%
On delivery and acceptance of the Mid-term Technical Report	\$ 28,500.00	15%
On delivery and acceptance of the Draft Report	\$ 57,000.00	30%
On delivery and acceptance of the draft Final Report	\$ 38,000.00	20%
On delivery and acceptance of the Final Report	\$47,500.00	25%
TOTAL	\$190,000.00	100%

20. The Government and the Consultant agreed that consulting fees shall be paid within thirty (30) working days after the submission of the relevant invoices.

OWNERSHIP OF MATERIALS

21. All materials billed for by the Consultant will become the property of the Government of Barbados and shall not be reproduced without the expressed written permission of the Town and Country Development Planning Office.

CONFIDENTIALITY

22. The Consultant is bound to treat all information made privy to it as a result of this consultancy with strict confidentiality and such information must not be divulged to any third party.

DISTRIBUTION OF REPORTS

23. In all cases, one (1) digital and three (3) **hard copies** of each report shall be submitted to the Chief Town Planner.

TERMINATION

24. The parties have agreed that either party may terminate this Memorandum of Understanding upon written notice to the other party. Specifically, the

Memorandum of Understanding may be terminated prior to the execution of a formal contract prepared by the Solicitor General in cases where there is evidence that:

- (a) the Consultant fails to perform any of its obligations under this agreement, including the carrying out of the Services, provided that such notice of termination (i) shall specify the nature of the failure, and (ii) shall request the Consultant to remedy such failure within a period not exceeding thirty (30) days after receipt by the Consultant of such notice of termination; and
- (b) the Consultant fails to sign an implementation agreement.

25. In the event that this MOU is terminated in accordance with paragraph 24 above, the Consultant shall be paid for any reasonable cost incurred in accordance with the MOU as agreed between the parties.

GOVERNING LAW

26. This MOU shall be governed by the Laws of Barbados and litigated in the Law Courts of Barbados.

DISCLAIMER

27. This Memorandum of Understanding is subject to the final approval of the Government of Barbados.

Authorized Signatory
Michael C. Lashley Architects Limited
Date: 2013-

Authorized Signatory
Government of Barbados
Date: 2013-

**Technical Assessment of Selected Buildings
of Special Architectural or Historic Interest
Within the World Heritage Property
of Historic Bridgetown and Its Garrison, Barbados**

Inception Report

Approved 31st October 2013

1. Introduction

1.1. The requirement of this consultancy consists of the carrying out of a comprehensive technical assessment of an agreed group of Listed Properties within the Historic Bridgetown and Its Garrison World Heritage Property. The purpose of this Inception Report as outlined in the Terms of Reference is to:

1.1.1. Clearly detail the methodology, approaches and timelines associated with this consultancy paying particular attention to the efficient management of the process and presentation format for key deliverables, noting the need for outputs to be Geographical Information System (GIS) compatible; and

1.1.2. Outline limitations to the conduct of the consultancy and any risks to the delivery of outputs/deliverables.

1.2. The methodology we propose is as follows:

1.2.1. Visually verify the locations of the selected Listed Buildings within the inscribed Property and initiate external photography immediately. This will be implemented jointly by technical staff of the architects and engineers and the historical researcher(s).

1.2.2. Initiate internal photography where access may be obtained informally (e.g., by permission of the occupant of a commercial building generally accessible to the public).

1.2.3. Initiate a search for contact information of each current property owner or manager.

1.2.4. Upon confirmation that the Town and Country Development Planning Office has contacted the appropriate agencies and private owners to introduce the Consultant, initiate a search for site and building plans by requesting of the said

agencies/owners existing graphic materials documenting structures (previous and current).

- 1.2.5. Analyze and, where required, digitize the said materials.
- 1.2.6. Manually measure and prepare electronic drawings of structures for which such documents are unavailable, outdated or incomplete. This will require permission of the owner(s)/occupant(s).
- 1.2.7. Research historical documents including, but not limited to, those listed in the MOU to determine the original owner(s) and purpose/use; social/historical/architectural significance; progression of ownership and use; completed and/or planned repair(s), renovation(s) and/or modification(s) to each property.
- 1.2.8. Interview owners/property managers regarding property history, chain of ownership, known alterations and plans for future use, restoration, repair and/or alterations.
- 1.2.9. Perform site inspections to assess the current condition, identify significant architectural features of each property, and complete both external and internal photography.
- 1.2.10. Where deemed appropriate by the Architect, the Engineer will be asked to inspect and render an assessment of selected properties. Such request(s) will be initiated as early in the Consultancy as is practical.
- 1.2.11. The Architect's or Engineer's assessment described above is intended for the guidance of the World Heritage Committee in managing and assisting the owners to manage their properties; it is not intended to recommend specific repair, restoration, renovation or modification of the said properties in the absence of a definitive design brief from the owner/manager.

- 1.2.12. Many of the operations described above may be conducted simultaneously. We have attached the primary forms (2 no.) to be used by the Contractor to track the progress of these activities.
- 1.2.13. Compilation of the research and drawings for the required reports to the Sub-Committee will be ongoing.
- 1.2.14. We propose that the Consultant will meet fortnightly with the Sub-Committee appointed to oversee the work to report progress and identify areas where assistance may be needed; however, any regularly scheduled meeting may be waived by agreement of both parties.
- 1.2.15. For purposes of research and analysis it will be convenient to group the properties by current (or most recent) known function as follows:
- 1.2.15.1. Government Owned
- a. Defense Force
 - Stone Barracks, The Garrison
 - St Ann's Fort, The Garrison
 - Savannah Club, The Garrison
 - b. Educational
 - The Retreat, Harrison College, Crumpton Street
 - Old Combermere, Constitution Road
 - Old Queen's College, Constitution Road
 - c. Civic
 - Nidhe Israel Jewish Museum, Synagogue Lane
 - The Museum, The Garrison

d. Commercial

- The Spirit Bond, Wharf Road

1.2.15.2. Religious

- St Patrick's Roman Catholic Church, Bay Street
- Calvary Moravian Church, Roebuck Street
- James Street Methodist Church, James Street

1.2.15.3. Commercial (Private)

- Mustor's Restaurant, McGregor Street
- New York Club, Nelson Street
- Castro Bar, Nelson Street

1.2.15.4. Residential

- Clifton, Bay Street
- Geneva, The Garrison
- Rafeen, The Garrison
- Grasmere, Roebuck Street

1.2.15.5. We have not yet ascertained the appropriate group to which Savannah Lodge, The Garrison, shall be assigned.

2. Implementation Schedule

2.1. As outlined in the Memorandum of Understanding, the Consultancy will be completed within 6 months from signing of the said document. We have specified the dates of completion of deliverables as follows:

Activity	Target Completion
Sign Memorandum of Understanding (MOU)	15-Oct-13
Submit Draft Inception Report	22-Oct-13
Receive comments on Draft Inception Report	28-Oct-13
Submit Final Inception Report	30-Oct-13
Receive approval of Final Inception Report	04-Nov-13
Submit/Present Draft Mid-Term Technical Report	06-Dec-13
Receive comments on Draft Mid-Term Technical Report	12-Dec-13
Submit Final Mid-Term Technical Report	18 Dec-13
Receive approval of Final Mid-Term Report	8-Jan-13
Submit Draft Final Technical Assessment Report	3-Mar-14
Receive approval of Draft Final Technical Assessment Report	21-Mar-14
Submit Final Technical Assessment Report	28-Mar-14

