Meeting of National Focal Points of Nordic, Baltic, Western and Mediterranean Europe and German Site Managers on the Implementation of the Second Cycle of the Periodic Reporting Exercise

Berlin, Germany
24-26 September 2012

The Periodic Reporting online platform for Europe and North America and technical features of the Periodic Reporting Questionnaire (Section I and II)

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Europe and North America Unit
World Heritage Centre
All National Focal Points and Site Managers can have access to this platform by logging onto the World Heritage Centre website http://whc.unesco.org/en/153 with their username and password.
Handbook for Site Managers prepared by the World Heritage Centre in collaboration with the Nordic World Heritage Foundation (NWHF)
Access to the Periodic Reporting Questionnaire

Periodic Reporting online platform (EUR/NA)

specific sites

States Parties

Questionnaire Section I + II
Section I

concerns the implementation of the *World Heritage Convention* at the national level

concerns all cultural and natural heritage (World Heritage or not)

filled-in by the national Focal Point

13 chapters

Section II

concerns each World Heritage property filled-in by the Site Manager and then validated by the Focal Point, who submits it to the World Heritage Centre

6 chapters

170 questions
Structure of Section I

1. Introduction
2. Inventories/listsregisters for cultural and natural heritage
3. Tentative List
4. Nominations
5. General Policy Development
6. Status of Services for Protection, Conservation and Presentation
7. Scientific and Technical Studies and Research
8. Financial Status and Human Resources
9. Training
10. International Cooperation
11. Education, Information and Awareness Building
12. Conclusions and Recommended Actions
13. Assessment of the Periodic Reporting Exercise
Structure of Section II

1. World Heritage Property Data  
2. Statement of Outstanding Universal Value  
3. Factors affecting the Property  
4. Protection, Management and Monitoring of the Property  
5. Summary and Conclusions  
6. Conclusions of the Periodic Reporting Exercise
Pre-filling: which paragraphs?

- Property data
- Statement of Outstanding Universal Value
- Protection and Management
- International assistance
The factors

- Buildings and development
- Transportation infrastructures
- Services infrastructures
- Pollution
- Biological resource use/modification
- Physical resource extraction
- Local conditions affecting physical fabric
- Social/cultural uses of heritage
- Other human activities
- Climate change and severe weather events
- Sudden ecological or geological events
- Invasive/alien species or hyper-abundant species
- Management and institutional factors
- Other factor(s)
The Factors’ Cycle

1) Identification

2) Summary table

3) Assessment of the current negative factors

4) The identification of management responses

Flooding

Name | Impact | Origin
--- | --- | ---
Flooding |  |  

3.10.2

Criteria | Actions | Monitoring | Timeframe | Agency | Comments
--- | --- | --- | --- | --- | ---

Flooding

Re-constructing the under-ground channel in the long term. Constructing protective dams in the upstream area, over the valley.
The Management Needs’ Cycle

1) Identification

3) The identification of management responses

2) Selection of 6 key management needs
Question 5.3.3

Following the analysis undertaken for this report, what is the current state of the World Heritage property’s Outstanding Universal Value?

1. It has been lost
2. It has been seriously impacted, but this situation can be addressed
3. It has been impacted, but this situation is being addressed
4. It has been maintained
What has changed in the Section II?

- Online tool
- Pre-filling
- Qualitative focus
- The assessment of the factors affecting the property
- The assessment of the management needs
Is the current Section II an improvement from the previous one?

- Shorter
- Quickier to answer
- Easier to understand

- A reference for the management of the property
- Useful
- More linked to other processes
• What timeframe needs to be taken into account when answering?
• Can the site manager submit the Section II to the World Heritage Centre by mistake?
• Does the questionnaire need to be filled-in at 100% in order to be sent?
• Do trans-cluster properties go with group 1 or 2?
• In the case of transnational/transboundary properties, who answers the questionnaire?
• Is the electronic submission sufficient, or is a paper submission also needed?
• Who can see my questionnaire?
“Special cases”

Serial properties

Transnational properties

Transboundary properties
Practical aspects
Welcome to the Second Cycle of the Periodic Reporting exercise!

