# Periodic Reporting Questionnaires Parts I and II

## Christopher Young

- Retrospective Inventory     1st December 2011

- Retrospective SOUV          1st February 2012

- Periodic Reporting Questionnaire 31st July 2013

# Some history

States Parties requested to submit reports to the UNESCO General Conference through the World Heritage Committee on the legislative and administrative provisions they have adopted and other actions which they have taken for the application of the *Convention*, including the state of conservation of the World Heritage properties located on their territories. (World Heritage Convention Article 29)

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Two ways of doing this:

- – Reactive Monitoring in response to specific issues
- – Periodic Reporting which covers all activities relating to the Convention

- Both have evolved over time
- Periodic reporting procedure only adopted by Committee in 1997
- First round began in 1999

- Committee also adopted
- timetable (six year cycle based on UNESCO regions)
- Format (Operational Guidelines Annex 7)
- This format is the basis for questionnaires for first and second rounds

- Questionnaire for first round changed for each region
- In Europe and North America, North America did their own thing
- Europe was first region to use electronic questionnaire (partly because Europe has so many sites)
- Work began with expert meeting of all states parties in 2003 in Nicosia

# Some outcomes for Europe

- 100% response on Part I and on all properties inscribed up to 1997
- Better understanding at site level, provided that sites were involved in process
- Realisation of lack of knowledge of past experience at all levels
- Better cooperation and contact between states parties
- Follow up actions

# Reflection

- At end of first round, Committee took stock of position
- Decided to have a Year of Reflection on form of next round
- Working party established to do this
- Produced one consolidated questionnaire (Parts I and II) to be used for all regions
- This was field tested by volunteers

# The Questionnaire

- On line tool with various functionalities
- Part I covers states parties' general response to Convention
- Part II covers individual properties
- There are also guidance notes
- This time **all** properties inscribed up to 2012 will be covered in report

- Part I has 29 pages
- Part II has 42 pages
- Parts I and II will be submitted at same time
- Part I should be completed by focal point
- Part II should be completed by site manager and validated by focal point

- Many questions are multiple choice (check boxes etc)
- Designed both to be easy to fill in, and to make it easier to analyse data
- As far as possible data from first round will be pre-entered so that for many questions it is just a matter of validating data

- Forms designed so that conclusions generated in part from earlier answers and so that it is easier to identify priorities and actions

Factors Affecting the Property:

•Long list of possible factors

•Impact can be positive or negative

•Form designed to prioritise negative factors according to seriousness


So far experience in other regions suggests that the questionnaire works well

- Concentrate first on retrospective inventory and retrospective SOUV's
- Study the questionnaires and familiarise yourself with them
- Discuss with site managers and others who will have to fill them in
- Do you need a sub – regional meeting next year for training on the forms?