3. **Introductions and Initial Information Requests**

- 3.1. The Consultant has begun the process of identifying the owners of properties and appreciates any assistance which TCDPO is able to lend in this regard. Upon confirmation of the current owners and their contact information, the Consultant will immediately forward that information to the Sub-Committee.
- 3.2. We hereby request that the Sub-Committee submit a letter of introduction to the Commissioner of Land Tax, Land Tax Department, NIS Building, Fairchild Street, Bridgetown for the purpose of determining map reference, area, and owner/contact information for all properties.
- 3.3. We hereby request that the Sub-Committee submit letters of introduction to the property owners as well as the following agencies/organizations for the purpose of obtaining and/or developing architectural drawings for the properties as follows:

- 3.3.1. All available site and/or building plans as well as historical data to be provided by the relevant authorities (listed below) for the following properties:
- 3.3.1.1. St Patrick's Roman Catholic Church – The Bishop's Office, Jemmotts Lane, St Michael.
- 3.3.1.2. Calvary Moravian Church – Rev. Adrian Smith, Pastor, Calvary Moravian Church, Roebuck Street, St Michael (Cc: Rev. Vera Waithe, Superintendent, Moravian Church, Barbados Conference, D.C. Moore Centre, Sharon, St Thomas).
- 3.3.1.3. James Street Methodist Church – The Superintendent Minister, James Street Methodist Church, James Street, Bridgetown.
- 3.3.2. All available Plot, Site and/or Floor Plans, Elevations and Sections to be provided by the Town and Country Development Planning Office for all properties.
- 3.3.3. All available Site and/or Floor Plans, Elevations and Sections to be provided by the Barbados Defense Force for the properties listed in section 1.2.15.1.a.
- 3.3.4. All available Site and/or Floor Plans, Elevations and Sections to be provided by the Ministry of Transport and Works for the properties listed in sections 1.2.15.1.b, c and d.
- 3.3.5. All available Site and/or Floor Plans, Elevations and Sections as well as historical data to be provided by The Barbados National Trust for the Nidhe Israel Jewish Museum, Synagogue Lane.
- 3.3.6. All available Plot and/or Site Plans to be provided by Lands & Surveys Department for all properties.

3.4. We hereby request that the Sub-Committee submit letters of introduction to the Barbados Museum and Historical Society and The National Archives for the purpose of gathering historical details about all of the properties listed in section 1.2.15.

3.5. The said introductory letters should be posted immediately upon acceptance of the Inception Report and identification of the property owners. It should be considered that the specific information requests described above be included in the introductory letters to facilitate timely responses. Letters to the owners of private commercial and residential properties, however, would be more general; the Consultant will follow up with a request for a meeting in which the specific documents needed would be listed.

4. **Clarification of Properties to Be Catalogued**

4.1. We have listed below for confirmation by PDP# those properties identified on page 4 of the MOU as compared to the Statutory List of Buildings of Special Architectural or Historic Interest within the Nominated Site (see pages 66 – 69 of the Management Plan for Historic Bridgetown and Its Garrison). There are three properties which we have not been able to match to the said Statutory List.

Please confirm that we have correctly identified by PDP # the properties to be addressed by the current Technical Assessment.

- 5.1.2.1. Location map
- 5.1.2.2. External and internal photographs
- 5.1.2.3. General description of physical structures, environment and current use
- 5.1.2.4. History and ownership
- 5.1.2.5. Social/historical significance
- 5.1.2.6. Architectural significance and noteworthy features
- 5.1.2.7. Architect's structural assessment & recommendations
- 5.1.2.8. Engineer's structural assessment & recommendations (if deemed necessary by the architect)
- 5.1.3. The separate 11" x 22" document will contain architectural drawings of the property, including:
 - 5.1.3.1. Site plans
 - 5.1.3.2. Ground, First, and any additional floor plans
 - 5.1.3.3. Elevations
- 5.1.4. The Approved Final Report will be presented in hard copy and PDF format to conform to GIS standards.

6. Limitations to the Consultancy

- 6.1. The major limitation identified to date which would hinder timely and thorough assessment of the properties selected is identification of the owners and permission of to enter, photograph, measure (if required) and inspect the privately owned properties. We look forward to the assistance of Government to facilitate this process within the prescribed time period.

<u>MOU</u>	<u>PDP #</u>	<u>Statutory List</u>
The Spirit Bond, Wharf Road	M58	SAME
St Patrick's Roman Catholic Church, Bay Street	Not Found	
Nidhe Israel Jewish Museum, Synagogue Lane	M94	SAME
Calvary Moravian Church, Roebuck Street	Not Found	
James Street Methodist Church, James Street	Not Found	
Mustor's Restaurant, McGregor Street	M55	SAME
New York Club, Nelson Street	M192	SAME
Grasmere, Roebuck Street	M112	SAME
The Retreat, Harrison College, Crumpton Street	M123	SAME
Old Combermere, Constitution Road	M133	SAME
Old Queen's College, Constitution road	M134	SAME
Clifton, Bay Street	M211	Clifton Terrace No 1
Castro Bar, Nelson Street	M191	SAME
Geneva, The Garrison	M225	SAME
Rafeen, The Garrison	M226	SAME
The Museum, The Garrison	M237	Barbados Museum and Historical Society
Savannah Club, The Garrison	M241	Main Guard, The Garrison
Stone Barracks, The Garrison	M244	SAME
St Ann's Fort, The Garrison	M246	SAME
Savannah Lodge, The Garrison	M248	SAME

5. Format and Layout of the Technical Assessment Report

5.1. The general layout of the Final Report shall be modeled after our previous Technical Assessment (dated 2013/07/31) of 18 properties, with properties grouped for presentation by current or most recent usage.

5.1.1. The report will consist of two documents: an 8.5" x 11" text with photographs and a 17" x 22" collection of architectural drawings.

5.1.2. In addition to a general introduction, summary, conclusions, lessons learned, and acknowledgements, the text document will include the following information for each property:

- 5.1.2.1. Location map
- 5.1.2.2. External and internal photographs
- 5.1.2.3. General description of physical structures, environment and current use
- 5.1.2.4. History and ownership
- 5.1.2.5. Social/historical significance
- 5.1.2.6. Architectural significance and noteworthy features
- 5.1.2.7. Architect's structural assessment & recommendations
- 5.1.2.8. Engineer's structural assessment & recommendations (if deemed necessary by the architect)
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- 6.1. The major limitation identified to date which would hinder timely and thorough assessment of the properties selected is identification of the owners and permission of to enter, photograph, measure (if required) and inspect the privately owned properties. We look forward to the assistance of Government to facilitate this process within the prescribed time period.

