

Meeting of National Focal Points of Nordic, Baltic, Western and Mediterranean Europe and German Site Managers on the Implementation of the Second Cycle of the Periodic Reporting Exercise

Berlin, Germany
24-26 September 2012

The Periodic Reporting online platform for Europe and North America and technical features of the Periodic Reporting Questionnaire (Section I and II)

Patricia Alberth
Europe and North America Unit
World Heritage Centre

Online Platform

Periodic Reporting - Europe and North America

Every six years the States Parties of Europe and North America are invited to submit to the World Heritage Committee a Periodic Report on the application of the *World Heritage Convention*, including information on the state of conservation of the World Heritage properties located on their respective territory.

The Periodic Reporting exercise provides an assessment of the application of the *World Heritage Convention* by the States Parties, facilitates the update of information on the properties and records possible changes in the state of conservation of sites.

Although most World Heritage properties carry out their own research, monitoring and evaluation of the state of conservation of the properties, there is also a need to review the World Heritage portfolio as a whole.

The involvement of Site Managers in this process is very important. They are the ones who know best the situation, challenges, opportunities and difficulties related to the management, protection, conservation and development of the World Heritage properties they are in charge of.

This web page has been developed particularly for National World Heritage Focal Points and Site Managers who play a crucial role in the Periodic Reporting process. On the right hand menu users can find background information about the exercise as well as about the different responsibilities of National Focal Points and Site Managers within the process. The lower block provides resources concerning the Questionnaire Periodic Reporting activities and formal documents pertaining the Periodic Reporting exercise.

About Periodic Reporting

- Why Periodic Reporting?
- Who is involved?
- Process cycle
- Expected outcomes

For States Parties and Focal Points

- Roles and Responsibilities
- Road Map
- Frequently asked questions

For Site Managers

- How to fill in the Questionnaire?
- Handbook

Contact us

wh-periodicreporting@unesco.org

Access to the Periodic Reporting Questionnaire

Question  guidance 

Guidances and tutorials

Video tutorials



Download
Handbook for Site Managers
Report (2005-2006)
FAQs

Periodic Reporting exercises

Ongoing exercises

Second Cycle (2012-2015)

Previous exercises

First Cycle (2001-2006)

- Report in Europe (2001-2006)
- Report in North America (2001-2005)
- Follow-up in Europe (2006-2011)

Documents

Decisions

Decision 35COM 10C.2
Decision 34COM 10B.3
More...

Circular letters

Reminder - Deadlines
Invitation - Iceland Meeting
Invitation - Malte

Background documents

Article 29 of the Convention
Operational Guidelines

All National Focal Points and Site Managers can have access to this platform by logging onto the World Heritage Centre website

<http://whc.unesco.org/en/153>
with their username and password

Periodic Reporting Handbook for Site Managers



Handbook for Site Managers
prepared by the World Heritage
Centre in collaboration with the
Nordic World Heritage Foundation
(NWHF)

Access to the Periodic Reporting Questionnaire

Periodic Reporting online platform (EUR/NA)

specific sites



States Parties

Questionnaire Section I + II

Section I

concerns the implementation of the *World Heritage Convention* at the national level

concerns all cultural and natural heritage (World Heritage or not)

filled-in by the national Focal Point

13 chapters

Section II

concerns each World Heritage property

filled-in by the Site Manager and then validated by the Focal Point, who submits it to the World Heritage Centre

6 chapters

170 questions

Structure of Section I

1. Introduction
2. Inventories/lists/registers for cultural and natural heritage
3. Tentative List
4. Nominations
5. General Policy Development
6. Status of Services for Protection, Conservation and Presentation
7. Scientific and Technical Studies and Research
8. Financial Status and Human Resources
9. Training
10. International Cooperation
11. Education, Information and Awareness Building
12. Conclusions and Recommended Actions
13. Assessment of the Periodic Reporting Exercise

Structure of Section II

1. World Heritage Property Data
2. Statement of Outstanding Universal Value
3. Factors affecting the Property
4. Protection, Management and Monitoring of the Property
5. Summary and Conclusions
6. Conclusions of the Periodic Reporting Exercise

Pre-filling: which paragraphs?

