Technical features of the Periodic Reporting Questionnaire (Section I and II) and the PR online platform for Europe and North America

Europe and North America Unit
World Heritage Centre
Section I

- concerns the implementation of the *World Heritage Convention* at the national level
- concerns all cultural and natural heritage (World Heritage or not)
- filled in by the national Focal Point
- 13 chapters

Section II

- concerns each World Heritage property
- filled in by the Site Manager
- then reviewed by the Focal Point
- Focal Point then submits to the World Heritage Centre
- 6 chapters
Access to the Periodic Reporting questionnaire
Periodic Reporting Questionnaire, Section I and II

Filling in the questionnaire requires the gathering of substantial amounts of information. Hence, the time necessary to fill in the questionnaire depends on the availability and accessibility of this information. It is recommended to start the exercise as soon as possible in order to get an overview of the information needed and to effectively organize the work.

Choose your password

You don't have a password. Please enter the registered email. You will receive an automated message to choose your password.

Email address

Search

You have a username and a password

You received your username and you already have chosen a password. You can login.

Username

Password

Remember my profile

Login

Forgot your username or password?

For Europe and North America, the deadline for completion of the questionnaire for Group B is 31 July 2014. Please note that your questionnaire must be completed in either English or French.

Contact

Should you have any technical questions, we will be happy to assist you. If you contact the World Heritage Centre at wh- periodicreporting@unesco.org

Completing the Questionnaire

Sections I and II of the questionnaire have been pre-filled by the World Heritage Centre with information contained in the official documents. However, Site Manager and Focal Points are invited to complete and update this information.

Each Site Manager will be responsible for completing Section II of the Questionnaire for his/her respective site, while the Focal Point will be responsible for the completion of Section I and for validating Section II of the questionnaire after completion by the respective Site Managers.
Lost/forget your username or password

1) Enter your registered mail

Choose your password
You don't have a password. Please enter the registered email. You will receive an automated message to choose your password.

Email address

Search

2) Confirmation

Congratulations!
We've sent information about choosing your password to your email address. Please check your mailbox. An email to choose your password has been sent from no-reply@unesco.org. This email is valid during 6 hours.

You did not receive the password reset email? Check your spam folder for an email from no-reply@unesco.org. If you still don't see the email, try again.

3) You will receive an email with your username and link to rest password

Choose your password

Password

Confirm password

Confirm

4) Choose a new password
Walled City of Baku with the Shirvanshah's Palace and Maiden Tower

1. World Heritage Property Data

Question 1.1

Name of World Heritage Property

Walled City of Baku with the Shirvanshah's Palace and Maiden Tower

⚠ Agree with current data?

Validate Update
Statement of Outstanding Universal Value/Statement of Significance

Criterion (v): The collection of Aflaj irrigation systems represents some 3,000 still functioning systems in Oman. Ancient engineering technologies demonstrate long standing, sustainable use of water resources for the cultivation of palms and other produce in extremely arid desert lands. Such systems reflect the former total dependence of communities on this irrigation and a time-honoured, fair and effective management and sharing of water resources, underpinned by mutual dependence and communal values.

⚠️ Agree with current data?

Please note that any change to this information needs to be reviewed by the relevant Advisory Body and approved by the World Heritage Committee. For very minor changes, i.e. typing mistakes and not changes to content, please contact the World Heritage Centre at wh-periodicreporting@unesco.org.

