Technical features of the Periodic Reporting Questionnaire (Section I and II) and the PR online platform for Europe and North America

Europe and North America Unit
World Heritage Centre

Workshop for World Heritage National Focal Points from Central, Eastern and South-Eastern Europe sub-region in the framework of the Second Cycle of the Periodic Reporting Exercise

Baku, Azerbaijan
29 to 31 October 2013

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The Periodic Reporting questionnaire

Section I

- concerns the implementation of the *World Heritage Convention* at the national level
- concerns all cultural and natural heritage (World Heritage or not)
- filled in by the national Focal Point
- 13 chapters

Section II

- concerns each World Heritage property
- filled in by the Site Manager
- then reviewed by the Focal Point
- Focal Point then submits to the World Heritage Centre
- 6 chapters

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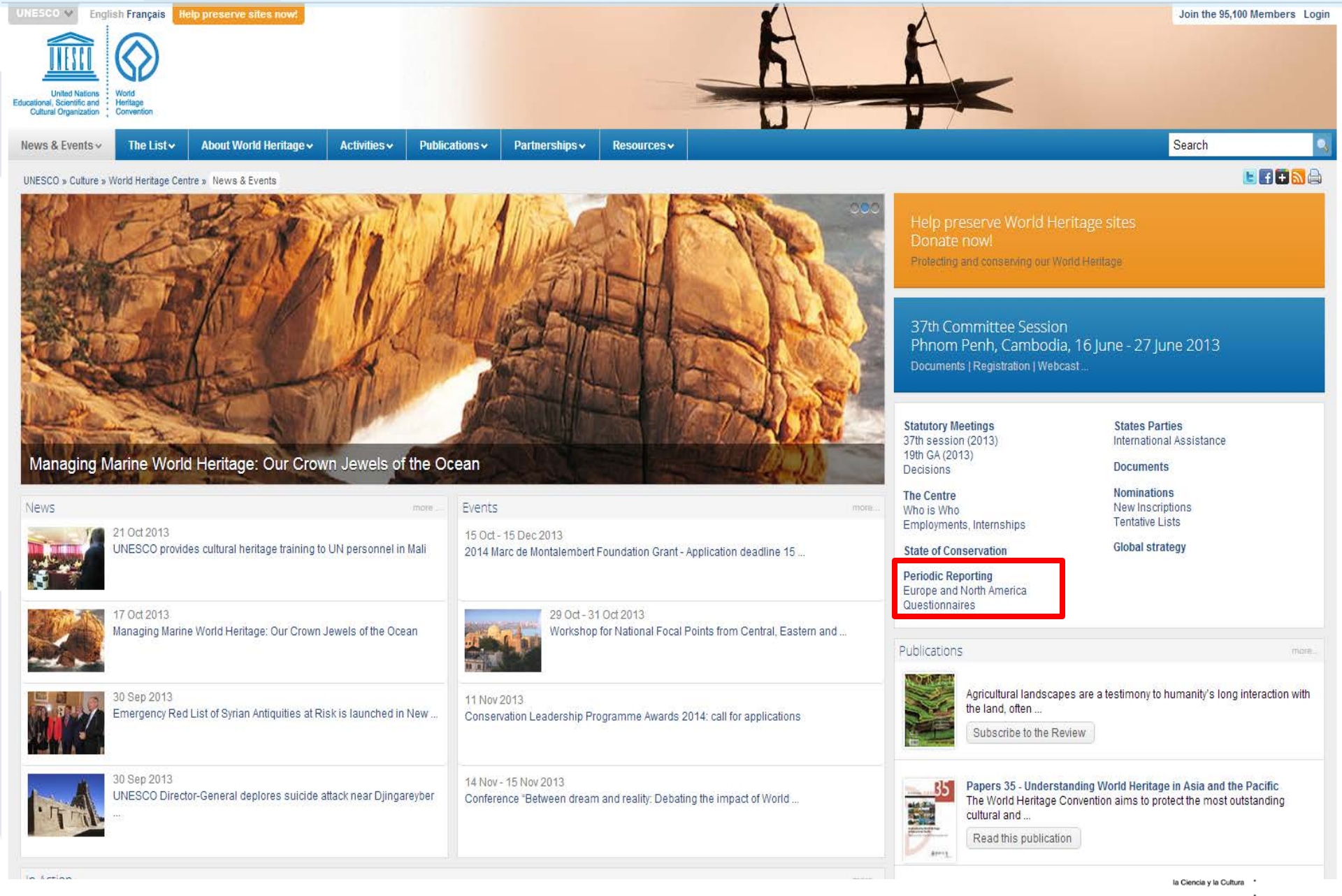
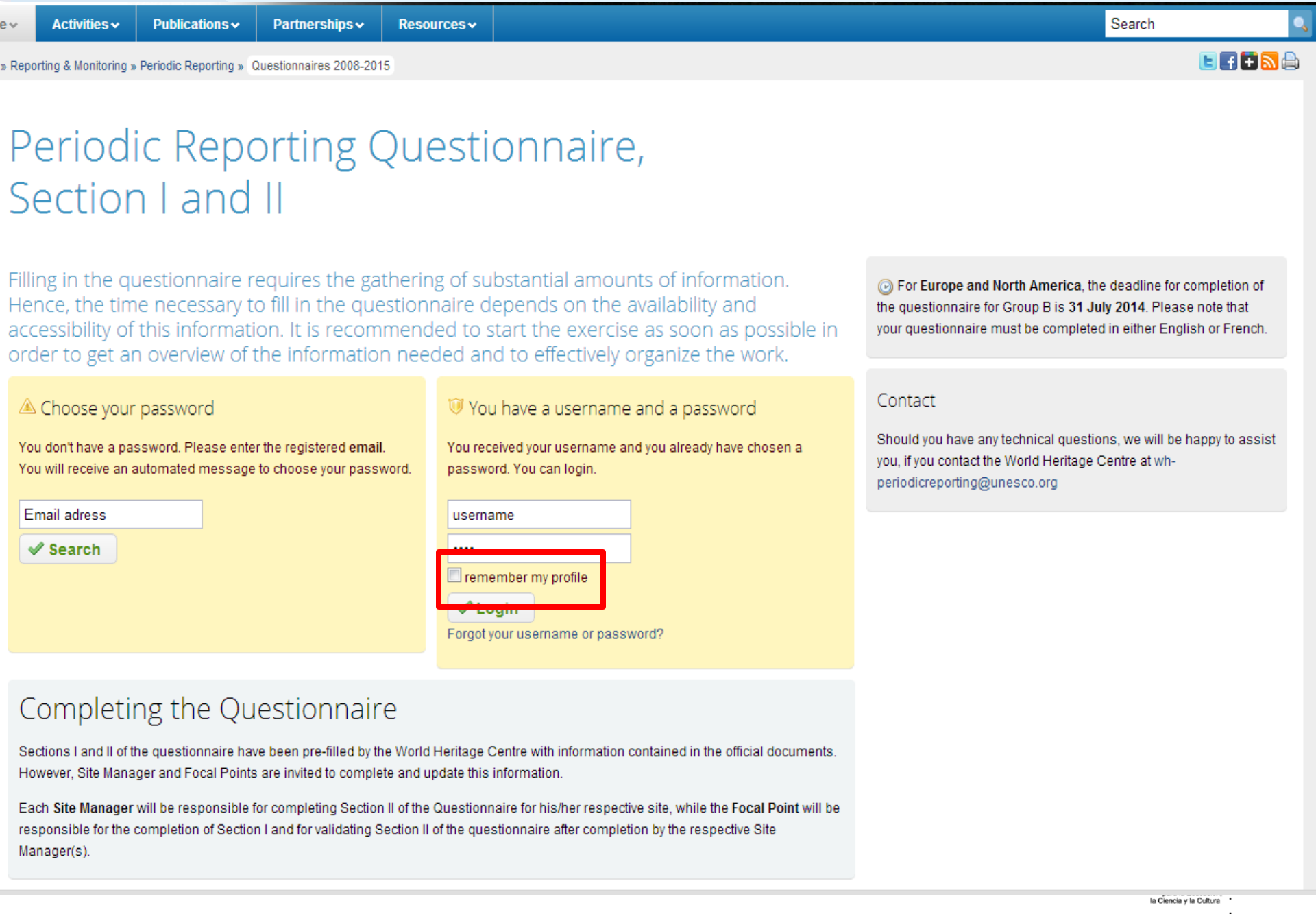
Access to the Periodic Reporting questionnaire