- Property data
- Statement of Outstanding Universal Value
- Protection and Management
- International assistance

The factors

- Buildings and development
- Transportation infrastructures
- Services infrastructures
- Pollution
- Biological resource use/modification
- Physical resource extraction
- Local conditions affecting physical fabric
- Social/cultural uses of heritage
- Other human activities
- Climate change and severe weather events
- Sudden ecological or geological events
- Invasive/alien species or hyper-abundant species
- Management and institutional factors
- Other factor(s)

The Factors' Cycle

1) Identification

Question 3.10.2 [reset](#)

Flooding

☒ Relevant ☐ Not relevant

Impact		Impact		Origin	
Positive	Negative	Current	Potential	Inside	Outside
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

4) The identification of management responses

Question 3.10.2

Flooding

	Name	Impact	Origin
3.10.2	Flooding		

Criteria **Actions** **Monitoring** **Timeframe** **Agency** **Comments**

Actions

Re-constructing the under-ground channel in the long term. Constructing protective dams in the upstream area, over the valley.

2) Summary table

3.15. Factors Summary Table

This section is an automatically generated list of the factors affecting the property summarising the impacts and origins made in the assessment above. It is a good idea to review this table and check that it accurately represents the situation in the property. Please note that any additional factors which were added in question 3.14 will not be included in this table.

	Name	Impact	Origin
3.2 Transportation Infrastructure			
3.2.1	Ground transport infrastructure		
3.3 Services Infrastructures			
3.3.1	Water infrastructure		
3.3.4	Localised utilities		
3.4 Pollution			
3.4.2	Ground water pollution		
3.5 Biological resource use/modification			
3.5.3	Land conversion		
3.6 Physical resource extraction			
3.6.4	Water		
3.7 Local conditions affecting physical fabric			
3.7.2	Relative humidity		
3.7.6	Water		
3.8 Social/cultural uses of heritage			
3.8.1	Ritual/spiritual/religious and associative uses		
3.8.2	Society's valuing of heritage		
3.8.6	Impacts of tourism/visitor/recreation		
3.10 Climate change and severe weather events			
3.10.1	Storms		
3.10.2	Flooding		
3.10.3	Drought		
3.10.6	Temperature change		
3.11 Sudden ecological or geological events			
3.11.4	Avalanche/ landslide		

3) Assessment of the current negative factors

Question 3.10.2

Flooding

	Name	Impact	Origin
3.10.2	Flooding		

Spatial scale

Area affected by the factor

☐ restricted

☐ localised

☐ extensive

☐ widespread

Temporal scale

occurrence of the impact

☐ one off or rare

☐ intermittent or sporadic

☐ frequent

☐ ongoing

Impact

Impact on the attributes

☐ insignificant

☐ minor

☐ significant

☐ catastrophic

Management response

capacity of management to respond

☐ high capacity

☐ medium capacity

☐ low capacity

☐ no capacity and/or resources

Trend

development over the last 5 years

☐ decreasing

☐ static

☐ increasing

The Management Needs' Cycle

1) Identification

Are available resources such as equipment, facilities and infrastructure sufficient to meet management needs?

- 4.4.6.1 There are **little or no** equipment or facilities despite an identified need ☐
- 4.4.6.2 There are **some** equipment and facilities but overall these are **inadequate** ☒
- 4.4.6.3 There are **some** adequate equipment and facilities, but deficiencies in at least one key area **constrain** management at the World Heritage property ☐
- 4.4.6.4 There are **adequate** equipment and facilities ☐

3) The identification of management responses

Inadequate equipment and facilities

Actions Timeframe Agency Comments

Actions

Creation of a number of facilities (visitor interpretation centre, information point, etc.)

