

## PRACTICAL INFORMATION FOR PARTICIPANTS

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UNESCO INTERNATIONAL CONGRESS  
"WORLD HERITAGE 2002: SHARED LEGACY, COMMON RESPONSIBILITY"

CINI FOUNDATION, VENICE, ITALY  
14-16 NOVEMBER 2002

### Visas and Health Insurance

Visitors from the USA and EC only need a passport for a stay of up to 3 months. If you are travelling from elsewhere, please make sure that you check with the nearest Italian consulate about required documents.

### Climate

A visit to Venice in winter can be a great experience but you should be prepared for cold weather and for high water (acqua alta). Being by the sea, Venice rarely suffers from frost and an average temperature in mid November is about 10 degrees Celcius.

### High water

From October there is always the risk of high tides (acqua alta), which cause flooding in the city. Travellers will find information about the water level in the traffic shelters, at the vaporetto stops, etc. Maps of the city clearly show the areas where visitors can walk without risk of getting wet.

### Airport

For those of you arriving at the Marco Polo Venice International airport on Wednesday 13 November, there will be an information desk, signed by the Congress logo, located in the arrivals area. The hostesses there can provide you with maps and instructions about how to get transportation to Venice and to your hotel. Please note that it may not be possible to get a boat directly to your hotel, so you are advised to "travel light".

For those of you who are arriving when the hostesses are not available or who are arriving by road or train, please note the following tips on how to get to your hotel.

### Bus

Bus services connect the airport with the Piazzale Roma terminal in Venice:

The line n. 5 public service ACTV, *orange bus* leaves every 20 minutes. After 21h40 this bus service is hourly. The bus ticket can be purchased at the Newsagent inside the Airport at the cost of 0,77 € per person one way. The trip takes about 30 minutes. For info: tel. +39 041 5287886, [www.actv.it](http://www.actv.it)

An ATVO *blue bus* service runs every 30 minutes at peak times from 5am until 20.40 from Venice Piazzale Roma to the Airport; and from 8.30am and until 23.30 from the airport to Venice Piazzale Roma. The ticket can be purchased on board at 2,70 € per person one way. The trip takes about 25 minutes. For info: +39 041 5205530-5415180, [www.atvo.it](http://www.atvo.it)

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From Piazzale Roma you can reach the hotel on foot or by vaporetto boat service.

### **Vaporetto**

The *Alilaguna Shuttle Service* (tel. +39 041 5416555, [www.alilaguna.com](http://www.alilaguna.com)), public water launch to Murano, Lido, and S. Marco departs hourly from the Airport dock. Tickets can be purchased also on board at the cost of 10 € per person one-way. The journey to Venice centre takes about 1 hours and 10 minutes.

### **Taxi**

*Water taxi* is the fastest - and most expensive way - to reach the centre of Venice from the Airport. It takes about 50 min and costs approx. 80 € for a maximum of 4 people. Each boat can take up to 10 people with a slight difference in the price. Be aware of water taxi touts who will charge you a good deal more than the official fare. The taxi service at the Airport is managed by the Cooperativa Motoscafi (tel. +39 041 5415084).

Regular *taxis* (cab) run 24 hours a day from the airport to the Piazzale Roma terminal in Venice. The cost for 2 people plus luggage is approx. 30 €. The taxi stand can be found at airport exit or it can be reserved via the Radio Taxi service: tel. +39041 936222.

### **Train**

Santa Lucia Railway Station in Venice is the terminus for trains from Paris, Munich, Innsbruck, Vienna, Geneva, Zürich and other European cities. Passengers travelling from London have to change in Paris or Ostend. Fast intercity trains link Venice with Verona, Bologna, Milan, Rome and other major Italian cities.

Below the steps of the entrance station there are vaporetti landing stages with boats going to S. Marco and all stops en route.

### **By road**

To drive your own car in Italy you will need an international Green Card (for insurance purposes) and your vehicle registration documentation. EU nationals who do not have the standard pink licence will need an Italian translation of their licence, available from most motoring organisations and Italian tourist offices.

Requirements vary for visitors from non-EU countries, and drivers should check with their insurance companies before leaving for Italy. Insurance can always be bought at the border and this is also required to hire a car.

At the Venice terminal of Piazzale Roma, the car must be left in one of the three principal parking areas: Venezia Tronchetto Parking, Garage S. Marco, and Autorimessa Comunale.

### **Accommodation**

A Venice based travel company, Bassani S.p.A., is available to assist you in handling your travel and accommodation. The contact at Bassani is Lucia Bellamio and she may be contacted on: tel: +39 041 520 3644 or fax: +39 041 520 4009. As you may be aware, hotels in Venice can be quite expensive. We have therefore taken the liberty of selecting a few hotels offering preferable rates. Bassani will provide details about these and other hotels to suit your preference.

## **Congress Programme and Badges**

If you have booked your accommodation through the Bassani Travel Agency (see above), a package of materials for the Congress will be available at your hotel on 13 November. This package will include your **Congress Badge**, for entry to the Cini Foundation.

If you have arranged your accommodation by another means, you may collect your badge and other materials from the special desk that will be set up on **Wednesday 13 November from 3pm to 6pm at the UNESCO Venice Office**. This is in the Palazzo Zorzi at 4930 Castello, near Campo S. Maria Formosa and within a short walk of the vaporetto-boat stop of S. Zaccaria -San Marco. On Thursday 14 November, there will be a desk at the Cini Foundation from 8am.