7. Activities to date

7.1. Consultant Team Planning Meeting

The Team met on Friday, 18th October for the purpose of prioritizing the work to be undertaken in preparation for the Mid-Term Report. The following steps were agreed:

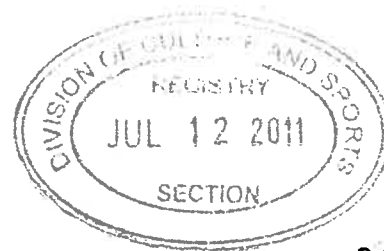
- 7.1.1. The Team will meet next week for a survey tour to locate, give cursory external inspection, and make preliminary work assignments for all of the properties.
- 7.1.2. Based upon the anticipated ease of access for closer inspection and available historical documents, the properties will be addressed in the following order:
 - 7.1.2.1. Churches
 - 7.1.2.2. Military Properties
 - 7.1.2.3. Garrison-area properties
 - 7.1.2.4. All others (to be prioritized at a later date)

7.2. Survey Tour

On Monday, 21st October, the Consultant Team completed a survey tour of nine Bridgetown properties including:

- 7.2.1. St Patrick's Roman Catholic Church – We were able to tour the sanctuary, observe recent renovation/repair work, take photographs and outline elements of the required Engineer's Assessment.
- 7.2.2. Nidhe Israel Jewish Museum – During a brief look at the grounds we learned that the Museum will not be open until December.
- 7.2.3. Calvary Moravian Church - We were able to tour the sanctuary, take photographs, observe repairs/renovations and outline elements of the required Engineer's Assessment.

- 7.2.4. James Street Methodist Church – We were admitted to the sanctuary, took photographs and noted structural elements to be studied.
- 7.2.5. Mustor's Restaurant – It was observed that little remains of what appears to have been a private residence. With little observed architectural significance the building's history is expected to be central to our assessment.
- 7.2.6. Old Spirit Bond – We were able to enter the building as it currently houses a public cultural exhibit. While it is known that some of the original brickwork has been preserved, we saw that the renovations have added new brickwork over a large portion of the building and a very modern interior.
- 7.2.7. New York Club - Exterior photographs were taken.
- 7.2.8. Castro's Bar – This was only briefly observed. A second visit will be planned.
- 7.2.9. Grasmere – This walled property permitted limited observation. However, Dr. Bannister's extensive collection of sculptures from recycled materials was in evidence.
- 7.2.10. A second tour is planned for later in the week to the remaining non-military sites.



To:

Permanent Secretary – Culture and Sports
Ministry of Family, Culture, Sports and Youth

The following extract from the confirmed minutes of a meeting of the Cabinet held on June 30, 2011 is forwarded for early action.

A copy of the extract was also sent to the Cabinet Secretary.


for Cabinet Secretary

July 8, 2011

2. **Status Report on the Management Plan for Historic Bridgetown and its Garrison as a World Heritage Site**
(Note (11) 532/MFCSY (CS) 29)

The Minister updated the Cabinet on the process in Paris.

The Cabinet complimented the team who defended the submission in Paris.

It was agreed that the Cabinet Secretary would write to the delegation and members of the World Heritage Committee complimenting and thanking them for their wonderful work.

**COMMENTS FROM THE CABINET PAPER “STATUS REPORT ON THE
MANAGEMENT PLAN FOR HISTORIC BRIDGETOWN AND ITS
GARRISON AS A WORLD HERITAGE SITE”**

(M.P. 141/2-3-2/4 Vol. 1)
DATED 2011-06-20

On June 20, 2011, the Ministry of Family, Culture, Sports and Youth submitted to the Cabinet of Barbados a Cabinet Paper seeking the approval of the Management Plan for “Historic Bridgetown and its Garrison”.

2. The Management Plan was developed by the Ministry of Family, Culture, Sports and Youth and the Barbados World Heritage Committee after wide consultations with key stakeholders, many of whom have interests in, and some measure of responsibility for the maintenance and management of the site. These consultations afforded the Committee the opportunity to identify the most effective strategies for:

- ensuring the protection and preservation of the Outstanding Universal Value of the Site;
- ensuring that the Site is managed in such a way as to provide the desired balance between sustainability and economic development, i.e., developing the recreational assets and tourism potential of the Site in order to contribute to the diversification of the economy, while at the same time managing its integrity and Outstanding Universal Value; and
- effectively coordinating and documenting activities, strategies and plans relating to the care, maintenance, management, celebration and development of the Site.

3. Among the agencies consulted were:

- The Barbados Fire Service
- Sanitation Service Authority

- Barbados Defence Force
- National Conservation Commission

4. This Management Plan is particularly significant for a number of reasons:

- a) it represents a paradigm shift from the traditional notions of preserving cultural heritage in the Caribbean that typically focuses solely on built heritage;
- b) it addresses the need to preserve our intangible heritage such as oral traditions, rituals, language, dance, music, literature and the visual arts;
- c) it sets out the vision and objectives for the development of cultural services and productions across the Site;
- d) it supports the vision expressed in a number of local policies aimed at making Barbados a competitive and attractive place to work, play and conduct business. Such policies include those reflected in the 2008 Manifesto of the Democratic Labour Party, National Cultural Policy, the National Strategic Plan and the draft Master Plan of the Barbados Tourism Authority.

5. The Management plan contains seven (7) action plans that encompass existing plans and strategies, and which deal with:

i. **Protecting, Preserving and Enhancing Heritage**

This will be carried out primarily by the Town and Country Development Planning Office in consultation with other regulatory agencies and stakeholders and the public. It will involve updating current legislation, mapping and integrating the Property boundary and buffer zone of the nominated Property into the Geographical Information System (GIS) platform, mapping sites of archaeological significance,

embarking on the development of a new system of categorization for Listed Buildings based on a review and adaptation of international best practices, conducting an inventory of monuments and sites of archaeological and artistic interest, enhancing the Development Control Process through the enactment of specific legislation relating to cultural heritage conservation areas and the World Heritage Site. In addition it involves the enactment of the Preservation of Antiquities and Relics Bill, coordination of the implementation of the terms and conditions of International Conventions for the Protection and Preservation of Cultural Heritage and related activities.

ii. **Education, Capacity Building and Research**

This plan seeks to develop and build a series of learning programmes for primary, secondary, tertiary and vocational students and to provide certification in a series of heritage related programmes at the secondary and tertiary levels. It will seek to improve the skills of persons working within the various Ministries and agencies who have responsibility for the Site. Specific attention will be paid to building capacity within the fields of conservation and research.

iii. **Transportation**

This Plan will be executed by the Ministry of Transport and Works in conjunction with the Transport Authority. It is aimed at improving accessibility to the boundary and managing the traffic flow within the Site. Primarily, it will involve the continued implementation of the Bridgetown Traffic Plan and the Transportation Management Plan and enhanced by plans of the Transport Board.

iv. **Tourism Management**

This will be coordinated and executed by the Ministry of Tourism and the Barbados Tourism Authority in collaboration with the Barbados Museum and Historical Society and other relevant agencies. It will evolve around the objectives of the draft Tourism Master Plan and will seek to:

- provide a clear demonstration of the relationship between tourism and cultural heritage;
- increase awareness of tourism stakeholders of the relationship between the designated site and the tourism industry; and
- highlight the potential for increased revenue to accrue to tourism businesses located within and in the vicinity of the designated Site.

v. **Public Awareness**

This plan outlines a series of activities aimed at inculcating respect and appreciation for Barbados' cultural heritage. It will address some of the major threats to the Site including littering, vandalism, neglect and illegal destruction of historic properties, and will seek to encourage Barbadians to protect and preserve their cultural heritage for future generations. It will target communities and such special interest groups as the youth, property owners within the site, engineers, architects and developers.

vi. **Cultural and Heritage Interpretation**

The Cultural and Heritage Interpretation Plan outlines a series of events aimed at celebrating the cultural heritage of the Site in such activities as open air theatre, street performances, tours and museums exhibits. It will serve as a means of revitalising cultural activities within the Site and will contribute to the effort to save one of Barbados' most cherished cultural art-form, the Barbados Landship.

vii. **Risk Management**

The risk preparedness plan outlines the various strategies currently used by the various agencies responsible for Risk Management in Barbados. It addresses some of the missing gaps in the island's Risk Management Plan and seeks to build a

cohesive and comprehensive framework in preventing, mitigating risks and in the recovery and restoration of properties and contents after a disaster.