2) Selection of 6 key management needs

Please select the top 6 managements needs for the property (if more than 6 are listed below)

4.1	Boundaries and Buffer Zones	
4.1.4	The boundaries of the World Heritage property are not known by local residents/communities/landowners	<input checked="" type="checkbox"/>
4.1.5	The buffer zones of the World Heritage property are not known by local residents/communities/landowners	<input type="checkbox"/>
4.4	Financial and Human Resources	
4.4.3	The budget is inadequate for management needs	<input checked="" type="checkbox"/>
4.4.6	Inadequate equipment and facilities	<input checked="" type="checkbox"/>
4.4.7	Ad hoc maintenance of equipment	<input type="checkbox"/>
4.4.12	Human resources inadequate for management needs	<input checked="" type="checkbox"/>
4.4.13		<input type="checkbox"/>
4.4.15	Capacity development plan not implemented	<input type="checkbox"/>
4.6	Education, Information and Awareness Building	
4.6.3	There is a limited education and awareness programme	<input checked="" type="checkbox"/>
4.6.4	World Heritage status has partially influenced education, information and awareness building activities	<input type="checkbox"/>
4.7	Visitor Management	
4.7.4	Visitor use of the property is not being actively managed	<input type="checkbox"/>
4.7.5	There is little or no contact with the tourism industry	<input type="checkbox"/>
4.8	Monitoring	
4.8.1	Some monitoring, but it is not planned	<input checked="" type="checkbox"/>
4.8.2	Little or no information to define key indicators	<input type="checkbox"/>



World Heritage
Convention

Cultural Organization
Organisation
des Nations Unies
pour l'éducation,
la science et la culture
Organización
de las Naciones Unidas
para la Educación,
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Question 5.3.3

Following the analysis undertaken for this report, what is the current state of the World Heritage property's Outstanding Universal Value?

1. It has been lost
2. It has been seriously impacted, but this situation can be addressed
3. It has been impacted, but this situation is being addressed
4. It has been maintained

What has changed in the Section II?

- Online tool
- Pre-filling
- Qualitative focus
- The assessment of the factors affecting the property
- The assessment of the management needs

Is the current Section II an improvement from the previous one?

- Shorter
- Quicker to answer
- Easier to understand
- A reference for the management of the property
- Useful
- More linked to other processes

Frequently asked questions/1

- What timeframe needs to be taken into account when answering?
- Can the site manager submit the Section II to the World Heritage Centre by mistake?
- Does the questionnaire need to be filled-in at 100% in order to be sent?
- Do trans-cluster properties go with group 1 or 2?
- In the case of transnational/transboundary properties, who answers the questionnaire?

Frequently asked questions/2

- Is the electronic submission sufficient, or is a paper submission also needed?
- Who can see my questionnaire?

“Special cases”

Serial properties

Transnational properties

Transboundary properties

Practical aspects

Welcome to the Second Cycle of the Periodic Reporting exercise!▼

Welcome to the Second Cycle of the Periodic Reporting exercise!

With this automated email we are pleased to send you your user details to participate in the Second Cycle of the Periodic Reporting exercise:

Your username is

Please click on <http://whc.unesco.org/en/355/>

[page=mail_confirm&code=7C91B21F5765102305D111F94835B405&mid=1815](#)
to confirm receipt of this notification.

You will then be able to access the Periodic Reporting questionnaire. An email with further guidance from the World Heritage Centre will reach you shortly.

Europe and North America Unit
UNESCO World Heritage Centre

✓ Email confirmed on Sep 4, 2012 at 7:51 AM

Dear National Focal Points and World Heritage Site Managers,

You have just received an automated email transmitting your user details to participate in the Second Cycle of the Periodic Reporting exercise. With your user details you will be able to access and complete the Periodic Reporting questionnaire.

Each Site Manager will be responsible for completing Section II of the Questionnaire for his/her respective site, while the Focal Point will be responsible for the completion of Section I and for validating Section II of the questionnaire after completion by the respective Site Manager(s).

Filling in the questionnaire requires the gathering of substantial amounts of information. Hence, the time necessary to fill in the questionnaire depends on the availability and accessibility of this information. It is recommended to start the exercise as soon as possible in order to get an overview of the information needed and to effectively organize the work.