## **Getting to the Cini Foundation**

Details about the special shuttle service available to transport participants to the Cini Foundation will be included in the Congress package. Please note: You must have a conference badge (see above) in order to use the complimentary transportation to and from the Cini Foundation.

There is also a regular public transportation service (line n. 82) connecting the boat stop of S. Zaccaria-Monumento (in front at the Londra Palace Hotel, close to S. Marco) and S. Giorgio Island. This leaves at ten minute intervals with a journey time of 3 minutes. Line 82 also connects Giorgio Cini Island with Venice car (Piazzale Roma) and railway (S. Lucia) terminals every ten minutes. This journey takes about 30 minutes.

## **Lunches**

Lunch will be provided at the Cini Foundation on Thursday 14 and Friday 15 November.

## **Getting around Venice**

There are two means of getting around Venice - by foot or by boat. This means that it can take a long time to get from one location to another - no matter how close they appear on a map.

## **On foot**

Venice is very compact, so you are never very far from the **yellow signs that give directions to the key points of the city**. You need to allow at least 35 minutes to cross the city from North to South on foot.

## **By water**

The *vaporetti* or water buses provide an entertaining form of public transport, although most journeys within the city can usually be covered more quickly on foot.

Vaporetti tickets (3 € each person) purchased on board, rather than at the kiosk found at each stop, are more expensive. Tickets are also available at most landing stages and tobacconists. The price of a ticket remains the same whether you are going one stop or doing the whole circuit. Tickets should be punched at the automatic machines on the landing stages before each journey. Don't forget to look at the cheaper and convenient *vaporetto* tariff for your stay in Venice, displayed at each ACTV kiosk. You can buy a 24-hour or 72-hour ticket, which entitles the holder to unlimited travel on most lines. For more than a few days, you can also save money by purchasing a weekly ticket, which is

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available from ticket offices ([www.actv.it](http://www.actv.it)). An indicator board at the front of each boat as well as inside the landing stage, gives the lines number and main stops.

## **VENICEcard**

This ticket allows you to use all the main tourist services that the City offers to the visitor and can be bought for: one day, three days, or seven days.

Available in either Senior (over 29 years old) or Junior formats (under 30 years old)

VENICEcard is available in different versions in order to satisfy different needs:

- VENICEcard BLU, includes public transport and toilets;
- VENICEcard ORANGE, includes museums, public transport and toilets.

“Alilaguna” boat service from/to the Airport Marco Polo or S. Giuliano CarPark reservation with boat transfer to the city can also be included.

Senior card holders are allowed to enter freely Venice Casinos in Venice and Mestre

## **Call centre**

From Italy 899909090

From abroad +39 041 2714747

e-mail: [venicecard@venicecard.it](mailto:venicecard@venicecard.it)

[www.venicecard.it](http://www.venicecard.it)

## **Money Matters**

### **Business hours;**

Offices are generally open Monday to Friday from 8.30 – 13.00; 14.30 – 18.00.

### **Shopping hours:**

Shops are generally open from Monday to Saturday from 9.00 – 13.00 and from 15.30 – 19.30. Tourist shops and several others are open on Sundays.

### **Banking hours**

Monday to Friday (except Public holidays) 8.30 – 13.30 and 14.45 – 16.00.

### **Currency exchange**

The local currency is the Euro. Exchange booths are open during normal business hours. There are also exchange booths at the airport and train station which stay open in the evening and at weekends.

### **Tipping**

In Italy service is normally included at restaurants and bars. Always keep 0,50/1 € notes handing for porters, chambermaids and restaurants staff. Italian taxi drivers do not expect tips and there is no need to tip a gondolier.

### **Electricity**

Venice operates on a 220-volt, 50 cycle alternating current. Some hotels offer 110-volt, 60-cycle alternating current to accommodate American appliances. Appliances that do not run on 220-volt, 50 -cycle current will require a converter. Venetian outlets require plugs that are round, not flat, so an adaptor may be necessary as well.

## Useful Contact Numbers:

### **UNESCO Venice Office/UNESCO – ROSTE**

Palazzo Zorzi, Castello, 4930  
30122 Venice  
te. +39041 2601511  
fax +39041 5289995  
Contact person: Joanna Serna-Sullivan (from 8 November)  
Venice team @unesco office

### ***Bassani Travel Agency***

Via XXII Marzo 2414 - Venice  
tel: +39 041 520 3644 fax: +39 041 520 4009  
e-mail: [unesco.booking@bassani.it](mailto:unesco.booking@bassani.it)  
[www.bassani.it](http://www.bassani.it)  
Contact person: Lucia Bellamio

### *Tourist Information Office*

tel. +39 041 5298711 / 041 5298701  
Fax. +39 0415230399  
e-mail: [webmaster@turismovenezia.it](mailto:webmaster@turismovenezia.it), [info@turismo.venezia.it](mailto:info@turismo.venezia.it)  
[www.turismovenezia.it/](http://www.turismovenezia.it/)

### ***Medical Services***

#### **First aid service**

Tel. +39 041 5294060

#### **Health emergency**

Tel 118

#### **Water Ambulance Call - Venice**

Tel. +39 041 5230000

#### **ALILAGUNA (public shuttle service from Airport to city centre)**

#### ***Information***

Tel. +39 041 5416555  
[www.alilaguna.com](http://www.alilaguna.com)

#### **ACTV – Public Transport Company**

Tel. +39 041 5287886  
[www.actv.it](http://www.actv.it)