Implementation of the Management Plan

6. The management of "Historic Bridgetown and its Garrison" will be undertaken in two phases, concentrating on the collection of baseline data and the establishment of key mechanisms within the first two (2) years, followed by further consolidation of the activities and strategic roles of critical agencies over the remaining three (3) years. Both phases will be based on the execution of a wide range of strategies using a multi-sectoral, participatory framework aimed at preserving, protecting and enhancing the Outstanding Universal Value of the Property, for the enjoyment of future generations of Barbadians and the world.

7. The current state of preservation throughout the Property is characterized by varying degrees of neglect and decay which have led to the loss of several structures. Moreover, there are a number of other critical issues which need to be addressed, including:

- limited access to capital and incentives to encourage regeneration;
- a paucity of knowledge and skills in the art of preservation and conservation;
- the need for enhanced public awareness and education (to engender appreciation of the Property);
- the creation of a sustainable tourism balance, and
- the current traffic congestion levels within the boundaries of the Property.

8. On June 30, 2011, The Cabinet of Barbados approved the Management Plan for Historic Bridgetown and its Garrison. Attached is a copy of the Cabinet Decision.



HERITAGE MONTH 2013

Celebrating Our Heritage: Connecting with our Future

**The Ministry of Culture, Sports and Youth
June 2013**

MINISTRY OF CULTURE, SPORTS & YOUTH AND THE BARBADOS WORLD HERITAGE COMMITTEE

HERITAGE MONTH

ACTIVITIES | JUNE 2013

CELEBRATING OUR HERITAGE: CONNECTING WITH OUR FUTURE

- June 4 | Presentation of the Breitling Clock**
donated by Diamonds International to the Government of Barbados
9:00a.m. | Lower Broad Street, Bridgetown
- June 6 | The George Lamming Distinguished Lecture**
delivered by Dr. Lenuox Honychurch entitled: "In the Castles of our Skins: Architectural Heritage and the Caribbean Psyche"
7:00p.m. | Errol Barrow Centre for Creative Imagination
- June 8 - June 17 | "The Heritage Exhibition"** featuring the work of Rasheed Bootloo and works in the Barbados National Art Gallery and the Barbados Gallery of Art
Errol Barrow Centre for Creative Imagination Gallery
- June 12 & every Wednesday | "Changing of the Sentry"**
11:45a.m.
The Garrison Savannah
- June 13 | "Garrison Guns, and Calas"** featuring a lecture by Professor Pedro Welch, a tour of the Armoury and a couillon performance. Entrance fee is \$20
6:00p.m. | St. Ann's Fort
- June 15 | "A Sidewalk Exhibition and Art Market"** in collaboration with the Ministry of Tourism
11:00a.m. - 7:00p.m.
Heroes Square
- June 16 | The Gallery and Museum Crawl** visits galleries and museums such as the Cricket Legends Museum, Parliament Museum, the Barbados Museum and Historical Society and Dr. Lance Raimister's Outdoor Gallery. \$15 Fee. Call 310-2700 to make bookings
2:00p.m.
- June 22 | Movie Night in Independence Square** in collaboration with the Errol Barrow Centre for Creative Imagination featuring the work of film students.
7:00p.m. | Independence Square
- June 22 | Bajan Pride Expo** hosted by the Ministry of Tourism
10:00a.m. | Martins Bay, St. John
- June 11th and June 18th | "In Da Mix"** programme on CBC
6:45p.m. | CBC
- June 26 | Unveiling of the Plaque**
2nd Anniversary of our Inscription
9:30a.m. | The Garrison
- June 28 | Barbados Museum & Historical Society's lecture** delivered by Ms. Elizabeth Watson and the opening of the exhibition "Something In De Music."
7:00p.m.
The Barbados Museum



THE UNIVERSITY OF THE WEST INDIES

Heritage Month 2013, was a collaborative effort between the Ministry of Culture, Sports and Youth and a number of stakeholders to commemorate the 2nd anniversary of the Inscription of **'Historic Bridgetown and its Garrison'** as a UNESCO World Heritage Property. It sought to explore the link between the cultural and creative sector and heritage assets, built heritage and spaces and to sensitise the public about the inscribed property.

Presentation of the Breitling Clock

On June 4, 2013, Diamonds International presented a Breitling Clock to the people of Barbados in commemoration of the 2nd anniversary of the Inscription of Historic Bridgetown and its Garrison as part of Heritage Month and as part of their effort to beautify the city.



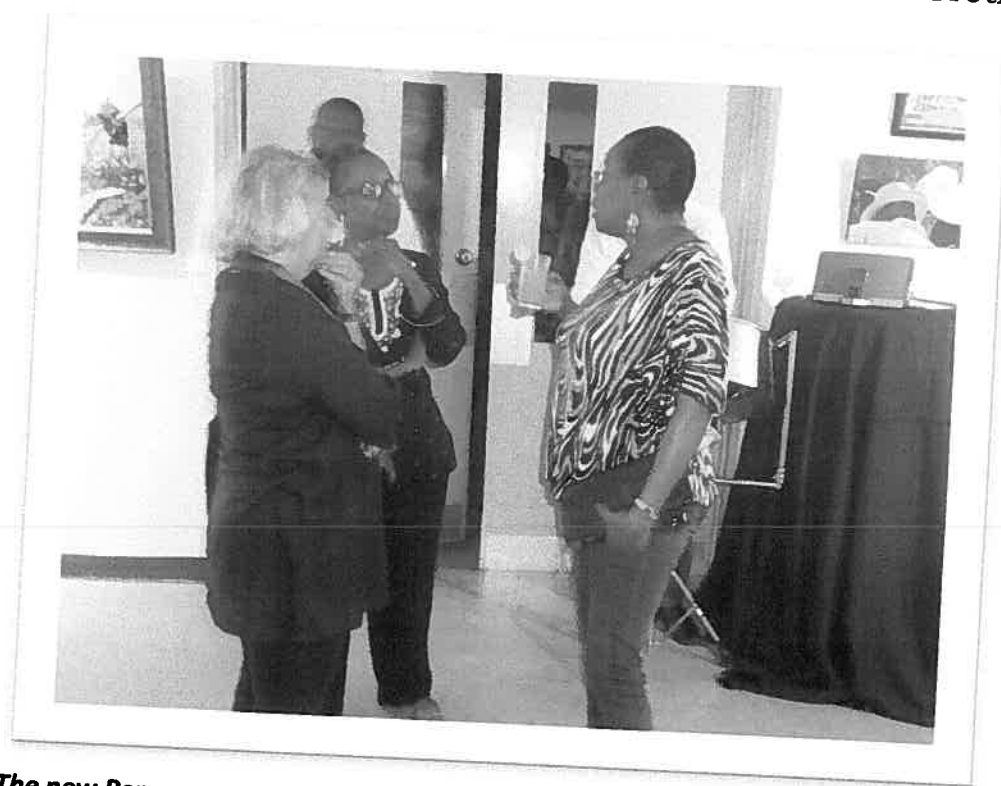
The new Breitling Clock in Lower Broad Street

George Lamming Lecture

The Errol Barrow Centre for Creative Imagination, UWI, partnered with the Ministry to host the annual George Lamming Lecture which took place on June 7, 2013, at the Centre. The lecture entitled '***In the Castles of our Skins: Architectural Heritage and the Caribbean Psyche***', was given by Dr. Lennox Honychurch, a noted historian and culturalist. To the packed audience, Dr. Honychurch delivered a masterful lecture in which he declared that Barbados had an abundance of riches as it pertains to our built heritage.