For online access to Sections I and II of the Periodic Reporting questionnaire, please click on the following internet link: <http://whc.unesco.org/en/pr-questionnaire>. You will be prompted to identify yourself with your username and password. If you do not have these, please click on the "Forgot your password?" button on the website.

For your convenience, Sections I and II of the questionnaire have been pre-filled by the World Heritage Centre with information contained in the official documents. However, you are invited to complete and update this information.

The deadline for completion of the questionnaire is **31 July 2013**. Please note that your questionnaire must be completed in either English or French.

Should you have any specific questions, kindly contact Mrs Patricia Alberth, Focal Point for Periodic Reporting (Europe and North America) via email: p.alberth@unesco.org or phone: +33 (0)1 45 68 18 78. Technical questions can be addressed to wh-periodicreporting@unesco.org.

We would like to thank you for your continued cooperation in the implementation of the *World Heritage Convention*.

With the best wishes,

Europe & North America Unit
UNESCO World Heritage Centre

Learn more about our shared heritage. Subscribe today to *World Heritage*: <http://whc.unesco.org/en/review>.

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Roles and responsibilities

- National Focal Points fill in Section I of the questionnaire and submit it to the World Heritage Centre.
- Site Managers fill in Section II of the questionnaire.
- National Focal Points validate Section II of the questionnaire and submit it to the World Heritage Centre.



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Decisions

Documents

Contacts

The Centre
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Employments

Volunteer
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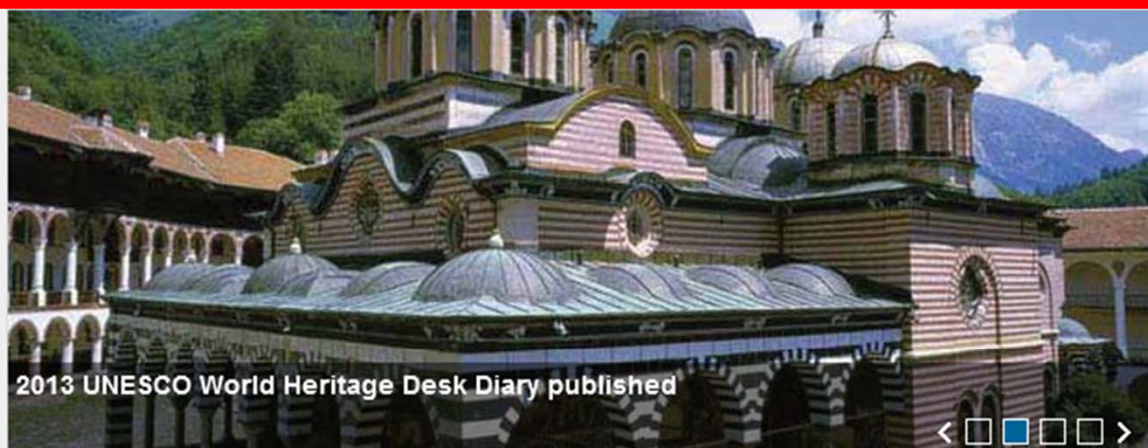
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Decisions

Documents

Contacts
The Centre
Who is Who

Employments

Volunteer
Employment

States Parties

International Assistance
Periodic Reporting

Nominations

New Inscriptions
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Global strategy

News

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FAQ

Statutory Meetings

36th session (2012)
18th GA (2011)
Decisions

Documents

Contacts
The Centre
Who is Who

Employments

Volunteer
Employment
Internships

States Parties

International Assistance
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Nominations