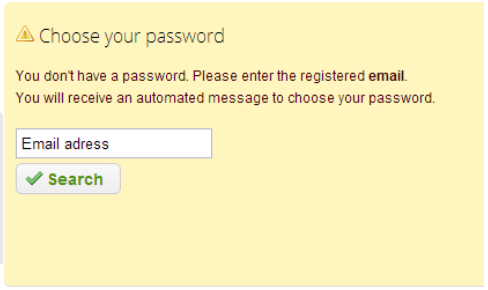


Access to the Periodic Reporting questionnaire

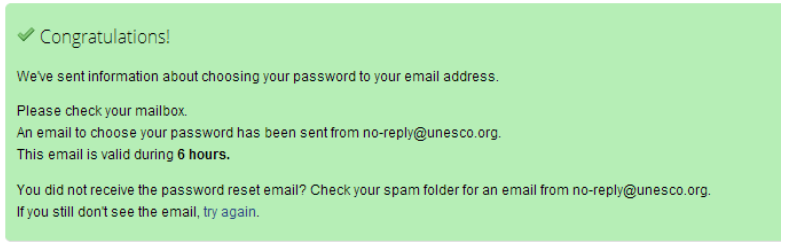


Lost/forget your username or password

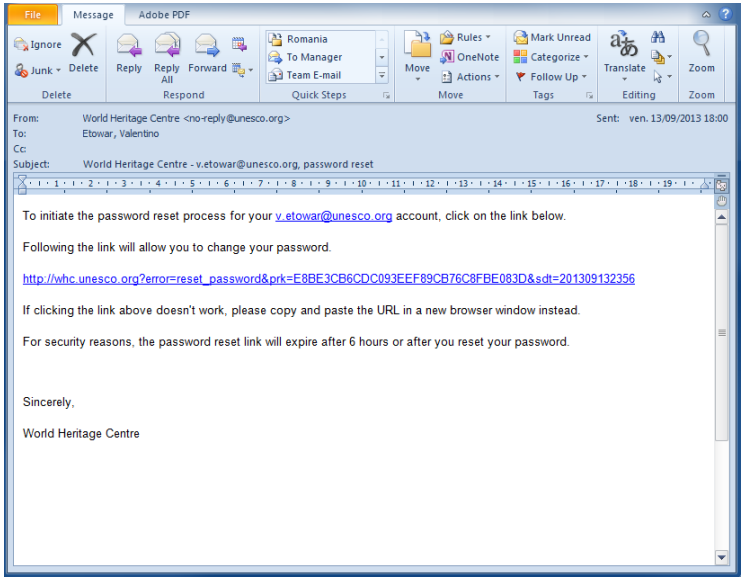
1) Enter your registered mail



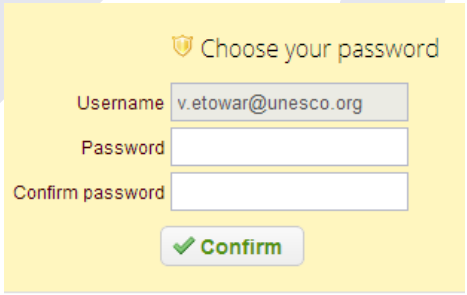
2) Confirmation



3) You will receive an email with your username and link to rest password



4) Choose a new password



Ready to start the questionnaire

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Navigation

Walled City of Baku with the Shirvanshah's Palace and Maiden Tower

1. World Heritage Property Data

Question 1.1 guidance

Name of World Heritage Property

Walled City of Baku with the Shirvanshah"s Palace and Maiden Tower

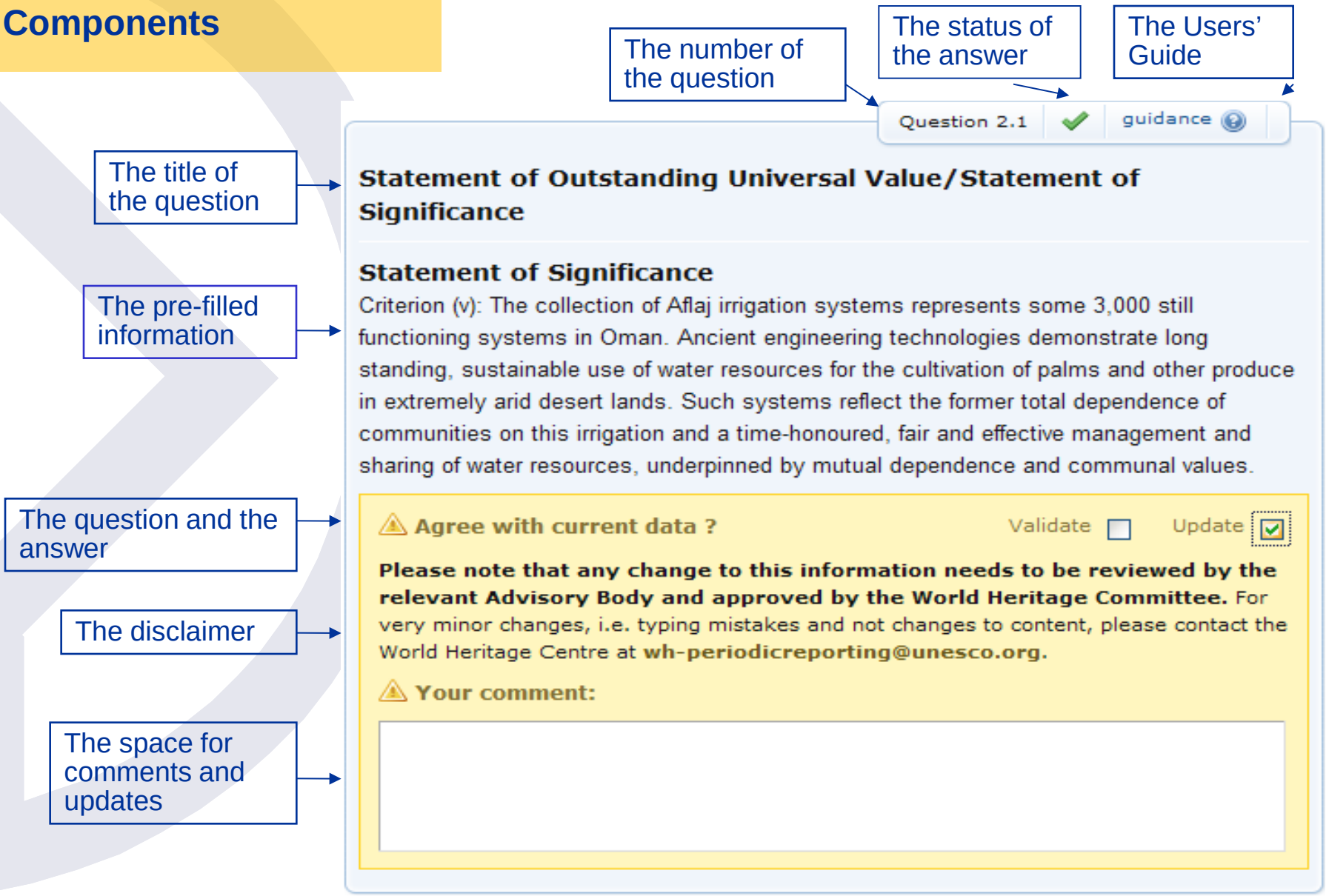
Agree with current data ?

Validate Update

Question 1.2 guidance

The Periodic Reporting Questionnaire

Components



The Periodic Reporting Questionnaire

The types of questions:
1) **check and up-date**

Question 1.3 | guidance