Welcome to the Second Cycle of the Periodic Reporting exercise!

With this automated email we are pleased to send you your user details to participate in the Second Cycle of the Periodic Reporting exercise:

Your username is |

Please click on http://whc.unesco.org/en/355/?page=mail_confirm&code=7C91B21F5765102305D111F94835B405&mid=1815 to confirm receipt of this notification.

You will then be able to access the Periodic Reporting questionnaire. An email with further guidance from the World Heritage Centre will reach you shortly.

Europe and North America Unit
UNESCO World Heritage Centre

Email confirmed on Sep 4, 2012 at 7:51 AM
Dear National Focal Points and World Heritage Site Managers,

You have just received an automated email transmitting your user details to participate in the Second Cycle of the Periodic Reporting exercise. With your user details you will be able to access and complete the Periodic Reporting questionnaire.

Each Site Manager will be responsible for completing Section II of the Questionnaire for his/her respective site, while the Focal Point will be responsible for the completion of Section I and for validating Section II of the questionnaire after completion by the respective Site Manager(s).

Filling in the questionnaire requires the gathering of substantial amounts of information. Hence, the time necessary to fill in the questionnaire depends on the availability and accessibility of this information. It is recommended to start the exercise as soon as possible in order to get an overview of the information needed and to effectively organize the work.

For online access to Sections I and II of the Periodic Reporting questionnaire, please click on the following internet link: http://wh.unesco.org/en/pr-questionnaire. You will be prompted to identify yourself with your username and password. If you do not have these, please click on the “Forgot your password?” button on the website.

For your convenience, Sections I and II of the questionnaire have been pre-filled by the World Heritage Centre with information contained in the official documents. However, you are invited to complete and update this information.

The deadline for completion of the questionnaire is **31 July 2013**. Please note that your questionnaire must be completed in either English or French.

Should you have any specific questions, kindly contact Mrs Patricia Alberth, Focal Point for Periodic Reporting (Europe and North America) via email: p.alberth@unesco.org or phone: +33 (0)1 45 68 18 78. Technical questions can be addressed to wh-periodicreporting@unesco.org.

We would like to thank you for your continued cooperation in the implementation of the World Heritage Convention.

With the best wishes,

Europe & North America Unit
UNESCO World Heritage Centre


En savoir plus sur notre patrimoine commun. Abonnez-vous dès aujourd'hui au Patrimoine Mondial: [http://wh.unesco.org/fr/subscribe](http://wh.unesco.org/fr/subscribe)
Roles and responsibilities

• National Focal Points fill in Section I of the questionnaire and submit it to the World Heritage Centre.

• Site Managers fill in Section II of the questionnaire.

• National Focal Points validate Section II of the questionnaire and submit it to the World Heritage Centre.
Forgot your password?
Please insert your email address to obtain a new password.

Email
[Search]
Congratulations!
Your information is emailed to you.
You forgot your password. To access your profile with username p.Alberth@unesco.org, your password must be changed.

Following the link below will allow you to change your password.

http://whc.unesco.org#error=reset_password&prk=5B79E0CFEE9E6E3ECAE55CA0AE47783A&sdt=201209131552

World Heritage Centre

Donate now and help preserve World Heritage sites
must contain at least 8 characters
Properties inscribed on the World Heritage List (37)

Cultural

- Aachen Cathedral (1978)
- Abbey and Altenmünster of Lorsch (1991)
- Bauhaus and its Sites in Weimar and Dessau (1996)
- Berlin Modernism Housing Estates (2008)
- Castles of Augustusburg and Falkenlust at Brühl (1984)
- Classical Weimar (1998)
- Collegiate Church, Castle and Old Town of Quedlinburg (1994)
- Cologne Cathedral (1996)
- Fagus Factory in Alfeld (2011)
- Frontiers of the Roman Empire (1987)
- Hanseatic City of Lübeck (1987)
- Historic Centres of Stralsund and Wismar (2002)
- Luther Memorials in Eisleben and Wittenberg (1996)
- Margravial Opera House Bayreuth (2012)
- Maulbronn Monastery Complex (1993)
- Monastic Island of Reichenau (2000)
- Museumsinsel (Museum Island), Berlin (1999)

