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UNITED NATIONS EDUCATIONAL,
SCIENTIFIC AND CULTURAL ORGANIZATION

CONVENTION CONCERNING THE PROTECTION OF
THE WORLD CULTURAL AND NATURAL HERITAGE

World Heritage Committee

Fourteenth Ordinary Session

Banff, Alberta, Canada, 7-12 December 1990

GENERAL INFORMATION

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I. Seat of the meeting

1. At the generous invitation of the Government of Canada, the fourteenth session of the World Heritage Committee will be held in Banff, Alberta, Canada, from 7 to 12 December 1990.

2. The Secretariat of the World Heritage Committee will function at the seat of the meeting as from 6 December 1990. From that date, all communications, including personal mail, should be addressed as follows:

Postal address: World Heritage Committee
Banff Springs Hotel
P.O. Box 960
Banff, Alberta
Canada, T0L 0C0

Telephone: (403) 762-2211
Fax: (403) 762-5755
Telex: 038-21705

3. Up to 30 November 1990, all communications and inquiries, except as regards hotel reservations (see paragraph 19), should be addressed as follows:

Postal address: Ms. C. Lalaimihoatra
Division of Cultural Heritage
7, place de Fontenoy
75700 PARIS, France

Telephone: 45.68.44.02/03

Telex: 204461 Paris
270602 Paris

Fax: (33.1) 42.73.01.78

II. Registration of participants

4. All participants are requested to register at the meeting reception desk at Banff Springs Hotel on 6 December 1990 from 9 a.m. to 1 p.m. and from 4 p.m. to 7 p.m., or on 7 December 1990 from 9 a.m. to 10 a.m. On registration, each participant will receive a set of meeting documents, a name badge and other requisite material. Delegates are encouraged to wear their badges during the period of the meeting to facilitate identification, as the sessions are being held in a commercial hotel. During the meeting, delegates will be able to receive mail, messages and cables at the registration desk. Mail may also, of course, be addressed to delegates' rooms in the hotel. The reception service will function from 9:30 a.m. to 1:30 p.m. and from 2:30 p.m. to 6:30 p.m.

III. Opening session

5. The meeting will get under way at 10 a.m on Friday, 7 December 1990, in the main ballroom of the Banff Springs Hotel.

IV. Schedule of sessions

6. Meetings will normally take place as follows:

Mornings: 10 a.m. - 1 p.m.
Afternoons: 3 p.m. - 6 p.m.

The daily schedule of meetings will be posted at the registration desk; delegates are advised to check daily for any possible schedule changes.

V. Meeting documents

7. Delegates will receive a complete set of meeting documents prior to the meeting. Additional copies will be available at the seat of the meeting. All working documents, as well as documents prepared during the meeting - including the draft final report -, will be provided in the Committee's working languages, English and French.

8. Participants are reminded that the Secretariat will not be able to type, translate or reproduce any documents other than those relating directly to the work of the Committee.

VI. Working languages

9. The working languages of the meeting will be English and French. All statements made at meetings in one of the working languages will be interpreted simultaneously into the other working language.

VII. Media Facilities

10. An equipped media centre will be set up on site to facilitate the work of journalists who wish to cover the proceedings or to interview delegates.

11. Canada will provide media relations support in co-operation with the Secretariat to assist journalists. Statements, news releases, media advisories, etc. will be provided by this office.

VIII. Other services

12. Staff of the Banff Springs Hotel provide a full range of tourism, travel and accommodation services which will be at the disposal of delegates and their spouses. Delegates wishing to visit other areas in the region (in addition to the organized post-meeting excursions) may be assisted by secretarial support staff and hotel staff.

13. Facilities at the hotel and in the Town of Banff provide a full range of banking, communications, medical, restaurant and recreational services.

IX. Entry requirements

14. All delegates and other participants entering Canada must be in possession of a valid passport. An entry (visitor's) visa, delivered by the nearest Canadian diplomatic or consular mission, is also required, except for the delegates and other participants of countries whose nationals do not require a visitor's visa in order to visit Canada. Delegates and other participants who do require a visa, and who are from countries where Canada has no diplomatic or consular mission, may contact the Canadian mission in another country at their convenience; travel agents are usually knowledgeable and helpful in this respect. In order to avoid delays or difficulties, delegates who do require a visa should take steps to obtain it two months prior to the date of their departure for Canada. To obtain the visa, they will need to possess: (1) a valid passport, (2) a document justifying their visit to Canada, (3) a return ticket, and (4) proof of sufficient financial means for the length of their stay in Canada.