⚠️ Your comment:
The types of questions:
1) check and up-date

<table>
<thead>
<tr>
<th>Name</th>
<th>Coordinates (longitude / latitude)</th>
<th>Property (ha)</th>
<th>Buffer zone (ha)</th>
<th>Total (ha)</th>
<th>Inscription year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Falaj Al-Katmeen, Nizwa, Dakhiliya, Oman</td>
<td>22.933 / 57.667</td>
<td>135.028</td>
<td>1756.4</td>
<td>1891.428</td>
<td>2006</td>
</tr>
<tr>
<td>Falaj Al-Malki, Izki, Interior, Oman</td>
<td>22.733 / 57.767</td>
<td>600</td>
<td>4255.71</td>
<td>4855.71</td>
<td>2006</td>
</tr>
<tr>
<td>Falaj Daris, Nizwa, Dakhiliya, Oman</td>
<td>22.983 / 57.533</td>
<td>389.468</td>
<td>3370.1</td>
<td>3759.568</td>
<td>2006</td>
</tr>
<tr>
<td>Falaj Al-Jeela, Sur, A’Sharqiya, Oman</td>
<td>22.783 / 59.167</td>
<td>30.952</td>
<td>3839.46</td>
<td>3870.412</td>
<td>2006</td>
</tr>
<tr>
<td>Falaj Al-Muyasser, Al Rustaq, Interior, Oman</td>
<td>23.35 / 57.45</td>
<td>300.501</td>
<td>3182.66</td>
<td>3483.161</td>
<td>2006</td>
</tr>
</tbody>
</table>

**Total (ha)**

1455.949  16404.33  17860.279
The Periodic Reporting Questionnaire

The types of questions:
2) Yes/No

Was the Periodic Reporting questionnaire easy to use and clearly understandable?

6.4.1 yes
6.4.2 no
The Periodic Reporting Questionnaire

The types of questions:
3) **Multiple choice**

**Can the legislative framework (i.e. legislation and/or regulation) be enforced?**

4.2.5.1. There is no **effective capacity/resources** to enforce legislation and/or regulation in the World Heritage property

4.2.5.2. There are **major deficiencies** in capacity/resources to enforce legislation and/or regulation in the World Heritage property

4.2.5.3. There is **acceptable** capacity/resources to enforce legislation and/or regulation in the World Heritage property but some deficiencies remain

4.2.5.4. There is **excellent** capacity/resources to enforce legislation and/or regulation in the World Heritage property
The Periodic Reporting Questionnaire

The types of questions:
4) Rating

Considering the management needs of the World Heritage property, please rate the availability of professionals in the following disciplines:

<table>
<thead>
<tr>
<th>Rating on a 4 point scale</th>
<th>Not applicable</th>
<th>Non-existent</th>
<th>Poor</th>
<th>Fair</th>
<th>Good</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.4.13.1 Research and monitoring</td>
<td>○○ ○○ ○○ ○○</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4.13.2 Promotion</td>
<td>○○ ○○ ○○ ○○</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4.13.3 Community outreach</td>
<td>○○ ○○ ○○ ○○</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4.13.4 Interpretation</td>
<td>○○ ○○ ○○ ○○</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>4.4.13.5 Education</td>
<td>○○ ○○ ○○ ○○</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4.13.6 Visitor management</td>
<td>○○ ○○ ○○ ○○</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4.13.7 Conservation</td>
<td>○○ ○○ ○○ ○○</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4.13.8 Administration</td>
<td>○○ ○○ ○○ ○○</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4.13.9 Risk preparedness</td>
<td>○○ ○○ ○○ ○○</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4.13.10 Tourism</td>
<td>○○ ○○ ○○ ○○</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.4.13.11 Enforcement (custodians, police)</td>
<td>○○ ○○ ○○ ○○</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
The Periodic Reporting Questionnaire

The types of questions:
5) **Percentage**

Distribution of employees involved in managing the World Heritage Property (% of total)

4.4.9.1 Full-time

4.4.9.2 Part-time

N.B. Both cells have to be filled in; e.g. if you enter «100» in one cell, please enter «0» in the other
The Periodic Reporting Questionnaire

The types of questions:
6) **Open field**

**Comments, conclusions and/or recommendations related to scientific studies and research projects**

Maximum 500 characters allowed!
### Impacts of tourism/visitor/recreation

For example:
Inappropriate/non-existent interpretation (not an impact), High levels of visitation, Increase of vendors inside/outside site, Building community support, sustainable livelihoods