Periodic Reporting
Access to the Periodic Reporting Questionnaire
Historic Centre of the City of Salzburg

**Brief Description**

Salzburg has managed to preserve an extraordinary rich urban fabric, developed over the period from the Middle Ages to the 19th century when it was a city-state ruled by a prince-archbishop. Its Flamboyant Gothic art attracted many craftsmen and artists before the city became even better known through the work of the Italian architects Vincenzo Scamozzi and Santini Solari, to whom the centre of Salzburg owes much of its Baroque appearance. This meeting-point of northern and southern Europe perhaps sparked the genius of Salzburg’s most famous son, Wolfgang Amadeus Mozart, whose name has been associated with the city ever since.

Other Languages:
- English
- French
- Arabic
- Chinese
- Russian
- Spanish

**Outstanding Universal Value**

Brief synthesis
Salzburg is an outstanding example of an ecclesiastical city-state, peculiar to the German-speaking area. Its historical centre, with its Baroque churches, palaces and public buildings, is a meeting point of northern and southern Europe. Its cultural development was influenced by the activities of the great Italian architects Vincenzo Scamozzi and Santini Solari, who worked in Salzburg. The city’s history is closely linked with the life and activity of Wolfgang Amadeus Mozart, whose name has been associated with the city ever since.

Access to the Periodic Reporting Questionnaire
Periodic Reporting Questionnaire, Section I and II

You are logged in as an administrator.

Regions
- Africa
- Arab States
- Asia and the Pacific
- Europe and North America
- Latin America and the Caribbean

Categories
- Cultural sites
- Natural sites
- Mixed sites

Completing the Questionnaire

Each Site Manager will be responsible for completing Section II of the Questionnaire for his/her respective site, while the Focal Point will be responsible for the completion of Section I and for validating Section II of the questionnaire after completion by the respective Site Manager(s).

Filling in the questionnaire requires the gathering of substantial amounts of information. Hence, the time necessary to fill in the questionnaire depends on the availability and accessibility of this information. It is recommended to start the exercise as soon as possible in order to get an overview of the information needed and to effectively organize the work.

Sections I and II of the questionnaire have been pre-filled by the World Heritage Centre with information contained in the official documents. However, Site Manager and Focal Points are invited to complete and update this information.

For Europe and North America, the deadline for completion of the questionnaire is 31 July 2013. Please note that your questionnaire must be completed in either English or French.

Should you have any technical questions, we will be happy to assist you, if you contact the World Heritage Centre at wh-periodicreporting@unesco.org

More
### Periodic Reporting Questionnaire, Section I and II

#### Section I (States Parties)

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#### Section II (World Heritage Sites)

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Periodic Reporting Questionnaire, Section I and II

Aachen Cathedral
1. World Heritage Property Data

Name of World Heritage Property

Aachen Cathedral

Agree with current data?

Validate □ Update □

World Heritage Property Details

State(s) Party(ies)
The navigation button
The navigation button

- **Questionnaire Section I** (page)
  - 1. Introduction (page 1)
  - 2. Inventories/lists/registers for cultural and natural heritage (page 2)
  - 3. Tentative List (page 3)
  - 4. Nominations (page 4)
  - 5. General Policy Development (page 5)
  - 6. Status of Services for Protection, Conservation and Presentation (page 6)
  - 7. Scientific and Technical Studies and Research (page 7)
  - 8. Financial Status and Human Resources (page 8)
  - 9. Training (page 9)
  - 10. International Cooperation (page 10)
  - 11. Education, Information and Awareness Building (page 11)
  - 12. Conclusions and Recommended Actions (page 12)
  - 13. Assessment of the Periodic Reporting Exercise (page 15)
  - 14. Thank you for having filled in all the questions in Section I and for having validated Section(s) II. Please submit the questionnaire (Section I and Section(s) II) to the World Heritage Centre. (page 15)
The print/export button
# Section II (World Heritage Sites)

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