Geographic information table

Name	Coordinates (longitude / latitude)	Property (ha)	Buffer zone (ha)	Total (ha)	Inscription year
Falaj Al-Katmeen , Nizwa , Dakhiliya , Oman	22.933 / 57.667	135.028	1756.4	1891.428	2006
Falaj Al-Malki , Izki , Interior , Oman	22.733 / 57.767	600	4255.71	4855.71	2006
Falaj Daris , Nizwa , Dakhiliya , Oman	22.983 / 57.533	389.468	3370.1	3759.568	2006
Falaj Al-Jeela , Sur , A''Sharqiya , Oman	22.783 / 59.167	30.952	3839.46	3870.412	2006
Falaj Al-Muyasser , Al Rustaq , Interior , Oman	23.35 / 57.45	300.501	3182.66	3483.161	2006
Total (ha)		**1455.949**	**16404.33**	**17860.279**	

Agree with current data ? Validate ☐ Update ☐

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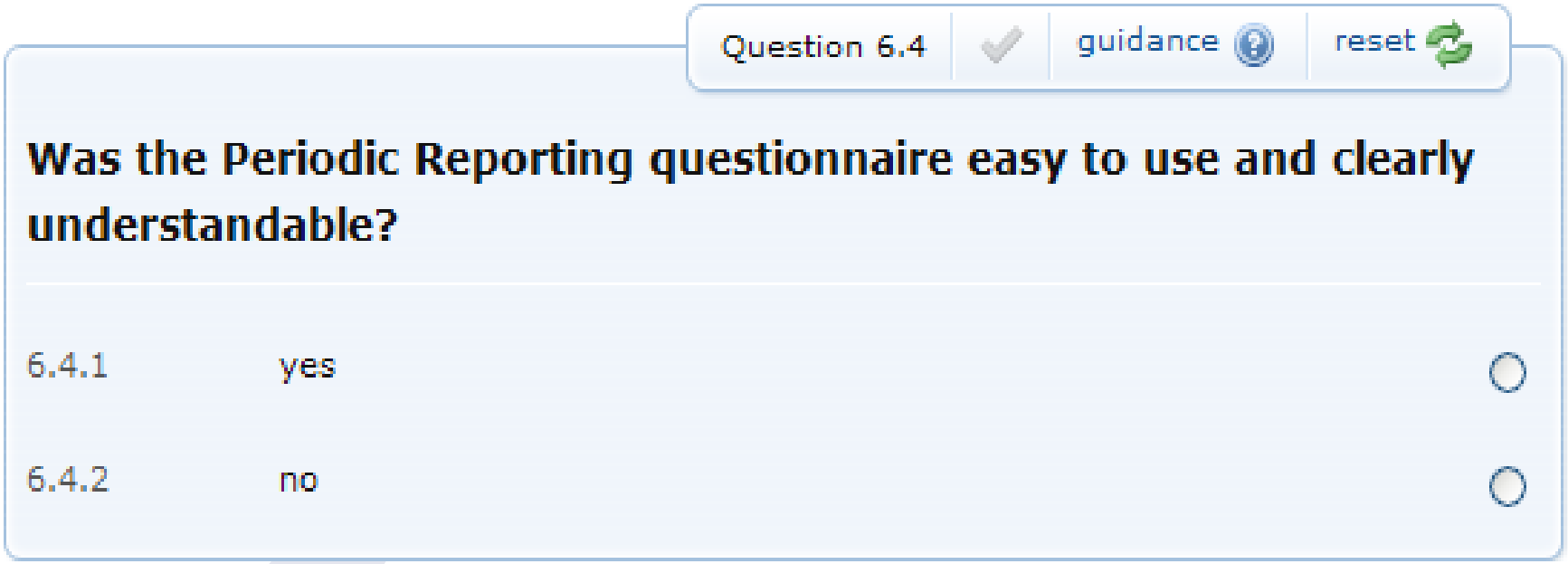
The types of questions:
2) **Yes/No**



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The types of questions:
3) **Multiple choice**

Question 4.2.5 | guidance

Can the legislative framework (i.e. legislation and/ or regulation) be enforced?