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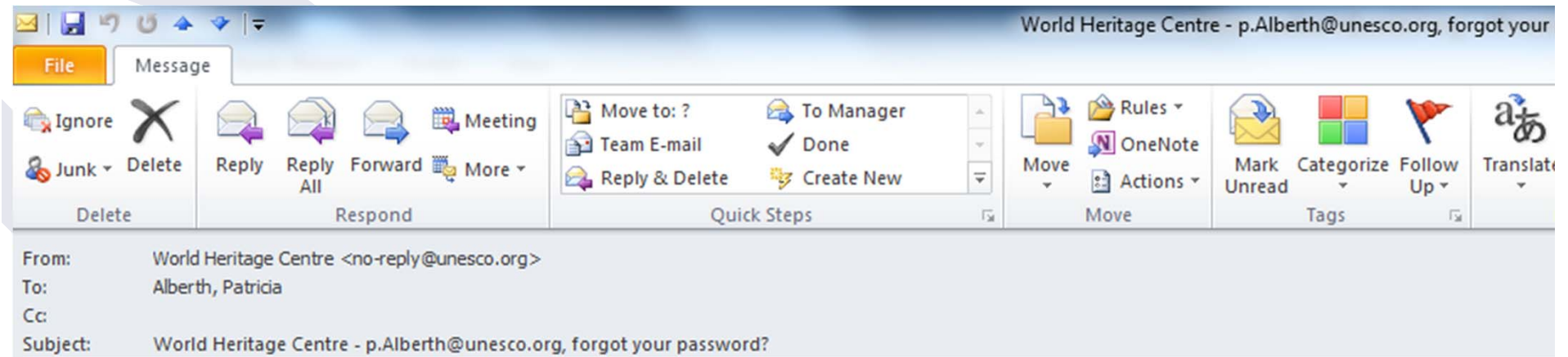
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Change your password

Username

Password

Confirm password

✓ Confirm

← must contain at least 8 characters



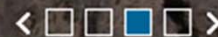
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3rd Expert Working Group Meeting for the Old City of Herat and the Archaeological Remains of ...



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Year 2011
Decisions

Documents

Contacts

The Centre
Who is Who

Employments

Periodic Reporting

Nominations

New Inscriptions
Tentative Lists

Global strategy

Germany

Description Documents Assistance Letters Laws



Properties inscribed on the World Heritage List (37)

Cultural

- ◆ Aachen Cathedral (1978)
- ◆ Abbey and Altenmünster of Lorsch (1991)
- ◆ Bauhaus and its Sites in Weimar and Dessau (1996)
- ◆ Berlin Modernism Housing Estates (2008)
- ◆ Castles of Augustsburg and Falkenlust at Brühl (1984)
- ◆ Classical Weimar (1998)
- ◆ Collegiate Church, Castle and Old Town of Quedlinburg (1994)
- ◆ Cologne Cathedral (1996)
- ◆ Fagus Factory in Alfeld (2011)
- ◆ Frontiers of the Roman Empire (1987)
- ◆ Garden Kingdom of Dessau-Wörlitz (2000)
- ◆ Hanseatic City of Lübeck (1987)
- ◆ Historic Centres of Stralsund and Wismar (2002)
- ◆ Luther Memorials in Eisleben and Wittenberg (1996)
- ◆ Margravial Opera House Bayreuth (2012)
- ◆ Maulbronn Monastery Complex (1993)
- ◆ Mines of Rammelsberg, Historic Town of Goslar and Upper Harz Water Management System (1992)
- ◆ Monastic Island of Reichenau (2000)
- ◆ Museumsinsel (Museum Island), Berlin (1999)



Ratification of the Convention:
Monday, August 23, 1976

Mandates to the World Heritage Committee:
1976 - 1978
1980 - 1987
1991 - 1997
2011 - 2015

Activities

News

Events

World heritage Fund
Statement of Compulsory and Voluntary Contributions

Periodic Reporting
Access to the Periodic Reporting Questionnaire

Contacts
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State Party Focal Point
World Heritage Centre Focal Point
Other Contacts

Other sources of information within UNESCO
• UNESCO Worldwide (UNESCO/BPI)