<table>
<thead>
<tr>
<th>Impact</th>
<th>Impact</th>
<th>Origin</th>
</tr>
</thead>
<tbody>
<tr>
<td>thumbs up Positive</td>
<td>thumbs up Current</td>
<td>✅</td>
</tr>
<tr>
<td>thumbs up Negative</td>
<td>thumbs up Potential</td>
<td>✅</td>
</tr>
<tr>
<td>✅</td>
<td>✅</td>
<td>✅</td>
</tr>
</tbody>
</table>

7) **Assessment**
The online Periodic Reporting Questionnaire

Focus: The Factors Affecting the Property (Section II.3)

- Buildings and development
- Transportation infrastructures
- Services infrastructures
- Pollution
- Biological resource use/modification
- Physical resource extraction
- Local conditions affecting physical fabric
- Social/cultural uses of heritage
- Other human activities
- Climate change and severe weather events
- Sudden ecological or geological events
- Invasive/alien species or hyper-abundant species
- Management and institutional factors
- Other factor(s)
The online Periodic Reporting Questionnaire
Focus: The Factors’ Cycle (Section II chapter 3)

1) Identification of factors affecting the property (3.1 to 3.14)

2) Summary table (3.15)

3) Assessment of the current & negative factors (3.16)

4) Summary – Factors affecting the Property (5.1) identification of management responses

---

**Flooding**

<table>
<thead>
<tr>
<th>Impact</th>
<th>Impact</th>
<th>Origin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Positive</td>
<td>Negative</td>
<td>Inside</td>
</tr>
</tbody>
</table>

**3.1.5. Factors Summary Table**

This section is an automatically generated list of the factors affecting the property summarizing the impacts and origins made in the assessment above. It is a good idea to review this table and check that it accurately represents the situation in the property. Please note that any additional factors which were asked in question 3.14 will not be included in the table.

**Flooding**

- **Name**: Flooding
- **Impact**: Current, Potential
- **Origin**: Inside

**Actions**

Reconstructing the underground channel in the long term. Constructing protective dams in the upstream area, over the valley.

---

**Spatial scale**

- Area affected by the factor
- Localised
- Widespread

**Temporal scale**

- Occurrence of the impact
- Short-term
- Long-term

**Impact**

- Impact on the attributes
- Significant

**Management response**

- Capacity of management to respond
- High capacity
- Low capacity

**Trend**

- Development over the last 10 years
- Decreasing
- Static
- Increasing
The online Periodic Reporting Questionnaire

**Focus: The Management Needs’ Cycle (Section II chapter 4)**

1) Identification (4.1 to 4.8)

- Are available resources such as equipment, facilities and infrastructure sufficient to meet management needs?
  - 4.4.6.1 There are little or no equipment or facilities despite an identified need
  - 4.4.6.2 There are some equipment and facilities but overall these are inadequate
  - 4.4.6.3 There are some adequate equipment and facilities, but deficiencies in at least one key area constrain management at the World Heritage property
  - 4.4.6.4 There are adequate equipment and facilities

2) Identification of 6 priority management needs (4.9)

- Please select the top 6 management needs for the property (if more than 6 are listed below)
  - 4.1 Boundaries and Buffer Zones
    - 4.1.4 The boundaries of the World Heritage property are not known by local residents/communities/landowners
  - 4.4 Financial and Human Resources
    - 4.4.3 The budget is inadequate for management needs
    - 4.4.6 Inadequate equipment and facilities
    - 4.4.7 Ad hoc maintenance of equipment
  - 4.4.12 Human resources inadequate for management needs
  - 4.4.13
  - 4.4.15 Capacity development plan not implemented

3) Summary - Management Needs (5.2)

Identification of management measures

- Inadequate equipment and facilities

**Actions**

- Timeframe
- Agency
- Comments

- Creation of a number of facilities (visitor interpretation centre, information point, etc.)
Technical features of the online Questionnaire