4.2.5.1	There is **no effective capacity/resources** to enforce legislation and/ or regulation in the World Heritage property	○
4.2.5.2	There are **major deficiencies** in capacity/resources to enforce legislation and/ or regulation in the World Heritage property	○
4.2.5.3	There is **acceptable** capacity/resources to enforce legislation and/ or regulation in the World Heritage property but some deficiencies remain	○
4.2.5.4	There is **excellent** capacity/resources to enforce legislation and/ or regulation in the World Heritage property	○

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The Periodic Reporting Questionnaire

The types of questions:
4) **Rating**

Question 4.4.13 | guidance

Considering the management needs of the World Heritage property, please rate the avaibility of professionals in the following disciplines

Rating on a 4 point scale	0 Not applicable	1 Non-existent	2 Poor	3 Fair	4 Good

		0	1	2	3	4
4.4.13.1	Research and monitoring	○	○	○	○	○
4.4.13.2	Promotion	○	○	○	○	○
4.4.13.3	Community outreach	○	○	○	○	○
4.4.13.4	Interpretation	○	○	○	○	○
4.4.13.5	Education	○	○	○	○	○
4.4.13.6	Visitor management	○	○	○	○	○
4.4.13.7	Conservation	○	○	○	○	○
4.4.13.8	Administration	○	○	○	○	○
4.4.13.9	Risk preparedness	○	○	○	○	○
4.4.13.10	Tourism	○	○	○	○	○
4.4.13.11	Enforcement (custodians, police)	○	○	○	○	○

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The types of questions:
5) **Percentage**

Question 4.4.9 | guidance

Distribution of employees involved in managing the World Heritage Property (% of total)

4.4.9.1	Full-time	%
4.4.9.2	Part-time	%

N.B. Both cells have to be filled in; e.g. if you enter «100» in one cell, please enter «0» in the other

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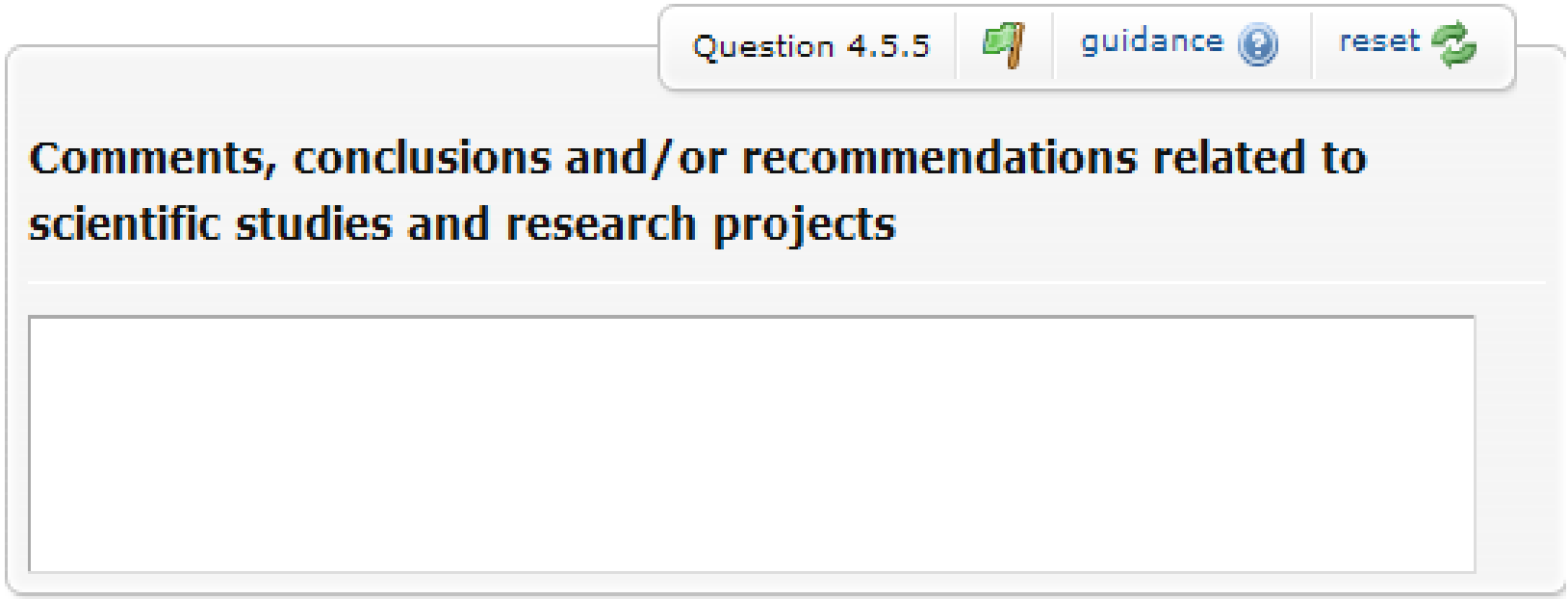
The types of questions:
6) **Open field**



Maximum 500 characters allowed!

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The types of questions:
7) **Assessment**

Question 3.8.6 ✔ reset

Impacts of tourism/visitor/recreation

For example:
Inappropriate/non-existent interpretation (not an impact), High levels of visitation, Increase of vendors inside/outside site, Building community support, sustainable livelihoods

(•) Relevant ( ) Not relevant

Impact		Impact		Origin	
Positive	Negative	Current	Potential	Inside	Outside
☑	☑	☑	☑	☑	☐

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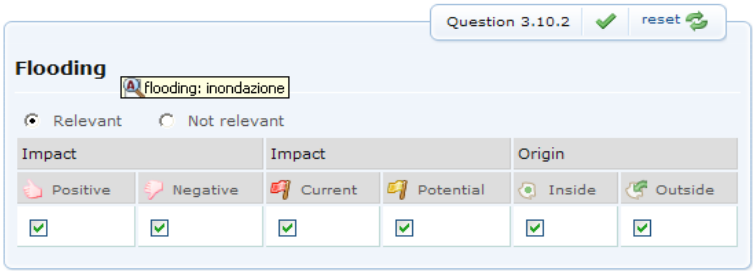
Focus: The Factors Affecting the Property (Section II.3)