The Heritage Exhibition

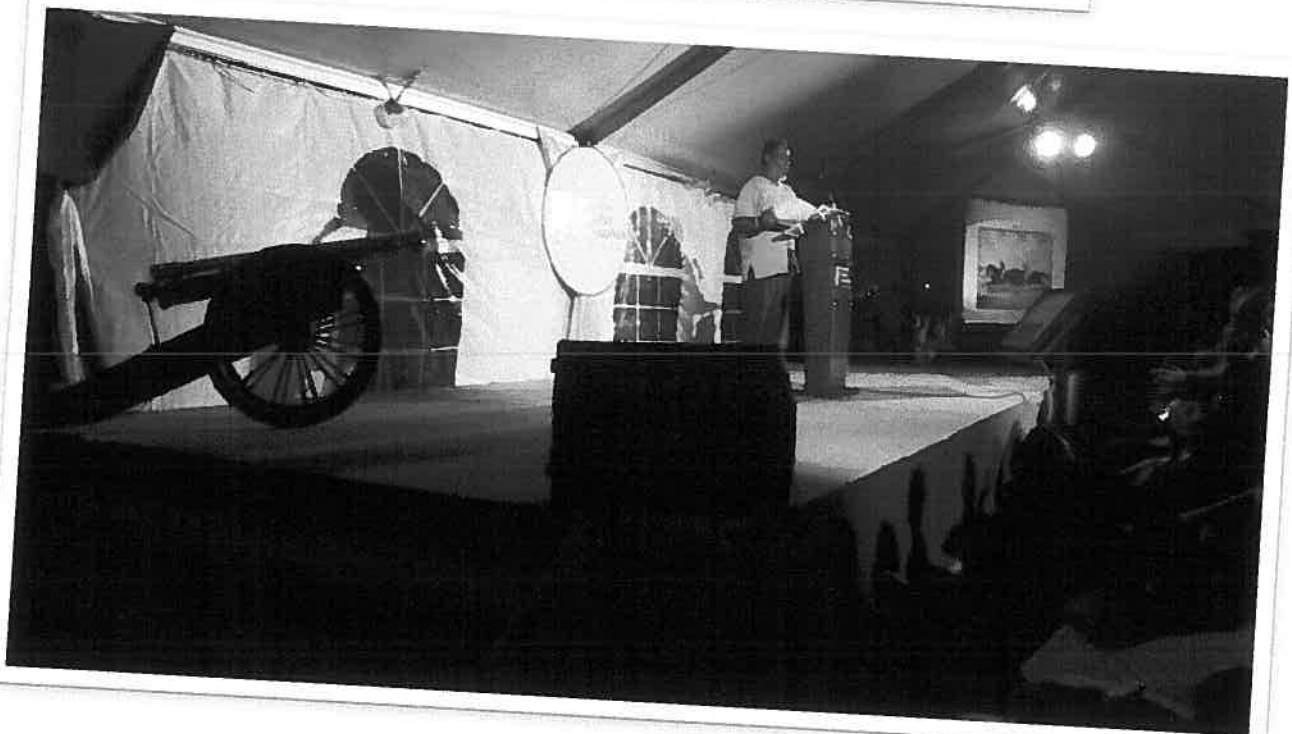
The Ministry of Culture, Sports and Youth and the Barbados World Heritage Committee in collaboration with the Barbados National Art Gallery mounted an exhibition of works based on the theme '***Celebrating Our Heritage, Connecting with Our Past***'. The exhibition was held at the Errol Barrow Centre for Imagination (EBCCI) from June 9 to 17, 2013. The works selected for this exhibition were chosen from the National Collection of Barbados, The Barbados Gallery of Art Collection and specially invited artists and photographers. These include Ronnie Carrington, Rasheed Boodhoo, Cecil Marshall, Felix Kerr, Gordon Brooks, Willie Alleyne, Pierce Tappin and Ashanti Trotman.



The new Permanent Secretary, Mrs. Ruth Blackman (right) in conversation with local artists

Garrison Guns and Galas

Garrison Guns and Galas, an event conceptualised by the National Cultural Foundation, took place on June 13, 2013 at St. Ann's Fort. Patrons were treated to tours of the Armoury, which features one of the best collections of cannons in the world. This event proved to be extremely popular with the audience; many of whom indicated that they had never ventured into St. Ann's Fort. The lecture given by Professor Pedro Welch was another highlight of the evening as he provided an animated, entertaining and informative history of the British military in Barbados.

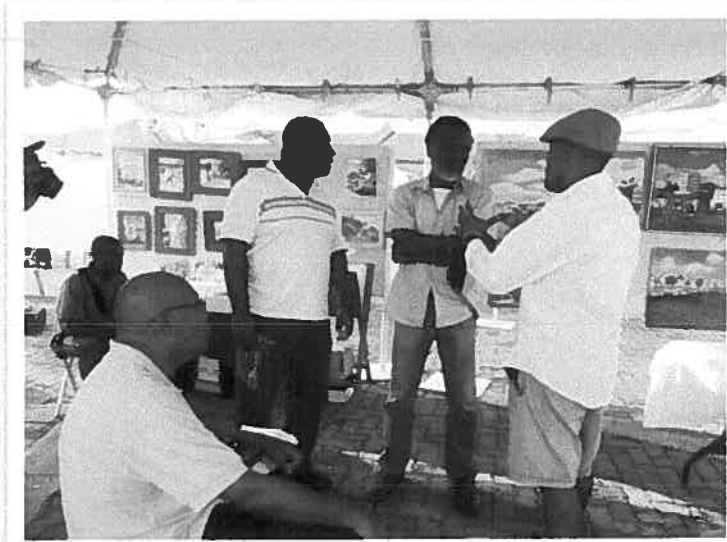




Side Walk Exhibition and Arts Market

The Sidewalk Exhibition and Arts Market took place on Saturday, June 15, at Heroes Square, Bridgetown, between the hours of 10.00 a.m. and 6 p.m. The event presented a much needed outlet and opportunity for artists and craftsmen to exhibit and market their work in the central location of Bridgetown and to promote our strong heritage. The exhibitors included an eclectic mix of artists and craftsperson including young visual artists Ravinous, Taneisha Shepherd and Rae Garnes; veteran artists Omowale Stewart, Neville Crawford, Victor Collector and craftsperson Fred Odle. The works of the National Collection were also on display.