Operational Guidelines

Model instrument of Ratification / Acceptance

The Committee

Sessions

Decisions Database

Rules of Procedure

The General Assembly

Sessions

Election FAQs

Rules of Procedure

Statutory Meetings

The States Parties

The Centre

Employments & Internships

Who's Who

The Advisory Bodies

Funding

World Heritage Fund

International Assistance Request

Financial regulations

Reporting & Monitoring

State of Conservation

Periodic Reporting ⓘ

Reactive Monitoring

The Emblem

40
YEARS

Historic Centre of the City of Salzburg

Description Maps Documents Gallery Video Indicators

Brief Description

Salzburg has managed to preserve an extraordinarily rich urban fabric, developed over the period from the Middle Ages to the 19th century when it was a city-state ruled by a prince-archbishop. Its Flamboyant Gothic art attracted many craftsmen and artists before the city became even better known through the work of the Italian architects Vincenzo Scamozzi and Santini Solari, to whom the centre of Salzburg owes much of its Baroque appearance. This meeting-point of northern and southern Europe perhaps sparked the genius of Salzburg's most famous son, Wolfgang Amadeus Mozart, whose name has been associated with the city ever since.

Other Languages:

English French Arabic Chinese Russian Spanish



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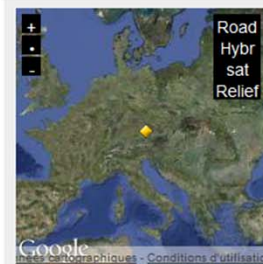


Outstanding Universal Value

Brief synthesis

Salzburg is an outstanding example of an ecclesiastical city-state, peculiar

Austria
Salzburg
N47 48 2 E13 2 36
Date of Inscription: 1996
Criteria: (ii)(iv)(vi)
Property : 236 ha
Buffer zone: 467 ha
Ref: 784



Contacts

Media

News

Events

Links

Nomination records (Year)

1995 inscribed

◆ Play the World Heritage Game and find the 6 letters of UNESCO at this World Heritage site

💬 If you have been to Historic Centre of the City of Salzburg recently, please give us feedback through our partner TripAdvisor

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Nominations

World Heritage List

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Interactive Map

World Heritage in
Danger

The List in Danger

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[News & Events](#)[The List](#)[About World Heritage](#)[Activities](#)[Publications](#)[Partnerships](#)[Resources](#)

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Periodic Reporting Questionnaire, Section I and II

[Home](#) [Help](#) [Statistics](#) [Languages](#)[Administration](#)[Search](#)You are logged in as an **administrator**.

Regions

- Africa
- Arab States
- Asia and the Pacific
- Europe and North America
- Latin America and the Caribbean

Categories

- Cultural sites
- Natural sites
- Mixed sites

States Parties

- Afghanistan
- Albania
- Algeria
- Andorra
- Angola
- Antigua and Barbuda
- Argentina
- Armenia

Completing the Questionnaire

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- Convention Text
- Operational Guidelines
- Model instrument of Ratification / Acceptance

The Committee

- Sessions
- Decisions Database
- Rules of Procedure

The General Assembly

- Sessions
- Election FAQs
- Rules of Procedure

Statutory Meetings

The States Parties



The Centre

- Employments & Internships
- Who's Who

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UNESCO » Culture » World Heritage Centre » About World Heritage » Reporting & Monitoring » Periodic Reporting » Questionnaire 1 & 2

Periodic Reporting Questionnaire, Section I and II

[Home](#)
[Help](#)
[Statistics](#)
[Languages](#)
[Administration](#)





Section I (States Parties)

1 result

Name	Progress	Modified on	
Germany	<div></div>	03/09/12, 18:05	

Section II (World Heritage Sites)

36 results

Name	Progress	Modified on	
Aachen Cathedral	<div></div>	03/09/12, 18:06	
Abbey and Altenmünster of Lorsch	<div></div>	11/09/12, 16:43	
Bauhaus and its Sites in Weimar and Dessau	<div></div>	03/09/12, 18:05	
Muskauer Park / Park Mużakowski	<div></div>		

The Convention

[Convention Text](#)
[Operational Guidelines](#)
[Model instrument of Ratification / Acceptance](#)

The Committee

[Sessions](#)
[Decisions Database](#)
[Rules of Procedure](#)

The General Assembly

[Sessions](#)
[Election FAQs](#)
[Rules of Procedure](#)