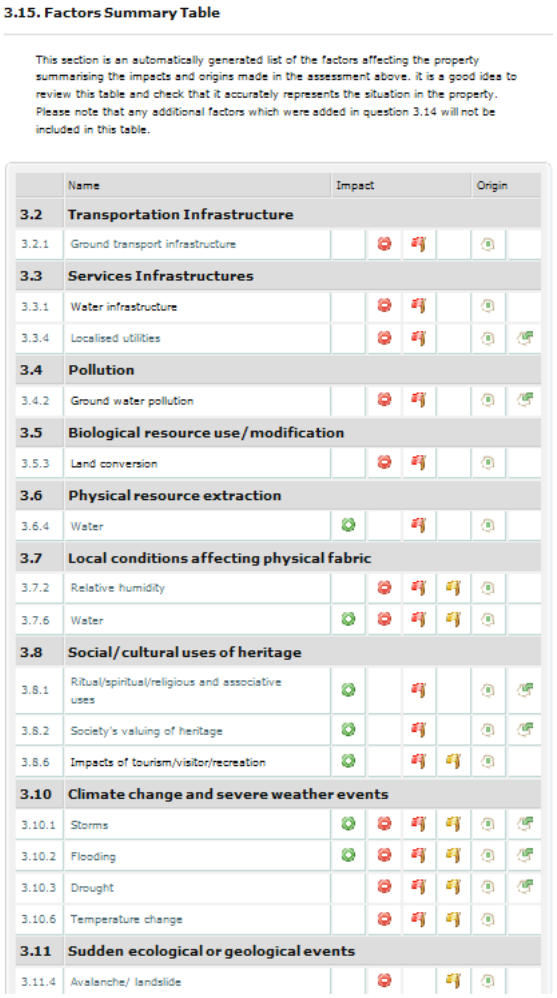
- Buildings and development
- Transportation infrastructures
- Services infrastructures
- Pollution
- Biological resource use/modification
- Physical resource extraction
- Local conditions affecting physical fabric
- Social/cultural uses of heritage
- Other human activities
- Climate change and severe weather events
- Sudden ecological or geological events
- Invasive/alien species or hyper-abundant species
- Management and institutional factors
- Other factor(s)

Focus: The Factors' Cycle (Section II chapter 3)

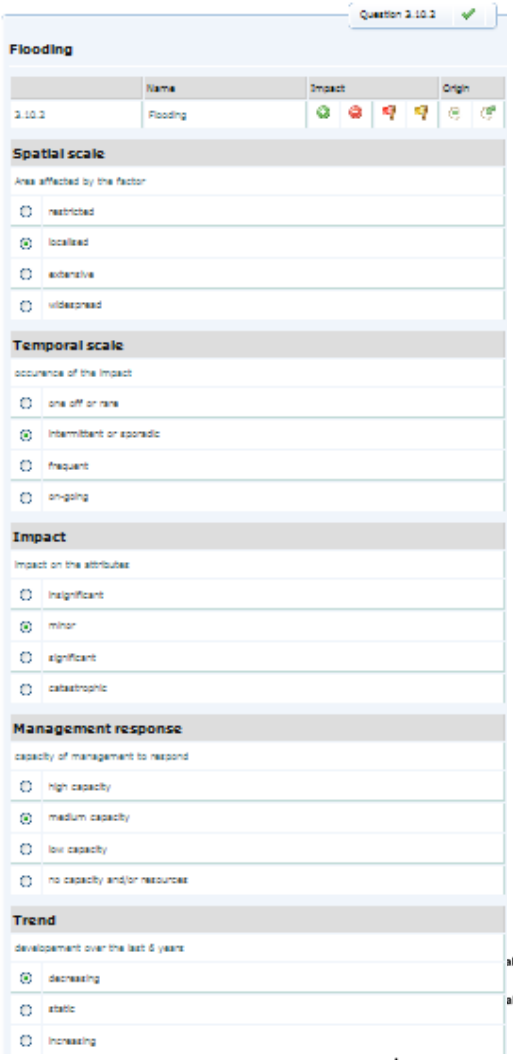
1) Identification of factors affecting the property (3.1 to 3.14)



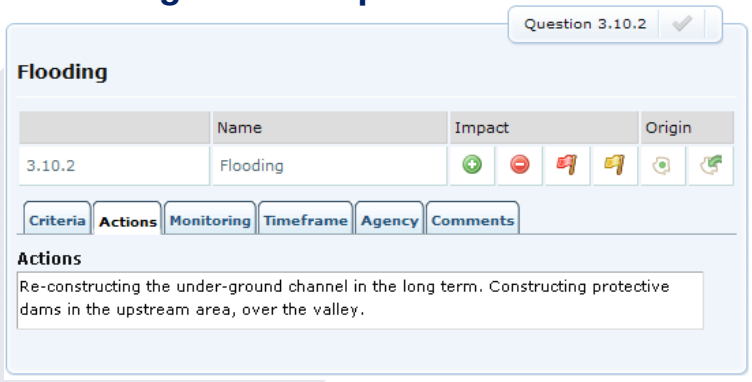
2) Summary table (3.15)



3) Assessment of the current & negative factors (3.16)



4) Summary – Factors affecting the Property (5.1) identification of management responses



Focus: The Management Needs' Cycle (Section II chapter 4)

1) Identification (4.1 to 4.8)

Question 4.4.6 | guidance

Are available resources such as equipment, facilities and infrastructure sufficient to meet management needs?

4.4.6.1	There are **little or no** equipment or facilities despite an identified need	○
4.4.6.2	There are **some** equipment and facilities but overall these are **inadequate**	◉
4.4.6.3	There are **some** adequate equipment and facilities, but deficiencies in at least one key area **constrain** management at the World Heritage property	○
4.4.6.4	There are **adequate** equipment and facilities	○

2) Identification of 6 priority management needs (4.9)

Question 4.9.1 | guidance | reset

Please select the top 6 managements needs for the property (if more than 6 are listed below)

4.1	Boundaries and Buffer Zones	
4.1.4	The boundaries of the World Heritage property are not known by local residents/communities/landowners	☑
4.1.5	The buffer zones of the World Heritage property are not known by local residents/communities/landowners	☐
4.4	Financial and Human Resources	
4.4.3	The budget is inadequate for management needs	☑
4.4.6	Inadequate equipment and facilities	☑
4.4.7	Ad hoc maintenance of equipment	☐
4.4.12	Human resources inadequate for management needs	☑
4.4.13		☐
4.4.15	Capacity development plan not implemented	☐
4.6	Education, Information and Awareness Building	
4.6.3	There is a limited education and awareness programme	☑
4.6.4	World Heritage status has partially influenced education, information and awareness building activities	☐
4.7	Visitor Management	
4.7.4	Visitor use of the property is not being actively managed	☐
4.7.5	There is little or no contact with the tourism industry	☐
4.8	Monitoring	
4.8.1	Some monitoring, but it is not planned	☑
4.8.2	Little or no information to define key indicators	☐

3) Summary - Management Needs (5.2) Identification of management measures

Question 4.4.6

Inadequate equipment and facilities

Actions | Timeframe | Agency | Comments

Actions

Creation of a number of facilities (visitor interpretation centre, information point, etc.)