1) the language
Technical features of the online Questionnaire

2) the Navigation button
Technical features of the online Questionnaire

3) Navigation progression bar and menu

Questionnaire Section (page 1)
1. Introduction (page 1)
2. Inventories/lists/registers for cultural and natural heritage (page 2)
3. Tentative List (page 3)
   3.1. In reference to your Tentative List, please indicate, as far as possible, the potential timetable for future nominations to the World Heritage List within the next six years.
   3.2. In the process of preparation of your Tentative List, did you use any of the following tools to make a preliminary assessment of the potential Outstanding Universal Value?
   3.3. Please rate level of involvement of the following (if applicable) in the preparation of the Tentative List
   3.4. Was the authority(ies) listed in question 1.4 responsible for the approval and submission of the Tentative List?
   3.5. If not, what authority(ies) is responsible for the approval and submission of the Tentative List?
   3.6. Do you intend to update your Tentative List within the next six years?
   3.7. Comments, conclusions and/or recommendations related to Tentative List (Questions 3.1 to 3.7)
4. Nominations (page 4)
   4.1. Property
   4.2. Please rate level of involvement of the following (if applicable) in the preparation of the most recent nomination dossiers
   4.3. Please rate the perceived benefits in your country of inscribing properties on the World Heritage List
   4.4. Comments, conclusions and/or recommendations related to Nominations of properties (Questions 4.1 to 4.3)
5. General Policy Development (page 5)
6. Status of Services for Protection, Conservation and Presentation (page 6)
7. Scientific and Technical Studies and Research (page 7)
8. Financial Status and Human Resources (page 8)
9. Training (page 9)
Technical features of the online Questionnaire

4) Saving your questionnaire

Walled City of Baku with the Shirvanshah's Palace and Maiden Tower

1. World Heritage Property Data

Name of World Heritage Property

Walled City of Baku with the Shirvanshah's Palace and Maiden Tower

Agree with current data?
Technical features of the online Questionnaire

5) Submission button

Periodic Reporting Questionnaire, Section I and II

Section I (States Parties)

31 results

<table>
<thead>
<tr>
<th>Name</th>
<th>Progress</th>
<th>Modified on</th>
</tr>
</thead>
<tbody>
<tr>
<td>San Marino</td>
<td>100 %</td>
<td>07/10/13, 17:10</td>
</tr>
<tr>
<td>Holy See</td>
<td>74 %</td>
<td>08/10/13, 11:32</td>
</tr>
</tbody>
</table>
Technical features of the online Questionnaire

6) Print/Export

- Full version
  - Print the full questionnaire
    - Print
    - Export to Word

- Short version
  - Only print your answers
    - Print
    - Export to Word
The Platform helps the Site Managers and Focal Points to find in one place:

- **Handbook for Site Managers**

- **Video tutorials on the PR questionnaires**

- **Access to the PR questionnaire**

Also:
- reference documents, news, events, contacts etc.

**General information concerning the PR exercise (Process cycle, deadlines, outcomes, road maps etc.)**
A handbook for site managers prepared by the World Heritage Centre with the kind support of the Principality of Monaco and the Nordic World Heritage Foundation (NWHF)

Handbook available in:

- English
- Français
- Español
- Русский
wh-periodicreporting@unesco.org
The Periodic Reporting online platform for Europe and North America and technical features of the Questionnaire (Section I and II)

Europe and North America Unit
World Heritage Centre

Workshop for World Heritage National Focal Points from Central, Eastern and South-Eastern Europe sub-region in the framework of the Second Cycle of the Periodic Reporting Exercise

Baku, Azerbaijan
29 to 31 October 2013
Transnational / transboundary properties

Site Manager:
All relevant States Parties will jointly designate one site manager (usually one of the national site managers) for the purpose of filling out the questionnaire in close consultation with the other national site managers and other relevant stakeholder concerned.

Focal Points:
The designated national Focal Points of the concerned States Parties have all access to the relevant questionnaire to review the questionnaire. The States Parties decide among each other who will be the one designated Focal Point that validates the questionnaire.