Statutory Meetings

The States Parties

The Centre

[Employments & Internships](#)
[Who's Who](#)

The Advisory Bodies

Funding

[World Heritage Fund](#)



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News & Events

The List

About World Heritage

Activities

Publications

Partnerships

Resources

UNESCO » Culture » World Heritage Centre » About World Heritage » Reporting & Monitoring » Periodic Reporting » Questionnaire 1 & 2



Periodic Reporting Questionnaire, Section I and II



Home



Help



Statistics



Languages



Print/Export



Administration

Pages 1 2 3 4 5 ... 21

Navigation

Aachen Cathedral

1. World Heritage Property Data

Question 1.1



guidance

Name of World Heritage Property

Aachen Cathedral

Agree with current data ?

Validate



Update

Question 1.2



guidance

World Heritage Property Details

State(s) Party(ies)

The Convention

Convention Text

Operational Guidelines

Model instrument of
Ratification / Acceptance

The Committee

Sessions

Decisions Database

Rules of Procedure

The General Assembly

Sessions

Election FAQs

Rules of Procedure

Statutory Meetings

The States Parties

The Centre

Employments &
Internships

Who's Who

The Advisory Bodies

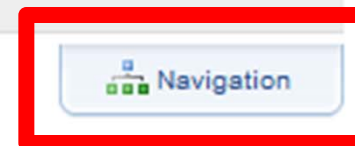
Funding

World Heritage Fund



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The navigation button

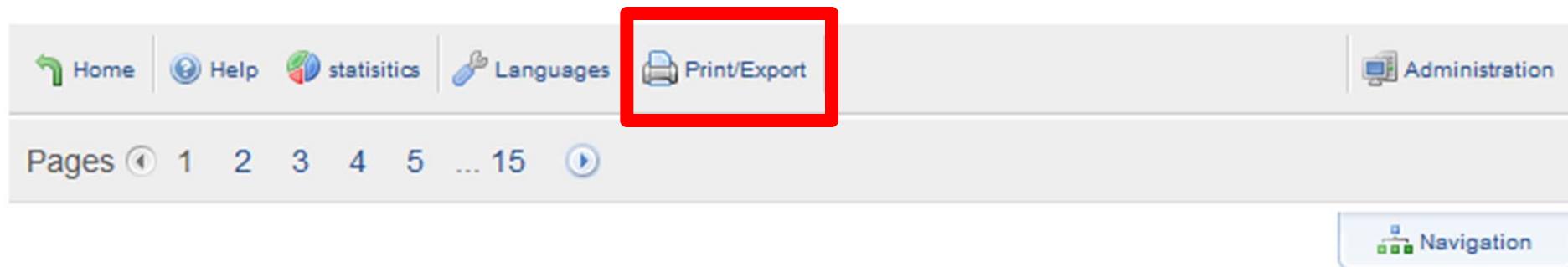


The navigation button

1. Introduction (page 1)
2. Inventories/lists/registers for cultural and natural heritage (page 2)
3. Tentative List (page 3)
4. Nominations (page 4)
5. General Policy Development (page 5)
6. Status of Services for Protection, Conservation and Presentation (page 6)
7. Scientific and Technical Studies and Research (page 7)
8. Financial Status and Human Resources (page 8)
9. Training (page 9)
10. International Cooperation (page 10)
11. Education, Information and Awareness Building (page 11)
12. Conclusions and Recommended Actions (page 12)
13. Assessment of the Periodic Reporting Exercise (page 15)

Navigation













The print/export button




The submission button

Section II (World Heritage Sites)

463 results

Name	Progress	Modified on	
18th-Century Royal Palace at Caserta with the Park, the Aqueduct of Vanvitelli, and the San Leucio Complex			 
<i>Sacri Monti</i> of Piedmont and Lombardy			 
Aachen Cathedral	<div><div></div></div>	25/09/12, 09:57	   
Abbey and Altenmünster of Lorsch	<div><div></div></div>	11/09/12, 16:43	   

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