Technical features of the online Questionnaire

1) the language

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Technical features of the online Questionnaire

2) the Navigation button

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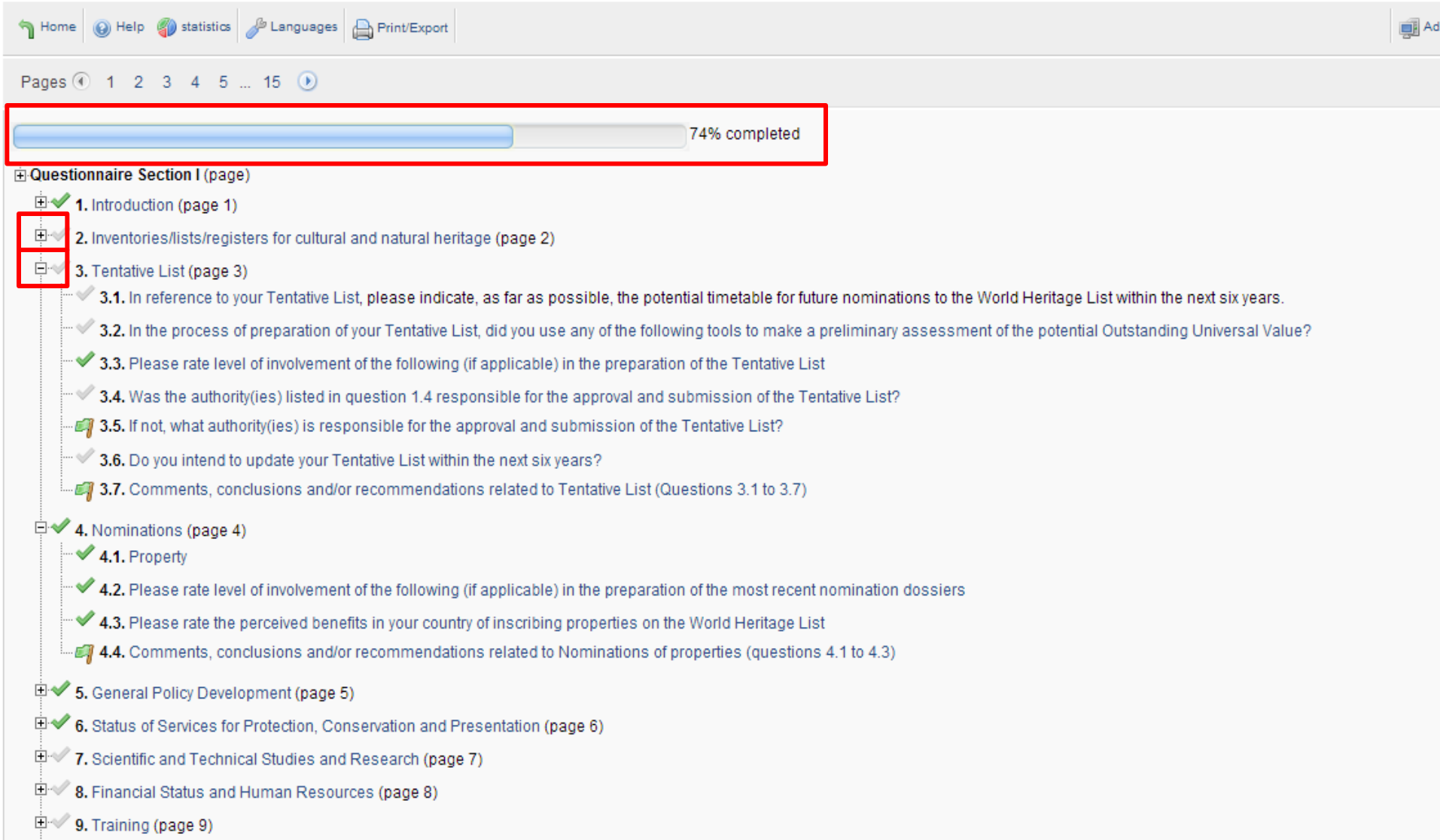
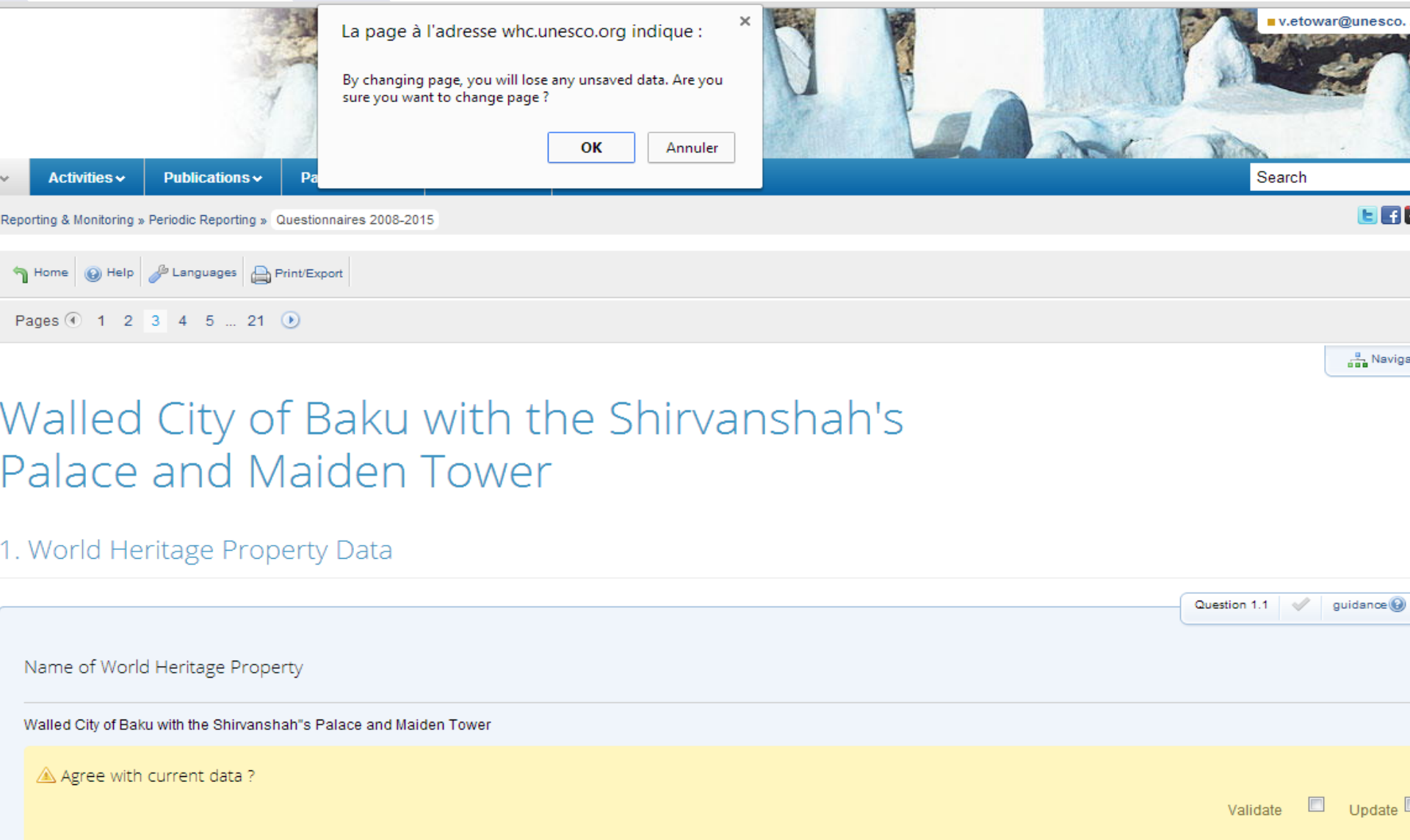
Technical features of the online Questionnaire