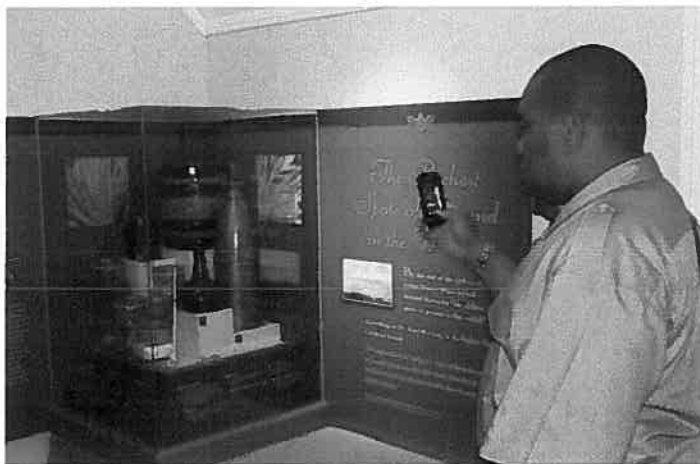
The consensus of the participants was that the event was a success and they recommended that the event be held on a monthly basis. They were of the opinion that this kind of activity would help to revitalise the city and also provide income for the artists.



Museum and Gallery Crawl

One of the biggest successes of the month was the Museum and Gallery Crawl which was held on June 16, 2013. This event afforded the participants a glimpse inside a number of galleries and museums within Historic Bridgetown and its Garrison namely the Barbados Museum and Historical Society, the Nidhe Israel Museum, George Washington House, Lance Bannister's Museum, the gallery at Errol Barrow Centre for Creative Imagination and Cricket Legends Museum. From all reports it was a tremendous success. Two bus-loads of people, locals and visitors alike, got a unique opportunity to visit the museums and galleries within Historic Bridgetown and its Garrison and to see the 'Heritage Exhibition' being hosted at the Errol Barrow Centre for Creative Imagination.





Even the bus driver was intrigued



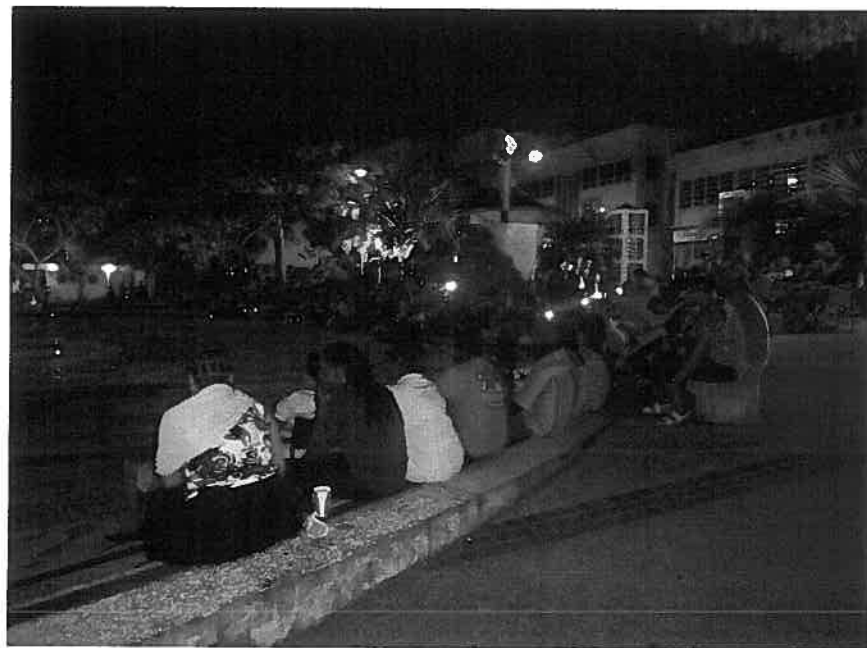
Entering the Barbados Museum

Movie Night

On June 22, 2013, Independence Square was transformed into a movie theatre with a fantastic backdrop of Parliament buildings. The packed audience got a unique opportunity to view documentaries about two of Barbados' icons, directed and produced by Professor Gladstone Yearwood: Dame Nita, the first female Governor General and Fielding Babb one of Barbados' most celebrated artist. For many of the young ones, it was an eye opener. Some people confided that they never knew the extent to which these two giants had contributed to the development of Barbados. The work of the young film makers from EBCCI who were involved in the UNDP Youth In project was screened to the very appreciative audience.



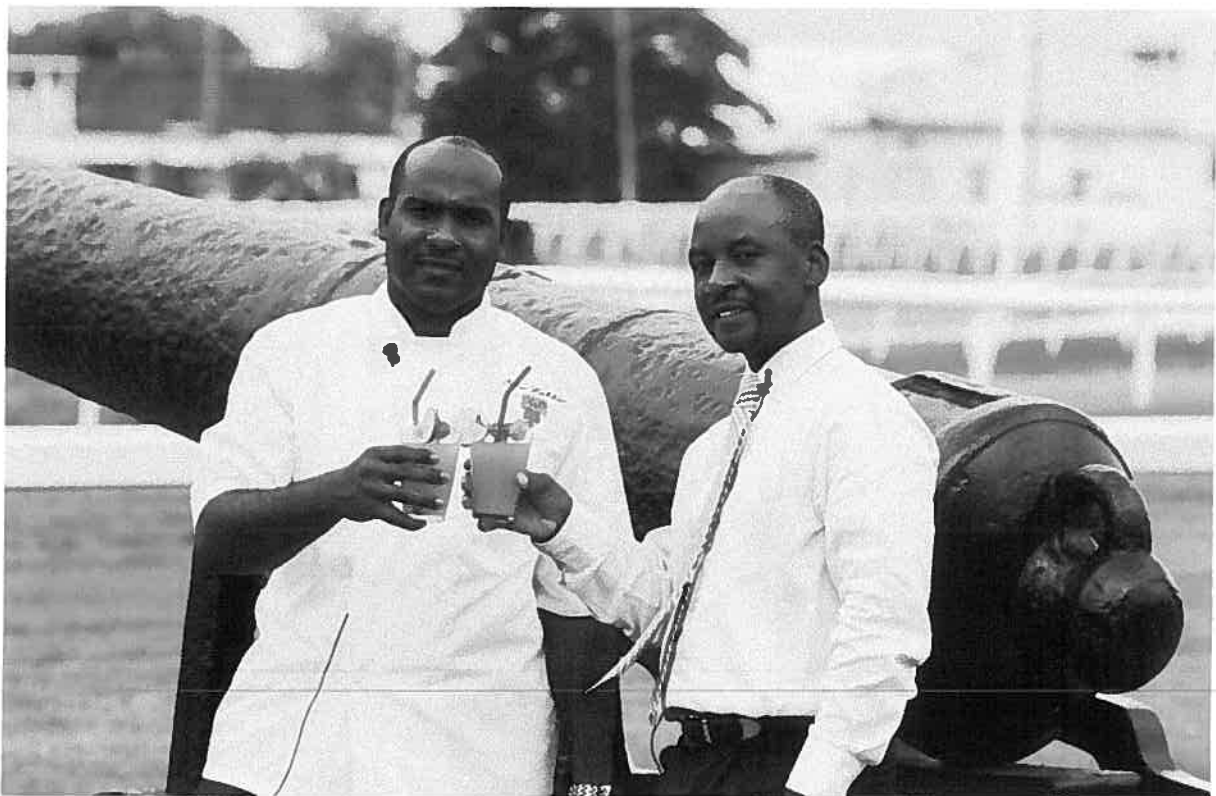
A section of the crowd at Movie Night in Independence Square



Heritage Drinks

The Ministry of Culture, Sports and Youth collaborated with Darin Holder, producer of the popular television series ***"In Da Mix"*** to create cocktails based on the theme ***"Celebrating Our Past: Connecting with our Future"***. The cocktails focused primarily on the use of two staples that helped to develop Historic Bridgetown and its Garrison as a thriving port city in the 1700s, these being sugar and rum. This collaboration also served to show the connection between the audio visual sector and heritage.