X. Entry arrangements

15. Delegates and other participants are invited to fax their name, status, date of arrival and airport of entry in Canada, and flight number not later than 9 November 1990, to:

World Heritage Committee
Banff Meeting Secretariat
c/o Mr Bill Peters
Canadian Parks Service
10 Wellington Street
Hull, Quebec
Canada, K1A 0H6

Fax: 819 953-4909

This will enable the Canadian authorities to inform Canadian immigration officials at airports concerned so that entry formalities can be facilitated to the extent possible.

XI. Health requirements

16. Visitors entering Canada for periods of less than six months do not require a medical examination.

XII. Currency regulations

17. There is no limit on the amount of foreign currency or traveller's cheques delegates may bring with them into Canada. Delegates may prefer to convert their currency to Canadian or U.S. funds before travelling to Canada; commercial banks are also available in Banff to convert many international currencies.

As at July 1990, the Canadian dollar is valued at approximately \$.85 in US \$. Monetary denominations in Canadian currency are:

Coins: .01, .05, .10, .25, .50, \$1
Notes: \$2, \$5, \$10, \$20, \$50, \$100

XIII. Climatic information

18. December is the winter season in Banff. Temperatures may range from an average daily high of -4°C to an average daily low of -13°C. On average, 12 days with measurable snow produce a total of 45 cm of new snow in December. Alpine and cross-country skiing are usually available in Banff National Park at this time of year; although conditions are variable from year to year.

XIV. Accommodation

19. The Banff Springs Hotel, seat of the meeting, is a 104 year old resort and convention hotel set in the breathtaking scenery of Banff National Park (part of the Canadian World Heritage Site which includes the four Rocky Mountain National parks - Banff, Jasper, Kootenay and Yoho, and the Burgess Shale). It offers more than 800 guest rooms, and a variety of convention and conference rooms, where the meeting sessions will be held. A block of rooms for all delegates has been set aside at a special conference rate of Canadian \$74 per night which includes gratuity. Delegates should complete the enclosed hotel registration form and forward it directly to the hotel. Reservations should be made as soon as possible at the following address:

World Heritage Committee
Banff Springs Hotel
Attn. Ms. Marilyn Bell
P.O. Box 960
Banff, Alberta
Canada, T0L 0C0

Fax: (403) 762-5755
Telex: 038-21705

Delegates wishing to spend additional time before or after the sessions will be able to take advantage of the special conference room rate (Canadian \$74/night) at the Banff Springs Hotel, and also at the nearby Chateau Lake Louise, Kananaskis Lodge, and Palliser Hotel in downtown Calgary.

XV. Reception on arrival and departure

20. A reception and information desk will be staffed by Canadian Parks Service officers at Calgary International Airport on 5 and 6 December. Staff will be able to assist arriving delegates with transportation and other arrangements - delegates are requested to identify themselves at the desk on arrival. On departure, staff at the registration desk at the seat of the meeting will assist delegates with their travel arrangements.

XVI. Transportation

21. Delegates making air travel connections with Air Canada will receive a reduced rate for that portion of their air travel by identifying themselves as delegates to the World Heritage Committee meeting. Special ground transportation on chartered buses, staffed with knowledgeable guides, will be provided from Calgary International Airport to the Banff Springs Hotel on 5 and 6 December. Delegates arriving on other days may travel to Banff on regular commercial services. Similar arrangements will be provided for returning delegates on 12 and 13 December. Rental cars are also available at the airport, and may be reserved in advance, or at the time of arrival. While many European licenses are accepted by the rental firms, an international driver's license is preferred.

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HOTEL RESERVATION REQUEST / DEMANDE DE RESERVATION DE CHAMBRES D'HOTEL

Kindly complete and send by airmail or cable the following form.

Prière d'envoyer par voie aérienne ou de télégraphier les renseignements ci-après.

Postal address/Adresse postale
World Heritage Committee
Banff Springs Hotel
Attn. Ms. Marilyn Bell
P.O. Box 960
Banff, Alberta
Canada, T0L 0C0
Fax: (403) 762-5755
Telex: 038-21705

PLEASE TYPE OR USE CAPITAL LETTERS / PRIERE DE DACTYLOGRAPHIER OU D'ECRIRE EN LETTRES MAJUSCULES

Name (Mr./Ms., etc.) / Nom (M./Mme, etc.)