3) Navigation progression bar and menu



Technical features of the online Questionnaire

4) Saving your questionnaire



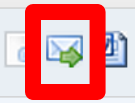
Technical features of the online Questionnaire

5) Submission button

Periodic Reporting Questionnaire, Section I and II

Section I (States Parties)

31 results

Name	Progress ↑	Modified on	
San Marino	100 %	07/10/13, 17:10	
Holy See	74 %	08/10/13, 11:32	

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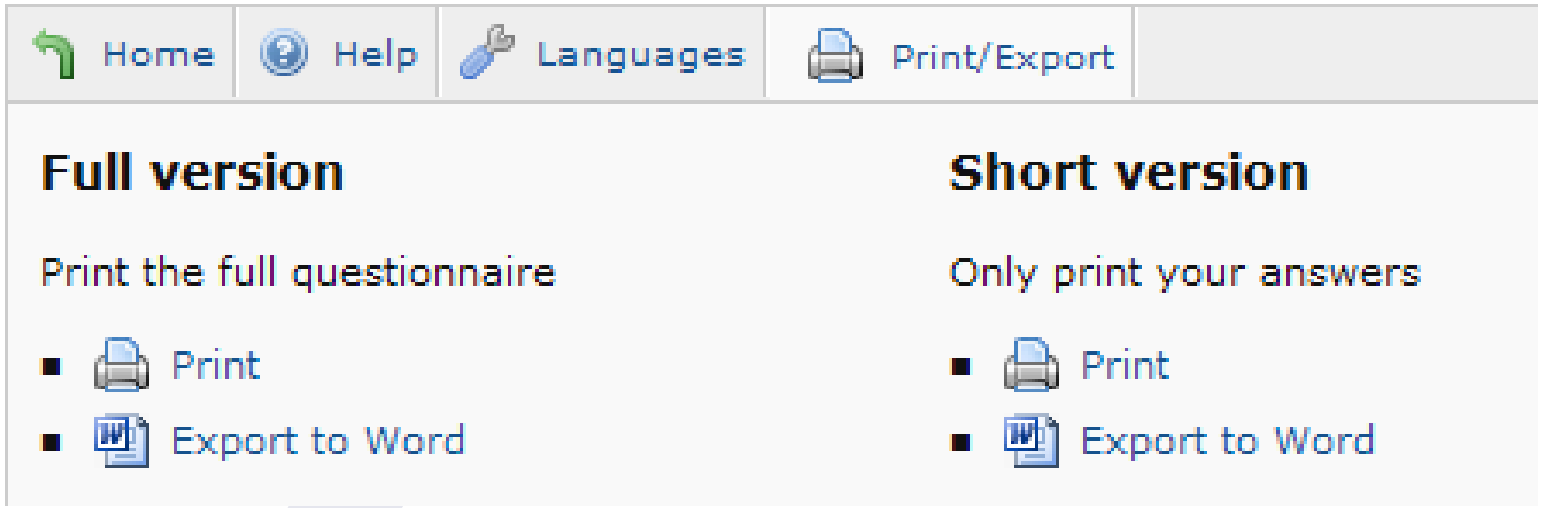
Technical features of the online Questionnaire