Using the backdrop of the historic Garrison, mixologists David Barker, Cardinal Fields, Damian Williams and Rohan Hackshaw joined by special taster the Honourable Stephen Lashley, Minister of Culture, Sports and Youth, produced four exciting and tasty new drinks. Two of the drinks created especially for the month are Heritage Punch and Sandford Prince, all made with Mount Gay Rum.



Lectures

On June 24, 2013, the Ministry partnered with the US Embassy and the Barbados Museum to host a lecture by a visiting researcher Jeff Soule at the Barbados Museum and Historical Society. The lecture was entitled "Historic City Cores: Lessons for Contemporary Sustainability" focused on how historic city centers can serve as models of sustainable and energy-efficient urban development in Barbados and across the Caribbean. The event was well attended by a wide cross section of people including architects, planners and persons interested in heritage.

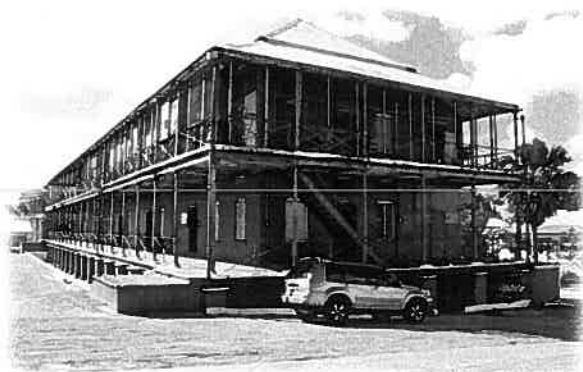
As its contribution to Heritage Month, the Barbados Museum and Historical Society hosted a lecture delivered by Dr. Elizabeth Watson entitled "Something in de music".

Changing of the Sentry

Every Wednesday throughout the month, the Garrison Consortium and members of the Barbados Legion, staged the Changing of the Sentry. This event is growing in popularity and attracted tourists and locals who took the opportunity to take pictures with the Sentries in their Zoave uniforms.



Heritage Month 2013 was a success. We were able to achieve our objectives to sensitise hundreds of locals and visitors from all ages and social classes to the Outstanding Universal Value of Barbados' first UNESCO World Heritage Property. We were able to cement the link between our heritage and our future, to highlight how heritage could be used to develop the cultural industries, to showcase bajan products and services. Join us in 2014 as we celebrate Heritage Month.



2014

**"TRAINER OF TRAINER WORKSHOP IN CONSERVATION AND
MANAGEMENT"**

The Ministry of Culture,
Sports and Youth

BARBADOS

[Pick the date]

1. JUSTIFICATION OF THE PROJECT

Historic Bridgetown and its Garrison in Barbados was inscribed on the UNESCO World Heritage List on June 25, 2011. This prestigious inscription attests to UNESCO recognition of the Outstanding Universal Value of the property and of the country's commitment to the protection of the Island's heritage.

As one of the earliest established towns with a fortified port in the Caribbean network of military and maritime-mercantile outposts of the British Atlantic, Historic Bridgetown and its Garrison was the focus of trade-based English expansion in the Americas. By the 17th century, the fortified port town was able to establish its importance in the British Atlantic trade and became an entrepôt for goods, especially sugar, and enslaved persons destined for Barbados and the rest of the Americas.

Gaining the inscription has placed the management and preservation of the heritage assets within this valued property on the priority list of the Government of Barbados and the Barbados World Heritage Committee. The situation is even more of a priority in light of the fact that The World Heritage Centre in its 2012 report to Barbados has indicated that the State Party needed to institute training in Conservation.

The property itself contains a wide array of historic structures with a variety of ownership styles and uses: residential, businesses, churches and administration buildings that date back to the 1700s. Due to a lack of funds and a national maintenance plan, damaged caused by natural and man-made factor over the year, many of these buildings are in a state of des pair or have been lost. This is emphasised in the Management Plan for the property which states that "the current state of preservation throughout the Property is characterized by varying degrees of neglect and decay of structures which have led to the loss of many properties. Moreover, limited access to a paucity of knowledge and skills in the art of preservation and conservation is an issue that confronts the Site and needs to be addressed". Another critical factor is the lack of awareness and apathy towards historic properties that is prevalent in many sectors of the society.

Whereas there are numerous tradesmen working in wood and masonry in the island, there is a dearth of skilled professionals such as wood turners. The lack of masonsskilled in limestone has meant that there has been no transfer of skillsto assist in the maintenance programmes. Therefore, many of these stone structuresare in varying degrees of neglect and abandonment because of a lack of knowledge on how to adequately maintain and preserve them. Additionally, the most critical need apart from funding is capacity building to develop a core of persons trained in the maintenance and conservation of wood and stone structures.

There are tertiary level and vocational institutions on the island that offer courses in various aspects of building maintenance. However none of them focuses on the area of conservation. It should further be noted that at present there is an acute shortage of trained Conservators in Barbados and indeed the region and government have been forced to contract conservators, at considerable costs.

2. ESTIMATED TIMEFRAME FOR THE IMPLEMENTATION OF THE PROJECT :June 2014 to July 2014

3. DRAFT WORK PLAN

Activities	Timeframe	
	Start	End
Opening ceremony for Workshop	July 7	
Seminars on Preventative Conservation; Object Handling; Introduction to conservation, Health and safety issues; Value of heritage and Conservation science.	July 8	August 11
Field trips to properties	July 14	August 8
Lab work on Object handling, conservation Science	July 16	August 01
Monitoring	July 7	August 11
Evaluation	August 11	
Report writing	August 25	

4. OBJECTIVES OF THE PROJECT

- To build capacity in the area of conservation;

- To develop a core of persons skilled and competent to further deliver training to technical students in tertiary and vocational institution in the area of conservation and management.
- To lay the foundation for further training in Conservation:
- To raise awareness amongst the youth that Conservation can be an alternative occupation:
- To raise the level of awareness of the Outstanding Universal Value of Barbados' built heritage.
- The workshop will focus heavily on sensitising the participants about the importance of preserving Barbados's built heritage , particularly within the inscribed property. The participants will be exposed to various lectures and seminars on a range of topics including : The Outstanding Universal Value of Historic Bridgetown and its Garrison; the benefits of Conservation; Object Handling; Introduction to Conservation, Health and Safety issues; Value of heritage and Conservation Science. In addition, the participants will get the opportunity to go on field trips to many of the endangered historic sites with- in the inscribed property.

5. PROFILES OF SPECIALISTS, TRAINERS, TECHNICIANS AND/OR SKILLED

- Dr. Tara Inniss- Lecturer at the University of the West Indies and member of the Barbados World Heritage Committee
- Mr. Steve Devonish- Deputy Chair, Barbados World Heritage Committee and Director of the Natural Heritage Unit, Barbados
- Ms. Louise Parris- Consultant Conservator
- Dr. Naomi Luxford- Lecturer and Research Assistant in Conservation Studies , United Kingdom
- Ms. Sheron Johnson- Director of Cultural Policy and Research, Focal Point for Historic Bridgetown and its Garrison.