Title / Titre

Delegate/observer from country/organization¹ / Délégué/observateur du pays ou de l'organisation¹

Postal address / Adresse postale

Date of arrival at Banff / Date d'arrivée à Banff

Airline, flight number and time of arrival / Compagnie aérienne, numéro du vol et heure d'arrivée

Accompanying spouse or other family member /

Conjoint ou autre membre de la famille accompagnant le participant

Stay / Séjour

Dates: From / Dates : De

to / à

Single room/Chambre individuelle

Double room/Chambre double

Suite/Suite

Date of departure from Banff (airline, flight number) /

Date du départ de Banff (compagnie aérienne, numéro du vol)

Date :

Signature :

1. Cross out whatever does not apply./Rayez la mention inutile.

2. Note: A separate form should be filled in by each participant. Additional copies may be obtained from Unesco.

Nota : un formulaire doit être rempli par chaque participant. Des exemplaires supplémentaires peuvent être demandés auprès de l'Unesco.

Annex

Social activities

(a) Restaurants

1. The Town of Banff is a major international tourist destination. A wide variety of cuisine can be found in restaurants within the town site, and at the Banff Springs Hotel.

(b) Displays, presentations, special events

2. Displays on Canada's World Heritage Programme will be set up for the meeting. Canadian Parks Service staff are developing several special presentations that will be provided during the meeting, including a 1/2 day seminar on parks planning and development in a World Heritage Site, and a brief 1/2 hour combined audio-visual/interpretation session on Canada's world heritage sites programme.

3. During the week, several receptions and dinners, hosted by Canadian federal, provincial and local authorities, will be provided for delegates. More complete details of this programme will be provided later on to all delegates.

(c) Tours, excursions, shopping and other activities

4. The meeting is being held within convenient travelling distance of three World Heritage Sites - the four Rocky Mountain National Parks and the Burgess Shale site, the Dinosaur Provincial Park site, and the Head-Smashed-In Buffalo Jump provincial site.

5. Three optional post-meeting excursions will be made available for interested delegates and their spouses. Two are one-day excursions - on 9 December, Tour A travels through the Rocky Mountain National Parks site, including a stop at the Burgess Shale site; also on 9 December, Tour B travels to the world-famous Tyrell Museum of Palaeontology and return via Calgary. The third, Tour C, is a two-day excursion on 13 and 14 December, through the Rocky Mountain National Parks, overnight at Cranbrook, to Head-Smashed-In Buffalo Jump provincial World Heritage site and return via Calgary.

6. Tour buses are provided at no cost to delegates. They will be staffed by knowledgeable guides, and specially-guided interpretive tours will be provided at each site. Some meals will be provided on the tours; delegates will be responsible for their own accommodation costs on the two-day tour, although special package meal and accommodation rates have been negotiated in each case. Delegates on Tour C wishing to do so may leave the excursion at Calgary in order to return home. The tour buses will continue to Banff for delegates wishing to return there.

7. To assist the organizers in arranging the tours, please indicate your interest in one or more of the tours by writing as soon as possible, or at the latest by 9 November, to:

World Heritage Committee
Banff Meeting Secretariat
c/o Mr. Bill Peters
Canadian Parks Service
10 Wellington Street
Hull, Quebec
Canada, K1A 0H6

Fax: 819 997-4043

8. During the meeting, brief guided tours of the immediate Banff area will be arranged for interested delegates and others. Local municipal, Chamber of Commerce, and museum officials will be pleased to assist any delegates; arrangements will be facilitated by Canadian Parks Service staff at the registration desk.

9. Commercial tour and recreational services are also available in Banff for delegates and others who may wish to tour the area before or after the meeting.

10. The Town of Banff provides a range of shopping opportunities for resort visitors, more extensive shopping is also available in Calgary, a modern city of more than a half-million. Further afield, Edmonton, the capital city of the province of Alberta offers the unique experience of shopping in the West Edmonton Mall (the world's largest enclosed shopping mall and entertainment complex). Travel arrangements to Calgary or Edmonton for delegates or other participants will be assisted by Canadian Parks Service staff at the meeting.