6) Print/Export



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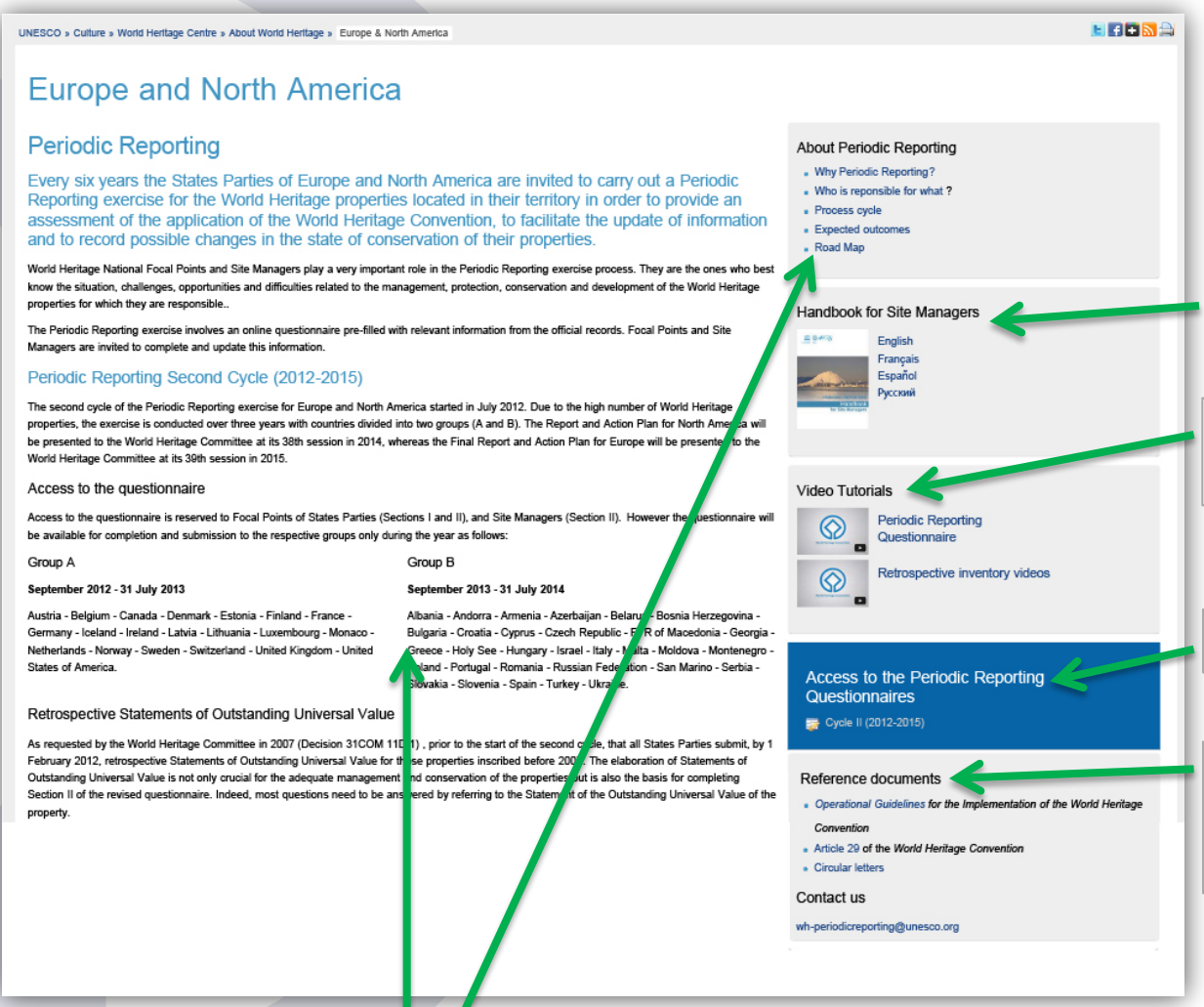
Platform for Focal Points and Site Managers

http://whc.unesco.org/en/eur-na/



The Platform helps the Site Managers and Focal Points to find in one place :

Handbook for Site Managers

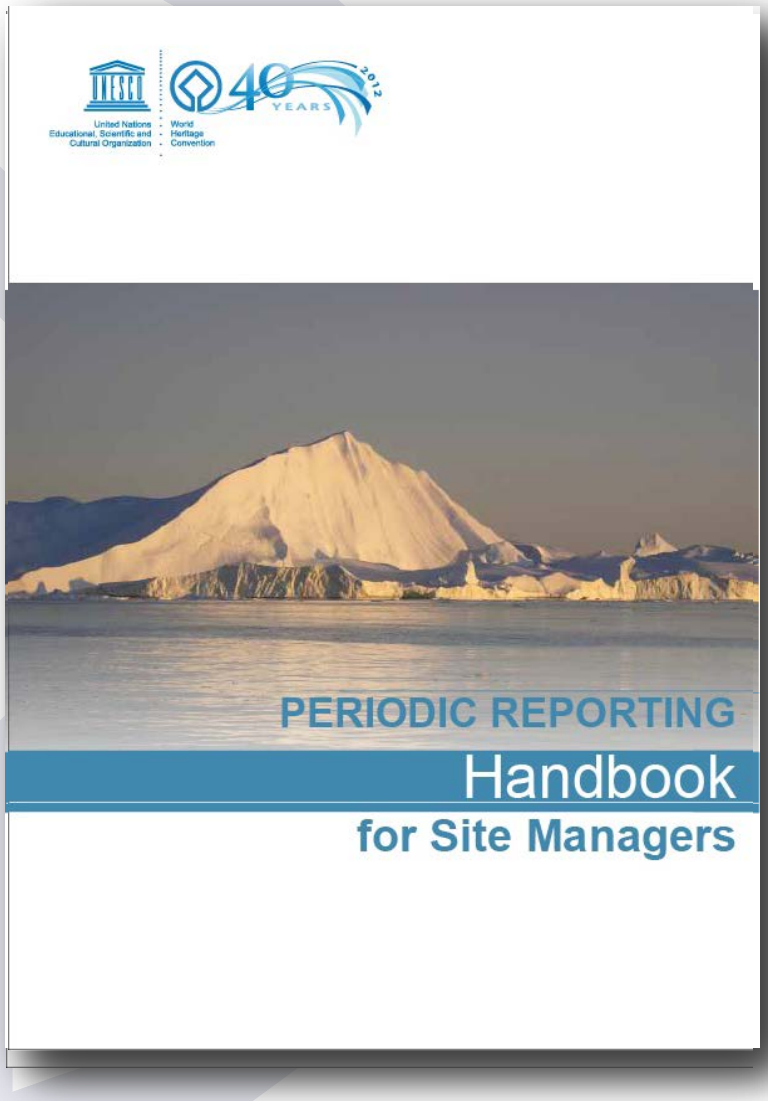
Video tutorials on the PR questionnaires

Access to the PR questionnaire

Also :
reference documents, news, events, contacts etc.

General information concerning the PR exercise (Process cycle, deadlines, outcomes, road maps etc.)

Periodic Reporting Handbook for Site Managers



A handbook for site managers prepared by the World Heritage Centre with the kind support of the Principality of Monaco and the Nordic World Heritage Foundation (NWHF)

Handbook available in:

- English
- Français
- Español
- Русский

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Contact

wh-periodicreporting@unesco.org

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The Periodic Reporting online platform for Europe and North America and technical features of the Questionnaire (Section I and II)

Europe and North America Unit
World Heritage Centre

Workshop for World Heritage National Focal Points from Central, Eastern and South-Eastern Europe sub-region in the framework of the Second Cycle of the Periodic Reporting Exercise

Baku, Azerbaijan
29 to 31 October 2013

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Transnational / transboundary properties

Site Manager:
All relevant States Parties will jointly designate one site manager (usually one of the national site managers) for the purpose of filling out the questionnaire in close consultation with the other national site managers and other relevant stakeholder concerned.

Focal Points:
The designated national Focal Points of the concerned States Parties have all access to the relevant questionnaire to review the questionnaire. The States Parties decide among each other who will be the one designated Focal Point that validates the questionnaire.