6. KEY TARGET AUDIENCES

- Teachers at vocational institutions namely, Samuel Jackman Prescod Polytechnic, Barbados Vocational Training Board who teach carpentry and masonry;
- Teachers at Barbados Community College who teach in the Architectural programme and the Structural Engineering Programme;
- Managers of Heritage Properties.

2013

“World Heritage in the Classroom” Workshops



The Ministry of Culture, Sports and Youth
and the University of the West Indies

BARBADOS

1/1/2013

REPORT TO THE BARBADOS WORLD HERITAGE COMMITTEE

“World Heritage in the Classroom” Workshops

As part of the fulfillment of the World Heritage (WH) Management Plan's (2011-2016) Action Plan for Public Education, the Ministry of Culture, Sports and Culture in collaboration with the Department of History and Philosophy planned and executed a Workshop, entitled “Heritage in the Classrooms” to sensitize Principals of twenty five (25) private and public primary schools in the island about the recent inscription of Historic Bridgetown and its Garrison as a UNESCO World Heritage site (2011). The Public Education Sub-Committee of the Barbados World Heritage Committee (BWHC) consists of members from the Ministry of Education; the Ministry of Culture; the Department of History and Philosophy and the Barbados Museum and Historical Society (BMHS).

The first phase of the workshop took place in February 02 and 03, 16-17, 21-22 and 28-29, 2012 at the Ministry of Education, Science and Innovation. Eighty (80) social studies teachers from public and private, primary and secondary schools in the island attended a two-day workshop entitled, “World Heritage in the Classroom”. These teachers teach a range of subjects including, geography, history and social studies. One of the recommendations put forward by the teachers was for a similar exercise to be held for the Principals.

The second phase of “Heritage in the Classroom” which targeted the Principals began with an Opening Ceremony at which the Chief Education Officer in the Ministry of Education, Science, Technology and Innovation Mr. Laurie King, the Permanent Secretary in the Ministry of Culture, Sports and Youth Mrs. Ruth Blackman and Dr. Henderson Carter for the University of the West Indies made remarks.

List of Presenters

Dr. Henderson Carter	Trade and Commerce in HBG: Successful Black Businessmen
Dr. Tara Inniss	An Introduction to World Heritage and the Political Significance of Historic Bridgetown and its Garrison
Ms. Louise Parris	The importance of Conservation to maintaining the integrity and authenticity of Historic Bridgetown and its Garrison
Ms. Sheron Johnson	Cultural Industries and Heritage
Mr. Kevin Farmer	The Role of the Museum
Dr. Marcia Burrowes	Perception of Barbadian Culture in Historic Bridgetown and its Garrison

The aim of the workshop was to sensitise the Principals about heritage, culture and specifically Barbados' first world heritage property. Armed with this knowledge, it will assist them to offer support to the programmes being undertaken by their teachers in the schools.

WORKSHOPS

On Day I of the workshop, the teachers heard various presentations which explained the Outstanding Universal Value of the property in terms of the site's political, commercial, military and cultural significance.

On Day 2, teachers met at the Ministry of Education and were taken by coach on a tour of the Property led by Dr. Watson. Each group spent almost one hour in the Cheapside area listening to how it developed from the site of the first English settlement to its evolution as a marketplace for enslaved Africans who brought their goods to sell in the “Shambles” market and a space where the urban free coloured population lived and worked.

The Principals were also taken on a tour of St. Mary’s Church and its burial ground where they were shown the tombs, headstones and monuments for several notable Barbadians including, Samuel Jackman Prescod (first ‘coloured’ Member of Parliament); Amaryllis Collymore (free coloured ancestress of Frank Collymore, a cultural icon); tomb of the Barclay family (founding family of Sierra Leone) and Ernest Deighton Mottley (first mayor of Bridgetown). The Church’s outstanding Georgian architecture was discussed, as well as its establishment on one of the oldest Anglican consecrated grounds in the English Americas (it is the site of the original St. Michael’s parish Church).



The Principals were taken on a guided tour of the Museum of Parliament and National Heroes Gallery at the Public Buildings, which is one of the newest museums in Barbados. Mr. Best, the Site Manager, led the teachers on a tour of the museum highlighting significant exhibits and explaining the historical development of social democracy in Barbados. Many of the teachers, particularly those at the primary school

level, have never been to the Museum of Parliament and said that they would consider taking their students to visit.

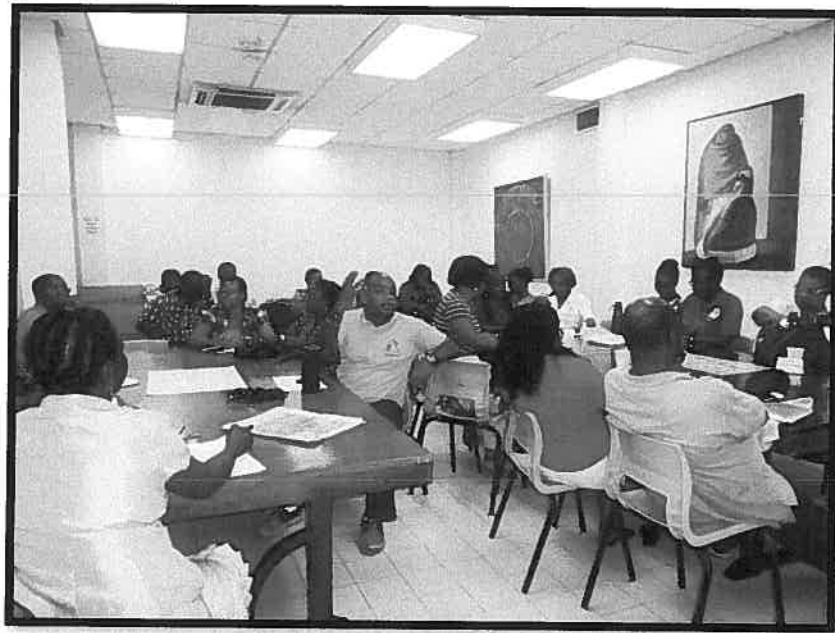


Dr. Karl Watson guiding the teachers on tour of Jubilee Gardens

At the Garrison, the Principals were told about the significance of landscape history in understanding the strategic location of the Garrison for protecting Carlisle Bay and the unique architecture of the Garrison.

After the tour ended the group returned to the Ministry of Education for a de-briefing session. The participants submitted personal reflections about the tour and how they could use field trips in teaching. They then completed a group assignment, developing a teaching strategy/unit/lesson plan; student research project; and personal research project based on Historic Bridgetown and its Garrison.

Overall, the “World Heritage in the Classroom” workshops were an overwhelming success, especially as they seemed to develop an enthusiasm for teaching and learning history. Participants were asked to fill out an anonymous evaluation of the workshop and most agreed that it was a useful exercise that was well organized and facilitated. Participants particularly enjoyed learning more about the urban enslaved experience and the cultural development of the site.



Feedback from these sessions was generally positive; the participants asked insightful questions willingly participated in discussions. They also provided some insight into the types of materials and resources that were required for teaching history as well as the areas of the syllabus that could include content about World Heritage.